

Board of Directors

Wednesday, March 10, 2021 - 1:00 pm

The Regional District of Kootenay Boundary
Board Room, Trail, BC

A G E N D A

1. Call to Order

2. Land Acknowledgement

2.a) We acknowledge and appreciate that the land on which we gather is the converging, traditional and unceded territory of the Syilx, Secwepemc, Sinixt and Ktunaxa Peoples, as well as the Metis Peoples, whose footsteps have also marked these lands.

3. Consideration of the Agenda (additions/deletions)

3.a) The agenda for the Regional District of Kootenay Boundary Board of Directors' meeting of March 10, 2021 is presented.

Recommendation: Corporate Vote Unweighted

That the agenda for the Regional District of Kootenay Boundary Board of Directors' meeting of March 10, 2021 be adopted as presented.

4. Draft Minutes

February 25, 2021 Regular Open Board meeting

4.a) The draft minutes of the February 25, 2021 open Board meeting are presented.

[Board of Directors - 25 Feb 2021 - Minutes - Pdf](#)

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors adopt the minutes of the open regular Board meeting of February

25, 2021.

5. Consent Agenda

The items appearing on the Consent Agenda which may present a conflict of interest for Directors and/or items which the Board wishes to discuss, must be removed from the Consent Agenda and considered separately.

5.a) Consent Agenda Highlights

- Receipt of Item 9-Communications (Information Only)
- Receipt of Items 10:
 - 10.a)-Monthly Cheque Register
 - 10.b)-RDKB Committee Minutes:
 - Boundary Services - Feb. 9/21;
 - Beaver Valley Rec - Feb. 16/21;
 - East End Services - Feb. 16/21;
 - Education & Advocacy - Feb. 17/21;
 - 10.c)-Recreation Commission Minutes
 - 10.d)-Draft Advisory Planning Commission (APC) Minutes
 - 10.e) - Draft Public Hearing minutes - RDKB Bylaw No. 1747

Recommendation: Corporate Vote Unweighted

That Consent Agenda item 10 be received by general consent of the Board.

6. Presentations at the Request of the Board

None.

7. Delegations

7.a) Kootenay and Boundary Farms Advisors (KBFA)

Spokesperson: Rachael Roussin, Program Coordinator and General Advisor

Re: Overview of KBFA's activities in 2020/2021

8. Applicants & Persons Attending to Speak to Agenda Items

None.

9. Communications (Information Only)-Consent Agenda

None to present.

10. Reports-Consent Agenda

- 10.a) Monthly Cheque Register Summary**
[Monthly Cheque Register Feb 21 BoD Mar 10 21](#)
- 10.b) RDKB Committee Minutes**
Minutes of RDKB Committee Meetings as adopted by the respective Committees are presented.
[Minutes - Education and Advocacy Committee - 17 Feb 21 BoD Mar 10 21](#)
[Minutes - East End Services Committee - 16 Feb 21 BoD Mar 10 21](#)
[Minutes - Beaver Valley Regional Parks and Regional Trails Committee - 16 Feb 21 BoD Mar 10 21](#)
[Minutes - Boundary Services Committee - 09 Feb 21 BoD Mar 10 21](#)
- 10.c) Recreation Commission Minutes**
None to present.
- 10.d) Draft Advisory Planning Commission (APC) Minutes**
None to present.
- 10.e) Public Hearing Minutes**
Re: RDKB Bylaw No. 1747
[Public Hearing Minutes 1747 Signed BoD Mar 10 21](#)

11. Board Appointments Updates-Consent Agenda
None.

- 11.a)** Southern Interior Development Initiative Trust (S.I.D.I.T.) - Director McGregor
B.C. Rural Centre/Southern Interior Beetle Action Coalition (S.I.B.A.C.) - Director McGregor
Okanagan Film Commission - Director Gee
Boundary Weed Stakeholders Committee - Director Gee
Columbia River Treaty Local Government Committee (CRT LGC) - Directors Worley & Langman
Columbia Basin Regional Advisory Committee (CBRAC) - Director Worley & Goran Denkovski, Manager of Infrastructure & Sustainability
West Kootenay Regional Transit Committee - Directors Cacchioni & Worley, Alternate Director Parkinson

Rural Development Institute (RDI) - Director Worley Chair's Update-
Chair Langman
[Chair Report BoD Mar 10 21](#)

12. Items Removed from the Consent Agenda for Consideration

Discussion of items brought forward from the Consent Agenda Item 5.

13. Unfinished Business

13.a) COVID-19 Verbal Updates

M. Stephens, Manager of Emergency Programs
Re: COVID-19 Pandemic Emergency Operations
(Director Worley, Emergency Preparedness Liaison)

M. Andison, Chief Administrative Officer
Re: Impacts of the RDKB Wage Continuation COVID-19
Pandemic Policy
(Director McGregor, Finance Liaison)

Recommendation: Corporate Vote Unweighted

That the verbal updates regarding the RDKB COVID-10 Pandemic Emergency Operations (EOC) and the RDKB Wage Continuation COVID-19 Pandemic Policy be received as presented to the RDKB Board of Directors on March 10, 2021.

13.b) Take from the Table: Resolution 127-21 (February 25, 2021 regular Board meeting)

B. Ihlen, General Manager of Finance/CFO
Re: COVID-19 Safe Restart Grant allocation

The staff report from B. Ihlen, General Manager of Finance/CFO, is re-presented for consideration.

[Staff Report - COVID 19 Safe Restart Grant February 25, 2021](#)

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve the COVID-19 Safe Restart Grant allocation as presented to the RDKB Board on February 25, 2021; FURTHER, that the

allocations be incorporated into the 2021-2025 Five-Year Financial Plan; FURTHER, that Staff present the 2021 Unknown Operational Needs/Contingency (\$60,000) allocation of the COVID-19 Safe Restart Grant for Board approval prior to December 31, 2021.

13.c) B. Ihlen, General Manager of Finance/CFO
Re: Beaver Valley Parks and Trails (019) 2021-2025 Five Year Financial Plan
(Dir. G. McGregor, Finance Liaison)

The staff reported dated March 4, 2021 from Barb Ihlen, General Manager of Finance/CFO, regarding the proposed Beaver Valley Parks and Trails (019) 2021-2025 Five Year Financial Plan is presented.

[Staff Report - BV Parks Trails FINAL 2021-2025 Five Year Financial Plan BoD Mar 10 21](#)
[019 Beaver Valley Parks Trails Proposed 2021-2025 Five Year Financial Plan BoD Mar 10 21](#)

Recommendation: Corporate Vote Weighted

THAT the Regional District of Kootenay Boundary Board of Directors approve the Beaver Valley Parks & Trails (019) proposed 2021-2025 Five Year Financial Plan as presented to the Board of Directors on March 10, 2021 including minor changes for adjustments for year end totals; **FURTHER**, that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

13.d) B. Ihlen, General Manager of Finance/CFO
Re: East End Transit (900) 2021-2025 Five Year Financial Plan

The staff report dated March 4, 2021 from B. Ihlen, General Manager of Finance/CFO, regarding the proposed East End Transit (900) 2021-2025 Five Year Financial Plan, is presented.

[Staff Report - East End Transit FINAL 2021-2025 Five Year Financial Plan BoD Mar 10 21](#)
[900 East End Transit Proposed 2021-2025 Five Year Financial Plan BoD Mar 10 21](#)

Recommendation: Corporate Vote Weighted

THAT the Regional District of Kootenay Boundary Board of Directors approve the East End Transit (900) proposed 2021-2025 Five Year Financial Plan as presented to the Board of Directors on March 10, 2021 including minor changes for adjustments for year end totals; **FURTHER**, that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

13.e) B. Ihlen, General Manager of Finance/CFO
Re: Area E/West Boundary Regional Parks & Trails Service (065) 2021-2025 Five Year Financial Plan

The staff reported March 4, 2021 from B. Ihlen, General Manager of Finance/CFO, regarding the proposed Area E/West Boundary Regional Parks & Trails Service (065) 2021-2025 Five Year Financial Plan, is presented.

[Staff Report - Area E West Boundary Recreation FINAL 2021-2025 Five Year Financial Plan BoD Mar 10 21](#)
[065 Electoral Area 'E' West Boundary Regional Parks Trails Proposed 2021-2025 Five Year Financial Plan BoD Mar 10 21](#)

Recommendation: Corporate Vote Weighted

THAT the Regional District of Kootenay Boundary Board of Directors approve the Area E/West Boundary Regional Parks & Trails Service (065) proposed 2021-2025 Five Year Financial Plan as presented to the Board of Directors on March 10, 2021 including minor changes for adjustments for year end totals; **FURTHER**, that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

13.f) B. Ihlen, General Manager of Finance/CFO
Re: General Government/Legislative & Administrative Services (001)
2021-2025 Five Year Financial Plan

(Dir. McGregor, Finance Liaison)

The staff report dated March 4, 2021 from B. Ihlen, General Manager of Finance/CFO, regarding the proposed General Government/Legislative & Administrative Services (001) 2021-2025 Five Year Financial Plan, is presented.

[Staff Report - General Government \(001\) FINAL 2021-2025 Five Year Financial Plan BoD Mar 10 21](#)
[001 General Government 2021-2025 Five Year Financial Plan BoD Mar 10 21](#)

Recommendation: Corporate Vote Weighted

THAT the Regional District of Kootenay Boundary Board of Directors approve the General Government/Legislative & Administrative Services (001) proposed 2021-2025 Five Year Financial Plan as presented to the Board of Directors on March 10, 2021 including minor changes for adjustments for year end totals; **FURTHER**, that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

13.g) J. Chandler, General Manager - Planning & Development/CFO

Re: 2021 - #056 Fire Protection - Greenwood Rural Fire Service 'Final' Budget summary

The staff report dated March 3, 2021 from J. Chandler, General Manager - Planning & Development/CFO, providing an overview of the 2021 #056 Fire Protection-Greenwood Rural Fire Service budget, is presented.

[Staff report - #056 Greenwood Rural Fire Service final budget BoD Mar 10 21](#)

[056 Fire Protection - Greenwood Rural Fire Service Proposed 2021-2025 Five Year Financial Plan BoD Mar 10 21](#)

Recommendation: Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approve the #056 Fire Protection-Greenwood Rural Fire Service 2021-2025 Five Year Financial Plan as presented to the Board of Directors on February 10, 2021 and including minor changes for adjustments for year end totals; **FURTHER**, that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

13.h) B. Ihlen, General Manager of Finance/CFO

Re: 2021-2025 Five Year Financial Plan Approval
(Director McGregor, Finance Liaison)

The staff report dated March 4, 2021 from B. Ihlen, General Manager of Finance/CFO presenting the proposed 2021-2025 Five Year Financial Plan, is presented.

[Staff Report - 2021-2025 Five Year Financial Plan BoD Mar 10 21](#)

[2021 Budget & Requisition Comparison with prior year BoD Mar 10 21](#)

[2021 Requisition Summary by Stakeholder BoD Mar 10 21](#)

[2021-2025 Five Year Financial Plan Expenditure Summary BoD Mar 10 21](#)

[2021-2025 Reserve Balance Projections BoD Mar 10 21](#)

Recommendation: Corporate Vote Weighted

THAT the Regional District of Kootenay Boundary Board of Directors approve the 2021-2025 Five Year Financial Plan as presented to the Board of Directors on March 10, 2021, including minor changes for adjustments for 2020 year-end totals.

14. Communications-RDKB Corporate Communications Officer

Ms. Maika, Corporate Communications Officer, will present a report to the Board at the March 31, 2021 meeting.

15. Committee Recommendations to Board of Directors

Recommendations to the Board of Directors referred by the respective RDKB Committees are presented for consideration.

15.a) East End Services Committee - Jan. 19/21

The minutes of the East End Services meeting held January 19, 2021 are presented.

[Minutes - East End Services Committee - Jan 19 21 BOD Feb 25 21](#)

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors appoint Director Worley, Director Cacchioni and Alternate Director Parkinson to the West Kootenay Regional Transit Committee for three-year terms commencing January 1, 2021 and expiring

December 31, 2023.

16. New Business

**16.a) Letter from Minister Nathan Cullen, Lands and Natural Resource Operations
Email from Clara Reinhardt, President, AKBLG
Re: Possible restructuring of Lands and Natural Resource Operations**

The letter dated February 24, 2021 from Hon. Nathan Cullen, Minister of State for Lands and Natural Resource Operations, to the Association of the Kootenay and Boundary Local Governments' president, and the email dated March 3, 2021 from Clara Reinhardt, AKBLG president to the RDKB regarding the possible restructuring of the ministry, are presented.

[Nathan Cullen Restructure FLNRORD](#)

[C Reinhardt email Possible Restructure BoD Mar 10 21](#)

**16.b) G. Denkovski, Manager of Infrastructure and Sustainability
Re: Application for Gas Tax Funding- Beaver Mountain Snowmobile Association Electoral Area A**

Director A. Grieve, Area 'A'

An application for the disbursement of Electoral Area A Gas Tax funds to the Beaver Mountain Snowmobile Association is presented.

[Gas Tax Application Beaver Mountain Snowmobile Association 2021 Feb 7 2021](#)

Recommendation: Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves the Gas Tax application submitted by the Beaver Mountain Snowmobile Association and the allocation of Gas Tax funding for \$5,000 from Electoral Area A for the costs associated with the construction of a back country shelter; **FURTHER**, that the Board approves the RDKB authorized signatories to sign and enter into the agreement.

**16.c) G. Denkovski, Manager of Infrastructure and Sustainability
Re: Application for Gas Tax Funding- Beaver Valley Curling Club Electoral Area A**

Director A. Grieve, Area 'A'

An application for the disbursement of Electoral Area A Gas Tax funds to the Beaver Valley Curling Club is presented.

[Gas Tax Application Beaver Valley Curling Club](#)

Recommendation: Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves the Gas Tax application submitted by the Beaver Valley Curling Club and the allocation of Gas Tax funding for \$5,000 from Electoral Area A for the costs associated with kitchen upgrades; **FURTHER**, that the Board approves the RDKB authorized signatories to sign and enter into the agreement.

**16.d) T. Dueck, Solid Waste Program Coordinator
Re: Solid Waste Collection Service Contract Extension - Big White - Idabel Lake**

Director V. Gee, Electoral Area 'E'/West Boundary Director

A Staff Report from Tim Dueck, Solid Waste Program Coordinator, requesting an extension to the Big White-Idabel Lake Solid Waste Collection Service Contract, is presented.

[Big White Solid Waste Collection \(RPT - 1613\) - Pdf](#)

Recommendation: Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors direct staff to extend the Big White-Idabel Lake Solid Waste Collection Service Contract for a one-year period – August 1st, 2021 to July 31st, 2022 under the same terms and conditions of the current contract; **Further**, that the RDKB Board of Directors authorize staff to sign required contract extension documents.

**16.e) Director Gee
Re: Decision-Making Process for Use of Reserves in General Administration Budget (001)**

**16.f) Recreation Grant: Electoral Area 'B'/Lower Columbia-Old Glory
Silver City Trap Club**

An application for a Recreation Grant in the amount of \$20,000 from the Area 'B' Unallocated Grants budget for the Silver City Trap Club, is presented.

Staff note: *The Silver City Trap Club states that "the project*

will allow better access for disabled and novice participants so that they can practise according to their own schedules and needs. Having sporting facilities available for a wide variety of users is one of the important attributes which make communities attractive to new residents and the proposed improvements to this long time West Kootenay institution are designed to make it more appealing and more accessible to a wider range of users.

There are several indications that shooting sports are undergoing a resurgence, particularly among young women (<https://globalnews.ca/news/5901722/new-survey-reveals-economic-impact-of-hunting-and-shooting-sports-industry/>). We have observed that there were hunter training classes at our Clubhouse this fall that were entirely made up of women. For all people who are new to the sport or who are not necessarily interested in full competition or who want to build up to competition, one of the most important encouragements to participation is a place to practise on their own which also has the flexibility to offer a wide range of challenging targets. The intent of this project is to make it easier for a wide range of shooters to become involved in the sport in a fun, informal setting which they can manage themselves.

Currently shooting sports are frequently practised in the West Kootenay in unsanctioned locations such as gravel pits and old landings. These unsanctioned areas are often littered with targets and spent cartridges and other users of the area can find the unsanctioned shooting very disquieting. Not all shooters necessarily want to shoot in the formal events of clay sports but rather want to practise their skills for hunting or enjoyment. It is hoped that an easily accessed venue for practise will remove some of the pressure on unsanctioned areas and hopefully entice more people into the organised shooting sports.

In summary, the impacts of the project will be to create a sporting facility that is more easily accessed by disabled participants and which also will provide facilities to a wide range of new users who may be participating in the sport for a variety of reasons. The facility will make our community a more inclusive and diverse setting which will be more attractive to existing and potentially new residents.

Recommendation: Corporate Vote (Single Participant Service) Unweighted

That the application from the Silver City Trap Club for a Recreation Grant from Electoral Area 'E'/Lower Columbia-Old Glory in the amount of \$20,000 to assist with costs related to construction of a disabled/practice venue be approved.

16.g) Grants in Aid - as of March 4, 2021:
[Grants in Aid-Board-March 10 2021](#)

Recommendation: Stakeholder Vote (Electoral Area Directors) Weighted

That the following grants-in-aid be approved:

- 1.) Grand Forks Farmers Market – BC Farmers Market Coupon Program – Electoral Area 'C'/Christina Lake - \$1,000
- 2.) Grand Forks Farmers Market – BC Farmers Market Coupon Program – Electoral Area 'D'/Rural Grand Forks - \$5,000

17. Bylaws

17.a) Bylaw 1740: "Regional District of Kootenay Boundary Electoral Area D/Rural Grand Forks and City of Grand Forks Mosquito Control Service Establishment Bylaw No. 1740, 2020"

Staff note: having received Ministerial approval on February 11, 2021, the Board may now adopt Bylaw 1740.

Recommendation: Corporate Vote Unweighted

That "Regional District of Kootenay Boundary Electoral Area D/Rural Grand Forks and City of Grand Forks Mosquito Control Service Establishment Bylaw No. 1740, 2020" be ADOPTED; **FURTHER**, that the Chair and the Corporate Officer be authorized to sign the bylaw.

17.b) Bylaw 1743: "Regional District of Kootenay Boundary

Electoral Area 'E'/West Boundary Heritage Conservation Service Establishment Bylaw No. 1743, 2021"

Staff note: This bylaw received statutory approval from the ministry on March 1, 2021 so can now be adopted.

[1743-Electoral Area E Heritage Conservation](#)

Recommendation: Corporate Vote (Single Participant Service) Unweighted

That "Regional District of Kootenay Boundary Electoral Area 'E'/West Boundary Heritage Conservation Service Establishment Bylaw No. 1743, 2021" be ADOPTED; **FURTHER**, that the Chair and the Corporate Officer be authorized to sign the bylaw.

17.c) Bylaw 1747: Regional District of Kootenay Boundary Proposed Zoning Amendment Bylaw No. 1747 (Big White)

[PublicHearingInfoBL1747 BoD Mar 10 21](#)

[Public Hearing Minutes 1747 Signed BoD Mar 10 21](#)

[Bylaw1747 BigWhiteZoningAmend BoD Mar 10 21](#)

Recommendation: Stakeholder Vote (EA Directors) Unweighted

That "Regional District of Kootenay Boundary Proposed Zoning Amendment Bylaw No. 1747" be read a THIRD time.

Recommendation: Stakeholder Vote (EA Directors) Unweighted

That "Regional District of Kootenay Boundary Proposed Zoning Amendment Bylaw No. 1747" be ADOPTED; **FURTHER**, that the Chair and the Corporate Officer be authorized to sign the bylaw.

17.d) G. Denkovski, Manager of Infrastructure and Sustainability

Re: Bylaw 1755: Christina Lake Water Utility Regulation and Rates Bylaw

Three Readings and Adoption

[Bylaw 1755 - Christina Lake Water Utility Regulation and Rates 2021-03-10](#)

Recommendation: Corporate Vote (Single Participant

Service) Unweighted

That "Regional District of Kootenay Boundary Christina Lake Water Utility Regulation and Rates Bylaw No. 1755, 2021" be read a First, Second and Third time.

Recommendation: Corporate Vote (Single Participant Service) Unweighted

That "Regional District of Kootenay Boundary Christina Lake Water Utility Regulation and Rates Bylaw No. 1755, 2021" be Adopted; **FURTHER**, that the Chair and the Corporate Officer be authorized to sign the bylaw.

17.e) G. Denkovski, Manager of Infrastructure and Sustainability

Re: Bylaw 1756: Rivervale Waterworks Regulation and Rates Bylaw

First, Second and Third Readings and Adoption

[Bylaw No. 1756 - Rivervale Waterworks Regulations and Rates 2021-03-10](#)

Recommendation: Corporate Vote (Single Participant Service) Unweighted

That "Regional District of Kootenay Boundary Rivervale Waterworks Regulation and Rates Bylaw No. 1756, 2021" be read a First, Second and Third time.

Recommendation: Corporate Vote (Single Participant Service) Unweighted

That "Regional District of Kootenay Boundary Rivervale Waterworks Regulation and Rates Bylaw No. 1756, 2021" be ADOPTED; **FURTHER**, that the Chair and the Corporate Officer be authorized to sign the bylaw.

17.f) J. Chandler, Manager of Planning & Development/Deputy CAO

Re: Bylaw 1758: Christina Lake Fire Protection loan authorization

A staff report dated March 2, 2021 from J. Chandler, Manager

of Planning & Development/Deputy CAO, presenting a loan authorization bylaw to borrow funds for the Christina Lake fire protection service, is presented.

[Staff report-](#)

[CL Fire Loan Authorization Bylaw BoD Mar 10 21](#)

[RDKB LA Bylaw 1758-CL Fire Protection-AAP BoD Mar 10 21](#)

Recommendation: Corporate Vote (Single Participant Service) Weighted

That "Regional District of Kootenay Boundary Portion of Electoral Area C/Christina Lake Local Service Fire Protection Area Loan Authorization Bylaw No. 1758, 2021" be read a FIRST, SECOND and THIRD time; **FURTHER**, that the corporate officer be directed to forward the bylaw to the Inspector of Municipalities for statutory approval.

17.g) G. Denkovski, Manager of Infrastructure and Sustainability

Re: Bylaw 1759: Oasis-Rivervale Sewer Regulation and Rates Bylaw

First, Second and Third Readings and Adoption

[Bylaw No. 1759 Oasis-Rivervale Sewer Regulations and Rates Bylaw 2021](#)

Recommendation: Corporate Vote (Single Participant Service) Unweighted

That "Regional District of Kootenay Boundary Oasis-Rivervale Sewer Regulation and Rates Bylaw No. 1759, 2021" be read a First, Second and Third time.

Recommendation: Corporate Vote (Single Participant Service) Unweighted

That "Regional District of Kootenay Boundary Oasis-Rivervale Sewer Regulation and Rates Bylaw No. 1759, 2021" be ADOPTED; **FURTHER**, that the Chair and the Corporate Officer be authorized to sign the bylaw.

18. Late (Emergent) Items

19. Discussion of Items for Future Meetings

20. Question Period for Public and Media

21. Closed Meeting

22. Adjournment



Board of Directors

MINUTES

Thursday, February 25, 2021
Via ZOOM

Quorum was maintained throughout the meeting.

Board Members Present:

Director D. Langman, Chair	Warfield
Director G. McGregor, Vice-Chair	Electoral Area `C`/Christina Lake
Director A. Grieve	Electoral Area `A`
Director L. Worley	Electoral Area `B`/Lower Columbia-Old Glory
Director D. O'Donnell	Electoral Area `D`/Rural Grand Forks
Director V. Gee	Electoral Area `E`/West Boundary
Director S. Morissette	Fruitvale
Director M. Walsh	Montrose
Director R. Cacchioni	Trail
Director A. Morel	Rossland
Director C. Korolek	Grand Forks
Director B. Noll	Greenwood
Director R. Dunsdon	Midway

Other people attending:

Arlene Parkinson, Alternate Director—Warfield
Kevin Sawyer, Landowner

Staff Present:

M. Andison, Chief Administrative Officer
A. Winje, Manager of Corporate Administration/Corporate Officer/Recording Secretary
J. Chandler, General Manager of Operations/Deputy Chief Administrative Officer
B. Ihlen, General Manager of Finance/Chief Financial Officer
F. Phillips, Senior Energy Specialist
M. Stephens, Interim Manager of Emergency Programs
G. Denkovski, Manager of Infrastructure and Sustainability
D. Derby, Regional Fire Chief

1. Call to Order

Chair Langman called the meeting to order at 1:00 p.m.

2. Land Acknowledgement

We acknowledge and appreciate that the land on which we gather is the converging, traditional and unceded territory of the Syilx, Secwepemc, Sinixt and Ktunaxa Peoples as well as the Metis Peoples whose footsteps have also marked these lands.

3. Consideration of the Agenda (additions/deletions)

The agenda for the Regional District of Kootenay Boundary Board of Directors' meeting of February 25, 2021 was presented.

Moved / Seconded: Corporate Vote Unweighted

- 96-21** That the agenda for the Regional District of Kootenay Boundary Board of Directors' meeting of February 25, 2021 be adopted as presented.

Carried.

4. Draft Minutes

The draft minutes of the February 10, 2021 Regional District of Kootenay Boundary Board of Directors' meeting were presented.

Moved / Seconded: Corporate Vote Unweighted

- 97-21** That the draft minutes of the February 10, 2021 Regional District of Kootenay Boundary Board of Directors' meeting are adopted as presented.

Carried.

5. Consent Agenda

The items appearing on the Consent Agenda which may present a conflict of interest for Directors and or items which the Board wishes to discuss, must be removed from the Consent Agenda and considered separately.

Page 2 of 21

RDKB Board of Directors – Open Meeting

February 25, 2021

Consent Agenda Highlights

- Receipt of Items 10-10.a)-Monthly Cheque Register in the amount of \$1,170,848.30, 10.b)-RDKB Committee Minutes: Electoral Area Services (Jan. 14/21), Utilities Committee (Jan. 13/21), 10.c)- Recreation Commission Minutes: Area C Parks & Rec, and 10.d)- Draft Advisory Planning Commission (APC) Minutes: Area C/Christina Lake (Feb 2_21), Area E/West Boundary (Feb /21), Area E/West Boundary-Big White (Feb 2/21).

Moved / Seconded: Corporate Vote Unweighted

- 98-21** That Consent Agenda item 10 be received by general consent of the Board.

Carried.

6. Presentations at the Request of the Board

There were no presentations.

7. Delegations

There were no delegations.

8. Applicants & Persons Attending to Speak to Agenda Items

Re: Development Variance Permit – Sawyer

D. Patterson, Planner

K. Sawyer, Applicant, attended

Director Grieve, Committee Chair/Director McGregor, Vice Chair

The staff report dated February 11, 2021 from Danielle Patterson, Planner, presenting a Development Variance Permit application in Electoral Area C/Christina Lake, was presented.

Mr. Sawyer was present to answer questions, of which there were none. Director McGregor reported that the Advisory Planning Commission had no issues with Mr. Sawyer's proposal.

Moved / Seconded: Stakeholder Vote (EA Directors) Unweighted

- 99-21** That the Regional District of Kootenay Boundary Board of Directors approve the Development Variance Permit application submitted by Kevin Sawyer, to vary Section 402.6 – “Setbacks” of the Electoral Area C / Christina Lake Zoning Bylaw No. 1300, 2007 to decrease the required front parcel line setback for a principal building from 4.5 m to 3.2 m – a reduction of 1.3 m, for the construction of a carport attached to the garage on the property legally described as Lot 5, Plan KAP25978, District Lot 970, Similkameen Division of Yale Land District, Electoral Area C/Christina Lake.

Carried.

9. Communications (Information Only)-Consent Agenda

There were no items.

10. Reports-Consent Agenda

10.a) Monthly Cheque Register Summary

**10.b) RDKB Committee Minutes
Minutes of RDKB Committee Meetings as adopted by the
respective Committees are presented.**

10.c) Recreation Commission Minutes

10.d) Draft Advisory Planning Commission (APC) Minutes

11. Board Appointments Updates-Consent Agenda

The Directors' appointments update will be presented at the next meeting.

- Southern Interior Development Initiative Trust (S.I.D.I.T.)-
Director McGregor
- B.C. Rural Centre/Southern Interior Beetle Action Coalition
(S.I.B.A.C.)-Director McGregor
- Okanagan Film Commission-Director Gee
- Boundary Weed Stakeholders Committee-Director Gee
- Columbia River Treaty Local Government Committee (CRT
LGC)- Directors Worley & Langman

- Columbia Basin Regional Advisory Committee (CBRAC)-
Director Worley & Goran Denkovski, Manager of
Infrastructure & Sustainability
- West Kootenay Regional Transit Committee (Directors
Cacchioni & Worley, Alternate Director Parkinson)
- Rural Development Institute (RDI)-Director Worley Chair's
Update-Chair Langman

12. Items Removed from the Consent Agenda for Consideration

There was no discussion of items brought forward from the Consent Agenda Item 5.

13. Unfinished Business

**13.a) Appointments - Electoral Area B/Lower Columbia-Old Glory -
Recreation Commission**

Moved / Seconded: Stakeholder Vote (EA Directors) Unweighted

100-21 That the Regional District of Kootenay Boundary Board of Directors appoint the following individuals to the Electoral Area B/Lower Columbia-Old Glory Recreation Commission:

- Bev Edwards, Rivervale
- Darrell Rieberger, Casino
- Steve Scaia, Oasis
- Faye Tumber, Genelle
- Darlene Espenhain, Genelle

Carried.

13.b) COVID-19 Verbal Updates

Re: COVID-19 Pandemic Emergency Operations

M. Stephens, Manager of Emergency Programs
Director Worley, Emergency Preparedness Liaison

Moved / Seconded: Corporate Vote Unweighted

- 101-21** That the verbal updates regarding the RDKB COVID-10 Pandemic Emergency Operations (EOC) and the RDKB Wage Continuation COVID-19 Pandemic Policy be received as presented to the RDKB Board of Directors on February 25, 2021.

Carried.

Moved / Seconded: Corporate Vote Unweighted

- 102-21** That the Regional District of Kootenay Boundary Board of Directors send a letter to the Provincial Minister of Health expressing appreciation and support for the current COVID-19 restrictions and requesting that they be extended into spring break; and further, that the Ministry of Health be requested to provide clarity around the definition of "local area".

Carried.

13.c) Appointment - Electoral Area E/West Boundary - Advisory Planning Commission

Moved / Seconded: Stakeholder Vote (EA Directors) Unweighted

- 103-21** That the Regional District of Kootenay Boundary Board of Directors appoint Stewart Dobson to the Electoral Area E/West Boundary Advisory Planning Commission.

Carried.

14. Communications-RDKB Corporate Communications Officer

A report will be provided at a future meeting.

15. Committee Recommendations to Board of Directors

Recommendations to the Board of Directors referred by the respective RDKB Committees are presented for consideration.

15.a) Education & Advocacy Committee (Feb. 17/21)

AKBLG resolutions

Director Grieve, Committee Chair/Director Morel, Vice Chair

The resolutions were submitted to the AKBLG as per its deadline. Staff is looking for the Board's ratification of the resolutions. Amended resolutions can be submitted to the AKBLG.

Moved / Seconded: Corporate Vote Unweighted

- 104-21** That the Regional District of Kootenay Boundary Board of Directors endorse the following resolution to be sent to the Association of Kootenay Boundary Local Governments for review and consideration:

COVID Safe Restart Grant

Whereas the Provincial COVID Safe Restart Grant Program for Local Governments placed a funding emphasis on municipalities over regional districts, because municipalities were required by the Province to fully remit their 2020 requisitions to regional districts, resulting in the vast majority of the \$425 million grant funds being allocated to municipalities;

And whereas, regional district services operate completely separately from municipal services and are reliant on revenue beyond those received through municipal requisitions;

Therefore be it resolved that the Government of BC establish a more equitable formula for determining the distribution of future grants between municipalities and regional districts.

Carried.

Moved / Seconded: Corporate Vote Unweighted

- 105-21** That the RDKB Board of Directors send a letter to the Province of BC requesting that it develop a fairer formula for determining the future allocation of COVID-19 Safe Restart Grant Program funds.

Carried.

Moved / Seconded: Corporate Vote Unweighted

- 106-21** That the Regional District of Kootenay Boundary Board of Directors endorse the following resolution to be sent to the Association of Kootenay Boundary Local Governments for review and consideration:

More Local Control of Land Use Practices

Whereas local governments are provided with statutory responsibility for land use planning within their jurisdictions and Provincial government Crown land planning processes, including resource and watershed management, generally involve local governments as referral agencies only at late stages of those planning processes;

And whereas, early and on-going local government involvement in Provincial land use processes would provide an opportunity for improved intergovernmental collaboration and better informed decision-making;

Therefore be it resolved that the Government of BC initiate a process intended to establish improved government-to-government collaboration with local governments regarding land use planning initiatives on Crown land.

Carried.

Moved / Seconded: Corporate Vote Unweighted

- 107-21** That the Regional District of Kootenay Boundary Board of Directors endorse the following resolution to be sent to the Association of Kootenay Boundary Local Governments for review and consideration:

Page 8 of 21

RDKB Board of Directors – Open Meeting

February 25, 2021

Mental Health and Addiction Support During the Pandemic

Whereas the negative mental health and addiction impacts on British Columbians associated with the COVID-19 pandemic have further intensified the pre-existing challenges faced by community mental health services to keep pace with the needs of our communities, as evidenced by several past UBCM-endorsed resolutions;

And whereas the COVID-19 pandemic has created a need for additional Provincial funding resources to support the increased demand on already-stretched community services, including emergency services and front line workers;

Therefore be it resolved that the Government of BC increase the funding available to health organizations to provide additional community mental health and addiction resources to address the impacts of the COVID-19 pandemic.

Carried.

15.b) Education & Advocacy Committee (Feb. 17/21)

Letter of Support for Telus' application for Universal Broadband support

Director Grieve, Committee Chair/Director Morel, Vice Chair

Moved / Seconded: Corporate Vote Unweighted

- 108-21** That the Regional District of Kootenay Boundary Board of Directors approve sending a letter to Innovation, Science and Economic Development Canada with a copy to Telus, supporting TELUS's application to provide increased wireless connectivity under the Universal Broadband Fund; **FURTHER**, that the letter of support cite concerns over the lack of rural broadband connectivity and cell coverage over Highways 3 and 3B.

Carried.

15.c) Education & Advocacy Committee (Feb. 17/21)
West Kootenay 100% Renewable Plan

Director Grieve, Committee Chair/Director Morel, Vice Chair

Ms. Freya Phillips and Manager Goran Denkovski provided a brief history of the West Kootenay 100% Renewable Plan.

Moved / Seconded: Corporate Vote Unweighted

- 109-21** That the Education and Advocacy Committee refer a discussion on the West Kootenay 100% Renewable Plan and potential membership in the plan to the Regional District of Kootenay Boundary Board of Directors next meeting on February 25, 2021; **FURTHER**, at the discretion of the Board at its February 25th meeting, staff may be directed to provide a staff report to a future meeting of the Board addressing the implications of membership in the plan.

Carried.

15.d) Beaver Valley Regional Trails and Regional Parks (Feb. 16/21)
 Director Grieve (Chair: Beaver Valley Rec)

Discussion ensued regarding the allocation of Hydro Grant-in-Lieu payments to the RDKB and the allocation of said funds.

Moved / Seconded: Corporate Vote Unweighted

- 110-21** That Board resolution 69-21, being:

*That the Regional District of Kootenay Boundary Board of Directors approve the proposed General Government/Legislative & Administrative Service (001) 2021-2025 Five Year Financial Plan including minor changes for adjustments for year end totals and as amended by the Board on February 10, 2021 to also include \$2,400 annually to recognize the RDKB's presence at the Riverside Center in Rock Creek. **FURTHER** that the Financial Plan as amended with the inclusion of \$2,400 be included in the overall RDKB 2021-2025 Five Year Financial Plan.*

be **rescinded**.

Carried.

Moved / Seconded: Corporate Vote Weighted

- 111-21** That the Regional District of Kootenay Boundary Board of Directors approve the annual transfer of \$200,000 into the Beaver Valley Parks and Trails service (019) budget from the Hydro Grant-in-Lieu revenues, as recommended by the Beaver Valley Regional Parks and Regional Trails Committee on February 9, 2021, to support such projects as the proposed replica train station, Park Siding School relocation and the proposed improvements to the Beaver Valley Arena.

Carried.

Opposed: Directors Noll, Gee, McGregor, O'Donnell, Dunsdon, Korolek

15.e) East End Services Committee (Feb. 16/21)

Director Worley (Chair: East End Services)

Moved / Seconded: Corporate Vote Weighted

- 112-21** That the Regional District of Kootenay Boundary Board of Directors approve the transfer of \$150,000 per year into the Transit Service budget from the Hydro Grant-in-Lieu revenues for payments for any purchase, improvement or installation of any bus shelters previously approved by the East End Services Committee during the earlier Transit Service budget review and to include any and/or all costs associated with the downtown Trail Exchange; **FURTHER**, that this amount will be earmarked in the Transit budget for specific capital costs for bus shelter improvements and downtown Trail Exchange projects until such time as both projects will be paid off.

Carried.

Opposed: Directors Gee, Korolek, O'Donnell, Dunsdon, Noll, McGregor

Moved / Seconded: Corporate Vote Weighted

- 113-21** That the Regional District of Kootenay Boundary Board of Directors approve the annual transfer of \$200,000 into the Beaver Valley Trails and Parks Service (019) budget from the Hydro Grant-in-Lieu revenues, as recommended by the East End Services Committee on February 9, 2021, to the Beaver Valley Regional Parks and Regional Trails Committee Recreation to support such projects as the proposed replica train station, Park Siding School relocation and the proposed improvements to the Beaver Valley Arena.

Carried.

Opposed: Directors Gee, Korolek, O'Donnell, Dunsdon, Noll, McGregor

15.f) Re: Hydro Grant In Lieu Recommendations & the General Government/Legislative & Administrative Services (001) 2021-2025 Five-Year Financial Plan

B. Ihlen, General Manager of Finance/CFO
Director McGregor, Finance Liaison

A staff report from Barb Ihlen, General Manager of Finance/CFO, regarding the General Government/Legislative & Administrative Services (001) 2021-2025 Five Year Financial Plan and the hydro grant in lieu (HGIL) of property tax revenue allocations recommended by the Beaver Valley Regional Parks and Regional Trails Committee and the East End Services Committee.

CFO Ihlen provided an overview of her report. She explained that she updated the five-year financial plan to reflect \$350,000 coming out of budget 001--general government service-- for revenue which will increase taxation by \$350,000. She showed the potential impact to requisitions and reserves.

Moved / Seconded: Corporate Vote Unweighted

- 114-21** That the Regional District of Kootenay Boundary Board of Directors make a decision regarding the allocation of the Hydro-Grant-In-Lieu payment for 2021; **FURTHER**, that the impacted budgets be amended accordingly to include the resulting changes in revenue and that those

budgets and five year financial plans be incorporated into the overall 2021-2025 Five Year Financial Plan.

Carried.

Moved / Seconded: Corporate Vote Unweighted

- 115-21** That the Regional District of Kootenay Boundary Board of Directors direct staff to transfer \$200,000 into the Beaver Valley Trails and Parks Service (019) budget from the Hydro Grant-in-Lieu revenues and transfer \$150,000 into the Transit Service budget from the Hydro Grant-in-Lieu revenues, and amend the draft Five-Year Financial Plan accordingly.

Carried.

Opposed: Directors Gee, McGregor, O'Donnell, Korolek

Moved / Seconded: Corporate Vote Unweighted

- 116-21** That the Regional District of Kootenay Boundary Board of Directors approve the proposed General Government/Legislative & Administrative Service (001) 2021-2025 Five Year Financial Plan as amended.

Carried.

Moved / Seconded: Corporate Vote Unweighted

- 117-21** That in order to provide improved predictability for the RDKB financial planning process, that the Board of Directors develop policy guidance in 2021 regarding the allocation of Hydro-Grant-In-Lieu payments for future years.

Carried.

16. New Business**16.a) Letter of Support for Columbia Basin Broadband Corporation (CBBC) Application to the Universal Broadband Fund**

Moved / Seconded: Corporate Vote Unweighted

- 118-21** That the Regional District of Kootenay Boundary approve a letter of support being sent regarding the Columbia Basin Broadband Corporation's (CBBC) grant application to the Universal Broadband Fund program, which includes a fibre-to-home solution to about 94 homes in the Regional District of Kootenay Boundary (Park Siding area); **FURTHER**, that the Regional District of Kootenay Boundary supports a commitment of \$27,500 to CBBC for this project, utilizing Electoral Area 'A' gas tax funds with a repayment plan over a five-year timeframe, subject to project approval from, and execution of contribution agreements with, the project funders.

Carried.

16.b) Re: EMBC Proposed Financial Assistance Guidelines For Emergency Response Costs 2020 Feedback

M. Stephens, Interim Manager of Emergency Programs
Director Worley, Protective Services Liaison

The staff report dated February 18, 2021 from Mark Stephens, Interim Manager of Emergency Programs, presenting a letter of response to Emergency Management BC regarding the updated Financial Assistance Guidelines for Emergency Response Costs, 2020, was presented.

Moved / Seconded: Corporate Vote Unweighted

- 119-21** That the Regional District of Kootenay Boundary Board of Directors endorse the RDKB's letter of response to Emergency Management BC regarding the Financial Assistance Guidelines For Emergency Response Costs 2020; **FURTHER**, that staff be authorized to sign and send the letter.

Carried.

16.c) Re: Referral – Big White Ski Resort draft Resort Master Plan update and application replace the Master Development Agreement

L. Moore, Senior Planner

The staff report dated February 25, 2021 from Liz Moore, Senior Planner, presenting a referral from the Ministry of Forests, Lands, Natural Resources Operations and Rural Development for the Draft Resort Master Plan Update for Big White Ski Resort, was presented.

Moved / Seconded: Corporate Vote Unweighted

- 120-21** That the Regional District of Kootenay Boundary Board of Directors direct staff to send the staff report titled "Referral – Big White Ski Resort draft Resort Master Plan update and application replace the Master Development Agreement" dated February 25, 2021, which includes the recommendations of the Electoral Area E/West Boundary and Big White Advisory Planning Commissions, to the Mountain Resorts Branch of the Ministry of Forests, Lands, Natural Resource Operations and Rural Development for consideration; **FURTHER**, that the Board of Directors requests that RDKB staff be involved in an ongoing collaborative process with Big White Ski Resort and the Mountain Resort Branch of the provincial government as the application is being evaluated.

Carried.

Recess: The meeting recessed for a break at 3:36 p.m.
Reconvene: The meeting reconvened at 3:41 p.m.

16.d) Cemetery Service (Greenwood, Area E/West Boundary) (145)

B. Ihlen, General Manager of Finance/CFO
 Director McGregor, Finance Liaison

The staff report dated February 18, 2021 from Barb Ihlen, General Manager of Finance/CFO, presenting the Cemetery Service (Greenwood, Area E/West Boundary) (145) proposed 2021-2025 Five Year Financial Plan, was presented.

Moved / Seconded: Corporate Vote Unweighted

- 121-21** That the Regional District of Kootenay Boundary Board of Directors approve the Cemetery Service (Greenwood, Area E/West Boundary) (145) 2021-2025 Five Financial Plan as presented to the Board of Directors on February 25, 2021 including minor changes for adjustments for year-end totals; **FURTHER**, that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

16.e) Recreation Commission (Greenwood, Midway, Area E/West Boundary) (022) Proposed 2021-2025 Five Year Financial Plan

B. Ihlen, General Manager of Finance/CFO
Director McGregor, Finance Liaison

The staff report dated February 18, 2021 from Barb Ihlen regarding Recreation Commission (Greenwood, Midway, Area E/West Boundary) (022) Proposed 2021-2025 Five Year Financial Plan, was presented.

Moved / Seconded: Corporate Vote Unweighted

- 122-21** That the Regional District of Kootenay Boundary Board of Directors approve the Recreation Commission (Greenwood, Midway, Area E/West Boundary) (022) 2021-2025 Five-Year Financial Plan as presented to the Board of Directors on February 25, 2021 including minor changes for adjustments for year end totals; **FURTHER**, that the Plan be included in the overall RDKB 2021-2025 Five-Year Financial Plan.

Carried.

Moved / Seconded: Corporate Vote Unweighted

- 123-21** That staff be directed to collapse the West Boundary Recreation grant stream and remove the application form from the RDKB website.

Carried.

16.f) #058 Kettle Valley Fire Protection Service 'Final' Budget summary, 2021

J. Chandler, General Manager – Operations/Deputy CAO
Director McGregor, Finance Liaison

The staff report dated February 17, 2021 from James Chandler, General Manager – Operations/Deputy CAO, presenting an overview of the 2021 #058 Kettle Valley Fire Protection Service budget, was presented.

Moved / Seconded: Corporate Vote Unweighted

- 124-21** That the Regional District of Kootenay Boundary Board of Directors approve the 2021 #058 Kettle Valley Fire Protection Service Work Plan as presented to the Board in the staff report dated February 25, 2021.

Carried.

Moved / Seconded: Corporate Vote Unweighted

- 125-21** That the Regional District of Kootenay Boundary Board of Directors approve the Kettle Valley Fire Protection Service #058 2021-2025 Five-Year Financial Plan as presented to the Board of Directors on February 25th, 2021 including minor changes for adjustments to capital for year-end totals; **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five-Year Financial Plan.

Carried.

16.g) Columbia River Treaty Local Governments Committee

Director Worley introduced the documents from the Columbia River Treaty Local Governments Committee.

The email dated January 27, 2021 from the Columbia River Treaty Local Governments Committee and attachments, regarding the final treaty negotiation recommendations, was presented.

Moved / Seconded: Corporate Vote Unweighted

- 126-21** The Regional District of Kootenay Boundary Board of Directors receive the email and final treaty negotiation recommendations from the Columbia River Treaty Local Governments Committee as presented to the Board on February 25, 2021.

Carried.

16.h) COVID-19 Safe Restart Grant Allocation Recommendations

B. Ihlen, General Manager of Finance/CFO
Director McGregor, Finance Liaison

The staff report dated February 18, 2021 from Barb Ihlen, General Manager of Finance/CFO, presenting recommendations for the use of the COVID-19 Safe Restart Grant provided by the BC Government, was presented.

CFO Ihlen provided an overview of her report. Discussion ensued about how to allocate the grant funds. One suggestion was to use funds for Information Technology support in the Boundary. In 2018, a gap analysis was done on the RDKB's health and safety. It revealed that some gaps exist. A health and safety officer could address these.

Director Cacchioni requested that the foregoing item be laid on the table until the March 2021 Board meeting.

Moved / Seconded: Corporate Vote Unweighted

- 127-21** That the following motion be laid on the table until the March 10, 2021 Board meeting:

That the Regional District of Kootenay Boundary Board of Directors approve the COVID-19 Safe Restart Grant allocation as presented to the RDKB Board on February 25, 2021; **FURTHER**, that the allocations be incorporated into the 2021-2025 Five-Year Financial Plan; **FURTHER**, that Staff present the 2021 Unknown Operational Needs/Contingency (\$60,000) allocation of the COVID-19 Safe Restart Grant for Board approval prior to December 31, 2021.

Carried

16.i) Grants in Aid - as of February 18, 2021

Moved / Seconded: Stakeholder Vote (EA Directors) Weighted

128-21 That the following grants-in-aid be approved:

- Beaver Valley Blooming Society – Flower Tubs and Ground Plantings in and around Fruitvale – Electoral Area 'A' - \$2,500
- Boundary Youth Soccer Association – Funds to Run Program and Equipment – Electoral Area 'C'/Christina Lake - \$1,000
- Grand Forks Flying Association – Pilot Courtesy Car Maintenance, Insurance, Repairs – Electoral Area 'D'/Rural Grand Forks - \$3,500

Carried.

17. Bylaws**Bylaw 1757: Regional District of Kootenay Boundary Bylaw Notice Enforcement Bylaw Amendment Bylaw**

Moved / Seconded: Corporate Vote Unweighted

129-21 That "Regional District of Kootenay Boundary Bylaw Notice Enforcement Bylaw Amendment Bylaw No. 1757, 2021," being a bylaw to amend Bylaw Notice Enforcement Bylaw No. 1742, 2021, be read a FIRST, SECOND and THIRD time by content by the Regional District of Kootenay Boundary Board of Directors.

Carried.

Moved / Seconded: Corporate Vote Unweighted (2/3rds consent required)

130-21 That "Regional District of Kootenay Boundary Bylaw Notice Enforcement Bylaw Amendment Bylaw No. 1757, 2021," being a bylaw to amend Bylaw Notice Enforcement Bylaw No. 1742, 2021, be ADOPTED, having received two-thirds consent; **FURTHER**, that the Chair and the Corporate Officer be authorized to sign the bylaw.

Carried.

18. Late (Emergent) Items

There were no late/emergent items.

19. Discussion of Items for Future Meetings

Tabled item: COVID-19 Safe Restart Grant Allocation Recommendations

20. Question Period for Public and Media

There were no questions.

21. Closed Meeting**Meeting Closed to the Public**

In the opinion of the Board - and in accordance with Section 90 of the *Community Charter* - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the basis identified in the following subsections:

- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality

Moved / Seconded: Corporate Vote Unweighted

131-21 That the Regional District of Kootenay Boundary Board of Directors proceed to a closed meeting pursuant to Sec. 90 (e) of the *Community Charter*.

Carried.

Recess: The open regular meeting was recessed at 4:20 p.m. to conduct the closed meeting.

Reconvene: The open regular meeting was reconvened at 4:26 p.m.

22. Adjournment

Moved / Seconded: Corporate Vote Unweighted

132-21 The meeting adjourned at 4:26 p.m.

Carried.

Diane Langman, RDKB Board Chair

Anitra Winje, Corporate Officer

Regional District of Kootenay Boundary Cheque Register Summary for month of February 2021

Cheque Date	Supplier	Name	Amount
2021-02-22	731689	0731689 BC LTD DBA INTERIOR SIGNS	\$ 294.00
2021-02-19	1040215	1040215 BC LTD CHRISTINA LAKE CANCO	\$ 87.20
2021-02-05	ACE010	A.C.E. COURIER SERVICES	\$ 123.94
2021-02-12	ACE010	A.C.E. COURIER SERVICES	\$ 165.85
2021-02-19	ACE010	A.C.E. COURIER SERVICES	\$ 121.43
2021-02-26	ACE010	A.C.E. COURIER SERVICES	\$ 172.73
2021-02-12	AFD001	AFD PETROLEUM LTD.	\$ 1,250.69
2021-02-26	AFD001	AFD PETROLEUM LTD.	\$ 1,161.66
2021-02-12	ALL007	ALLANS HOSE N'ALL	\$ 282.15
2021-02-12	ALL160	ALLEN, TRAVIS	\$ 138.60
2021-02-26	ALP030	ALPINE DISPOSAL & RECYCLING	\$ 66,789.97
2021-02-26	AMF010	AM FORD	\$ 726.33
2021-02-12	AND002	ANDERSON, KRISTINA	\$ 50.00
2021-02-19	AND002	ANDERSON, KRISTINA	\$ 636.15
2021-02-05	AND040	ANDREW SHERET LTD.	\$ 437.34
2021-02-12	AND040	ANDREW SHERET LTD.	\$ 59.31
2021-02-19	AND040	ANDREW SHERET LTD.	\$ 5,566.27
2021-02-26	AND040	ANDREW SHERET LTD.	\$ 31.65
2021-02-19	ANN030	ANNUVA SOLUTIONS	\$ 229.88
2021-02-05	AON001	AON REED STENHOUSE INC.	\$ 293,254.00
2021-02-12	AON001	AON REED STENHOUSE INC.	\$ 447.00
2021-02-08	AOY010	AOYS FIRE TRAINING LTD	\$ 1,072.94
2021-02-26	APP020	APPLIED INDUSTRIAL TECHNOLOGIES	\$ 195.08
2021-02-26	AQU020	AQUAM SPECIALISTE AQUATIQUÉ INC.	\$ 632.63
2021-02-12	ARL010	THE ARLINGTON HOTEL	\$ 188.74
2021-02-12	ARN070	ARNOTT, DOUGLAS	\$ 273.00
2021-02-26	ASS010	ASSA ABLOY ENTRANCE SYSTEMS	\$ 512.08
2021-02-26	ASS040	ASSOCIATED FIRE SAFETY	\$ 1,361.15
2021-02-26	ATS001	AT SOURCE RECYCLING SYSTEMS CORP.	\$ 761.60
2021-02-05	BAB020	BA BENSON & SONS	\$ 333.50
2021-02-12	BAB020	BA BENSON & SONS	\$ 118.43
2021-02-19	BAB020	BA BENSON & SONS	\$ 143.20
2021-02-26	BAB020	BA BENSON & SONS	\$ 956.90
2021-02-19	BAL020	BALDY BOBCAT SERVICES	\$ 921.38
2021-02-12	BAT030	BATTRICK & SONS LOCKSMITHING	\$ 128.10
2021-02-05	BCI010	B.C. INSTITUTE OF AGROLOGISTS	\$ 475.00
2021-02-26	BCO020	BC ONE CALL LIMITED C/O HUGHESMAN MORRIS CPA'S	\$ 38.64
2021-02-26	BCT030	BC TRANSIT	\$ 33,387.75
2021-02-05	BEA130	BEAVER VALLEY LIBRARY	\$ 17,326.50
2021-02-22	BEL070	BELL MEDIA INC.	\$ 222.85
2021-02-05	BIG010	BIG WHITE FIRE DEPT. SOCIAL CLUB	\$ 982.00
2021-02-19	BIG010	BIG WHITE FIRE DEPT. SOCIAL CLUB	\$ 656.00
2021-02-26	BIG050	BIG WHITE CENTRAL RESERVATIONS LTD.	\$ 31,004.59
2021-02-12	BIG060	BIG WHITE SKI RESORT LTD.	\$ 2,247.00
2021-02-12	BLA050	BLACK PRESS GROUP LTD.	\$ 2,987.92
2021-02-01	BMO001	BMO	\$ 8,642.19
2021-02-12	BOU046	BOUNDARY METIS COMMUNITY ASSOCIATION	\$ 500.00
2021-02-05	BOU070	BOUNDARY HOME BUILDING CENTRE	\$ 5.37
2021-02-12	BOU070	BOUNDARY HOME BUILDING CENTRE	\$ 46.46
2021-02-22	BOU560	BOUNDARY YOUTH SOCCER ASSOCIATION	\$ 3,000.00
2021-02-12	BOU590	BOUNDARY 4-H MULTI CLUB	\$ 1,000.00
2021-02-19	BRE020	BRENNTAG CANADA INC.	\$ 3,869.17
2021-02-26	BRI001	BRINK'S CANADA LIMITED	\$ 629.21

Regional District of Kootenay Boundary Cheque Register Summary for month of February 2021

Cheque Date	Supplier	Name	Amount
2021-02-12	BRI050	BRIDESVILLE COMMUNITY CLUB	\$ 19,564.17
2021-02-12	BRO035	BROWELL, TREVOR	\$ 192.50
2021-02-19	BVT010	BV TOOL RENTALS (2011) LTD.	\$ 112.00
2021-02-26	CAN014	CANADA SAFETY EQUIPMENT LTD.	\$ 54.08
2021-02-12	CAN044	CANGAS PROPANE	\$ 1,215.41
2021-02-05	CAN130	CANADIAN UNION OF PUBLIC EMPLOYEES - LOCAL 2254	\$ 5,110.56
2021-02-19	CAN130	CANADIAN UNION OF PUBLIC EMPLOYEES - LOCAL 2254	\$ 5,278.64
2021-02-05	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	\$ 386.60
2021-02-12	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	\$ 27.97
2021-02-19	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	\$ 115.31
2021-02-26	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	\$ 195.10
2021-02-05	CAN560	CANADIAN LINEN AND UNIFORM SERVICE	\$ 73.17
2021-02-12	CAN560	CANADIAN LINEN AND UNIFORM SERVICE	\$ 64.66
2021-02-19	CAN560	CANADIAN LINEN AND UNIFORM SERVICE	\$ 73.17
2021-02-26	CAN560	CANADIAN LINEN AND UNIFORM SERVICE	\$ 64.66
2021-02-26	CAP080	CAP-IT KELOWNA	\$ 1,890.62
2021-02-19	CAR012	CARO ANALYTICAL SERVICES	\$ 2,506.61
2021-02-19	CAR015	CARVELLO LAW CORPORATION	\$ 1,899.87
2021-02-05	CAS015	CASCADE WEAR LTD.	\$ 275.52
2021-02-22	CAS290	JULIE M. CASE BA MA CCP	\$ 13,650.00
2021-02-12	CAV020	CAVILL, TREVOR	\$ 29.40
2021-02-26	CEN040	CENTRIX CONTROL SOLUTIONS LP	\$ 483.84
2021-02-05	CEN150	CENTURION 2000 FIRE PROTECTION	\$ 111.83
2021-02-19	CHA110	CHAMPLIN, BRIAN	\$ 50.00
2021-02-12	CHE050	CHERRY HILL COFFEE INC.	\$ 244.39
2021-02-12	CHM010	CHMECHANICAL	\$ 2,138.58
2021-02-19	CHM010	CHMECHANICAL	\$ 3,283.83
2021-02-19	CHR010	CHRISTINA LAKE COMMUNITY ASSOCIATION	\$ 2,968.20
2021-02-12	CHR018	CHRISTINA LAKE ARTS AND ARTISAN SOCIETY	\$ 4,000.00
2021-02-12	CIA010	CIARDULLO, MARIA	\$ 50.00
2021-02-22	CIE020	CI EXCAVATING	\$ 2,052.75
2021-02-26	CIE020	CI EXCAVATING	\$ 882.00
2021-02-26	CIN001	CINTAS THE UNIFORM PEOPLE	\$ 69.00
2021-02-05	CLA006	CLARKE, PAUL	\$ 20.00
2021-02-05	COA030	COAST ROPES AND RESCUE	\$ 1,908.37
2021-02-12	COL026	COLUMBIA WIRELESS INC.	\$ 610.40
2021-02-19	COL390	COLUMBIA BASIN BROADBAND CORPORATION	\$ 3,875.20
2021-02-26	COM003	COMMERCIAL AQUATIC SUPPLIES	\$ 77.76
2021-02-12	COR010	CORAL CANADA WIDE	\$ 387.45
2021-02-05	CRA006	CRAWFORD TRUCK & EQUIPMENT REPAIR	\$ 48.72
2021-02-26	CRA006	CRAWFORD TRUCK & EQUIPMENT REPAIR	\$ 498.97
2021-02-12	CUL001	CULLUM, CHRIS	\$ 99.80
2021-02-05	DEI055	DEINSTADT, KELLY	\$ 26.20
2021-02-19	DEL070	DELL CANADA INC	\$ 2,486.33
2021-02-26	DEL070	DELL CANADA INC	\$ 2,527.85
2021-02-12	DHC010	DHC COMMUNICATIONS INC.	\$ 335.47
2021-02-19	DOM030	DOMINION GOVLAW LLP	\$ 1,746.08
2021-02-19	DUE020	DUECK, TIM	\$ 25.00
2021-02-26	DUE020	DUECK, TIM	\$ 25.00
2021-02-26	EBB010	EBBWATER CONSULTING INC	\$ 2,940.00
2021-02-12	ECO090	ECOFITT	\$ 152.77
2021-02-12	ERI001	ERICKSON, KATHERINE	\$ 50.00
2021-02-12	FIN030	FINNING (CANADA) CREDIT DEPT.	\$ 515.41

Regional District of Kootenay Boundary Cheque Register Summary for month of February 2021

Cheque Date	Supplier	Name	Amount
2021-02-05	FIR040	TRAIL FIREFIGHTER ASSOCIATION LOCAL 941	\$ 8,735.28
2021-02-19	FIR040	TRAIL FIREFIGHTER ASSOCIATION LOCAL 941	\$ 5,085.90
2021-02-12	FLE015	FLEETCOR CANADA MASTERCARD	\$ 1,372.94
2021-02-12	FLE100	FLETCHER, ETHAN	\$ 178.48
2021-02-05	FOR003	FORT GARRY FIRE TRUCKS LTD.	\$ 286,884.28
2021-02-05	FOR010	FORTISBC - ELECTRICITY	\$ 19,009.12
2021-02-12	FOR010	FORTISBC - ELECTRICITY	\$ 8,833.46
2021-02-19	FOR010	FORTISBC - ELECTRICITY	\$ 488.07
2021-02-26	FOR010	FORTISBC - ELECTRICITY	\$ 624.26
2021-02-05	FOR040	FORTIS BC - NATURAL GAS	\$ 11,423.34
2021-02-12	FOR040	FORTIS BC - NATURAL GAS	\$ 9,909.40
2021-02-19	FOR040	FORTIS BC - NATURAL GAS	\$ 698.03
2021-02-26	FOR040	FORTIS BC - NATURAL GAS	\$ 1,244.76
2021-02-19	FOR120	FORSTER, MAUREEN, K.	\$ 200.00
2021-02-19	FORGRA	FORTIS BC - FINANCIAL ACCOUNTING	\$ 498.75
2021-02-12	FRO040	FRONTLINE FIRE DEPT. TRAINING INC.	\$ 176.40
2021-02-12	FRU010	THE VILLAGE OF FRUITVALE	\$ 38,141.65
2021-02-26	FRU010	THE VILLAGE OF FRUITVALE	\$ 2,705.57
2021-02-22	FRU020	FRUITVALE CO-OP	\$ 78.44
2021-02-26	GAI010	GAIA PRINCIPLES IPM SERVICES	\$ 105.00
2021-02-05	GEE020	GEE, VICKI LYNN	\$ 321.20
2021-02-19	GEE020	GEE, VICKI LYNN	\$ 656.80
2021-02-05	GEN003	GENELLE GENERAL STORE	\$ 151.05
2021-02-12	GEN020	GENELLE RECREATION COMMISSION	\$ 10,000.00
2021-02-26	GEO020	GEOTRAC SYSTEMS INC.	\$ 412.16
2021-02-05	GES010	GESCAN - Division of Sonepar	\$ 269.97
2021-02-12	GES010	GESCAN - Division of Sonepar	\$ 204.07
2021-02-19	GES010	GESCAN - Division of Sonepar	\$ 590.22
2021-02-26	GES010	GESCAN - Division of Sonepar	\$ 549.14
2021-02-26	GFL001	GFL ENVIRONMENTAL INC 2020	\$ 94,968.69
2021-02-26	GLA070	GLADISH, SANDRA	\$ 100.00
2021-02-26	GRA010	CITY OF GRAND FORKS	\$ 17,148.71
2021-02-26	GRA023	GRAND FORKS CONCRETE AND GRAVEL LTD.	\$ 2,992.50
2021-02-05	GRA050	GRAND FORKS HOME HARDWARE	\$ 103.84
2021-02-12	GRA050	GRAND FORKS HOME HARDWARE	\$ 102.49
2021-02-19	GRA050	GRAND FORKS HOME HARDWARE	\$ 85.79
2021-02-12	GRE010	THE CITY OF GREENWOOD	\$ 399.00
2021-02-12	GRE039	GREAT WEST EQUIPMENT	\$ 60.70
2021-02-12	GRE090	GREENWOOD COMMUNITY ASSOCIATION	\$ 300.00
2021-02-26	GUI001	GUILLEVIN INTERNATIONAL INC.	\$ 33.78
2021-02-05	HAC020	HACH SALES AND SERVICE CANADA LP	\$ 711.88
2021-02-19	HAG060	HAGEL, SANDY	\$ 381.79
2021-02-05	HAL010	HALL PRINTING	\$ 466.57
2021-02-19	HAL010	HALL PRINTING	\$ 1,136.74
2021-02-26	HAL010	HALL PRINTING	\$ 40.32
2021-02-26	HEA020	HEAVY METAL CO.	\$ 1,244.25
2021-02-19	HEL010	EDMISON, HELENA	\$ 36.00
2021-02-05	HIR010	HIRAM, JANICE	\$ 325.00
2021-02-05	HOM002	HOMEWOOD HEALTH INC.	\$ 404.25
2021-02-12	HOM010	HOME DEPOT CREDIT SERVICES	\$ 88.16
2021-02-12	HOM020	HOMERS HYDROVAC SERVICES	\$ 924.00
2021-02-12	HOR010	HORSE ASSOCIATION OF CENTRAL KOOTENAY	\$ 3,804.87
2021-02-19	HUB020	HUB FIRE ENGINES & EQUIPMENT LTD.	\$ 497.45

Regional District of Kootenay Boundary
Cheque Register Summary for month of February 2021

Cheque Date	Supplier	Name	Amount
2021-02-12	HUR015	HURLEY, AARON	\$ 29.40
2021-02-19	IHL010	IHLEN, BARBARA	\$ 200.00
2021-02-26	IMP070	IMPACT EQUIPMENT LTD.	\$ 979.13
2021-02-26	INC002	INCITE COACHING	\$ 1,344.00
2021-02-05	INT017	INTERSTATE ALL BATTERY CENTER	\$ 18.48
2021-02-19	INT017	INTERSTATE ALL BATTERY CENTER	\$ 107.37
2021-02-26	INT140	INTERIOR HEALTH	\$ 575.00
2021-02-05	ISL030	ISL ENGINEERING AND LAND SERVICES LTD.	\$ 2,100.00
2021-02-12	JES001	JESSE JAMES BOBCAT & LANDSCAPING	\$ 336.00
2021-02-12	JJH010	J.J.H. ENTERPRISES	\$ 30.58
2021-02-26	JJH010	J.J.H. ENTERPRISES	\$ 74.00
2021-02-12	JLC002	JL CROWE SECONDARY SCHOOL	\$ 1,500.00
2021-02-05	JOH240	JOHNSON, ROSANNE	\$ 217.25
2021-02-26	JOH310	JOHNSON, ROSANNE, IN TRUST	\$ 204.60
2021-02-26	JUS010	JUSTICE INSTITUTE OF B.C.	\$ 75.00
2021-02-12	KAL040	KAL TIRE	\$ 34.33
2021-02-12	KEL030	CITY OF KELOWNA	\$ 9,282.00
2021-02-19	KET003	KETTLE WILDLIFE CLUB	\$ 4,076.75
2021-02-19	KIM020	KIMCO CONTROLS LTD.	\$ 1,712.66
2021-02-26	KIM020	KIMCO CONTROLS LTD.	\$ 378.00
2021-02-12	KIN130	KINCH, KELTON	\$ 50.00
2021-02-26	KOG010	KO, GISELA	\$ 960.00
2021-02-26	KON001	KONE INC.	\$ 446.12
2021-02-19	KOO200	KOOTENAY COFFEE COMPANY	\$ 300.00
2021-02-05	KOO210	KOOTENAY VALLEY WATER & SPAS	\$ 39.75
2021-02-19	KOO210	KOOTENAY VALLEY WATER & SPAS	\$ 47.70
2021-02-26	KOO210	KOOTENAY VALLEY WATER & SPAS	\$ 33.50
2021-02-26	KOO640	KOOTENAY KABAB	\$ 756.00
2021-02-26	KRA015	KRAUSE, JARRETT	\$ 235.40
2021-02-12	LAF070	LAFACE, STEVEN	\$ 29.40
2021-02-19	LAK050	LAKETIME SERVICES	\$ 771.57
2021-02-26	LAK050	LAKETIME SERVICES	\$ 908.98
2021-02-12	LEN002	LENARDON, THERESA	\$ 510.00
2021-02-12	LEV030	LEVELUP PLANNING & CONSULTING	\$ 16,734.38
2021-02-12	LGM100	LGMA	\$ 525.00
2021-02-05	LOR010	LORDCO PARTS LTD.	\$ 234.58
2021-02-12	LOR010	LORDCO PARTS LTD.	\$ 817.16
2021-02-19	LOR010	LORDCO PARTS LTD.	\$ 2,479.02
2021-02-26	LOR010	LORDCO PARTS LTD.	\$ 892.85
2021-02-26	LOW020	LOWER COLUMBIA COMMUNITY DEVELOPMENT TEAM SOC	\$ 35,250.00
2021-02-12	MAC035	MACDONALD, STEVE	\$ 500.00
2021-02-05	MAG040	FVBS MAGLIO TRAIL	\$ 160.40
2021-02-12	MAG040	FVBS MAGLIO TRAIL	\$ 89.58
2021-02-26	MAG040	FVBS MAGLIO TRAIL	\$ 243.60
2021-02-12	MAI120	MAIKA, FRANCES	\$ 50.00
2021-02-05	MAR006	MARINO WHOLESALE LTD.	\$ 17.90
2021-02-12	MAR006	MARINO WHOLESALE LTD.	\$ 102.82
2021-02-19	MAR006	MARINO WHOLESALE LTD.	\$ 142.36
2021-02-26	MAR006	MARINO WHOLESALE LTD.	\$ 299.26
2021-02-12	MAR027	MARSH, CHRISTOPHER	\$ 29.40
2021-02-12	MAR031	MARK, DEBBIE	\$ 250.00
2021-02-19	MAX004	MAXIMENKO, DAWSHA J	\$ 1,826.69
2021-02-12	MCD080	MCDONALD, JOHN	\$ 200.00

Regional District of Kootenay Boundary Cheque Register Summary for month of February 2021

Cheque Date	Supplier	Name	Amount
2021-02-22	MCL160	MCLEAN, JOSEPH AND MCLEAN, CAROLIN	\$ 70.00
2021-02-22	MED003	MEDTEQ SOLUTIONS CA LTD.	\$ 5,768.79
2021-02-26	MED003	MEDTEQ SOLUTIONS CA LTD.	\$ 3,526.10
2021-02-12	MID010	VILLAGE OF MIDWAY	\$ 2,280.00
2021-02-26	MID010	VILLAGE OF MIDWAY	\$ 94,566.86
2021-02-05	MIL160	MILLS OFFICE PRODUCTIVITY	\$ 1,453.84
2021-02-12	MIL160	MILLS OFFICE PRODUCTIVITY	\$ 553.90
2021-02-19	MIL160	MILLS OFFICE PRODUCTIVITY	\$ 206.13
2021-02-26	MIL160	MILLS OFFICE PRODUCTIVITY	\$ 435.77
2021-02-22	MIN040	MINISTER OF FINANCE	\$ 598.46
2021-02-26	MIN040	MINISTER OF FINANCE	\$ 707.55
2021-02-05	MIN190	MINISTRY OF ENVIRONMENT AND CLIMATE CHANGE STR/	\$ 613.24
2021-02-12	MON010	VILLAGE OF MONTROSE	\$ 328.00
2021-02-26	MON010	VILLAGE OF MONTROSE	\$ 4,356.65
2021-02-12	MOO120	MOORE, ELIZABETH	\$ 50.00
2021-02-19	MUN002	MUNICIPAL PENSION PLAN 50151-FIREFIGHTERS	\$ 23,417.01
2021-02-19	MUN003	MUNICIPAL PENSION PLAN 00151-GENERAL	\$ 36,630.53
2021-02-26	MUN050	MUNICIPAL INSURANCE ASSOC. OF B. C.	\$ 223.62
2021-02-12	NAN010	CITY OF NANAIMO	\$ 630.00
2021-02-12	NEW010	NEWTON, RACHEL	\$ 250.00
2021-02-22	NOF010	NO FRILLS	\$ 255.78
2021-02-26	OKA120	OKANAGAN AUDIO LAB LTD.	\$ 519.75
2021-02-26	OKT010	OK TIRE STORE	\$ 1,435.22
2021-02-12	OME040	OMEGA COMMUNICATIONS LTD.	\$ 1,212.96
2021-02-12	OPU020	OPUS CONSULTING GROUP LTD	\$ 3,031.88
2021-02-26	OTR001	ON THE RUN MOBILE AUTO DETAILING	\$ 260.00
2021-02-26	OVE030	OVERLAND WEST FREIGHT LINES LTD.	\$ 185.08
2021-02-12	PAA010	PAKKUNAINEN, JEFF	\$ 12.12
2021-02-05	PAC220	PACIFIC WESTERN FIRE PROTECTION (2017) LTD.	\$ 154.35
2021-02-19	PAL005	PALADIN SECURITY GROUP LTD.	\$ 19,952.61
2021-02-19	PAR050	PARSLOW LOCK & SAFE	\$ 94.50
2021-02-26	PAR050	PARSLOW LOCK & SAFE	\$ 24.64
2021-02-12	PAT060	PATTERSON, DANIELLE	\$ 50.00
2021-02-05	PEA060	PEAK SNOW REMOVAL AND LANDSCAPING	\$ 1,606.50
2021-02-05	PEN015	PENNEY, JENNIFER	\$ 581.00
2021-02-26	PEN015	PENNEY, JENNIFER	\$ 100.00
2021-02-12	PET010	PETRO CANADA	\$ 5,195.21
2021-02-12	PHA010	PHARMASAVE NO 106	\$ 22.38
2021-02-12	PHI005	PHILLIPS, FREYA	\$ 50.00
2021-02-12	PHO002	PHOENIX MOUNTAIN ALPINE SKI SOCIETY	\$ 5,000.00
2021-02-26	PIN030	PINKDOG DESIGNS	\$ 1,260.00
2021-02-12	POT010	POTTER, HEATHER	\$ 50.00
2021-02-12	PRA040	PRAXAIR DISTRIBUTION	\$ 407.10
2021-02-19	PRA040	PRAXAIR DISTRIBUTION	\$ 469.77
2021-02-26	PRA040	PRAXAIR DISTRIBUTION	\$ 121.81
2021-02-05	PRO005	PROFIRE EMERGENCY EQUIPMENT	\$ 1,747.20
2021-02-19	PRO065	PROVINCE OF BRITISH COLUMBIA	\$ 46,371.13
2021-02-26	PUR020	PUROLATOR INC.	\$ 231.93
2021-02-26	QUI010	QUICKSCRIBE SERVICES LTD.	\$ 1,304.10
2021-02-05	RAF001	RAFUSE, BRANDY	\$ 415.85
2021-02-12	RAF001	RAFUSE, BRANDY	\$ 50.00
2021-02-19	RAF001	RAFUSE, BRANDY	\$ 125.00
2021-02-05	RAL010	RALCOMM LTD.	\$ 166.83

Regional District of Kootenay Boundary Cheque Register Summary for month of February 2021

Cheque Date	Supplier	Name	Amount
2021-02-19	RAL010	RALCOMM LTD.	\$ 122.03
2021-02-26	RAM010	RAMCO ELECTRIC	\$ 1,799.97
2021-02-05	REC002	RECEIVER GENERAL	\$ 737.13
2021-02-12	REC002	RECEIVER GENERAL	\$ 737.13
2021-02-22	REC002	RECEIVER GENERAL	\$ 737.13
2021-02-05	REC010	RECEIVER GENERAL FOR CANADA	\$ 115,304.60
2021-02-22	REC010	RECEIVER GENERAL FOR CANADA	\$ 105,728.09
2021-02-12	REC080	RECYCLING COUNCIL OF B.C.	\$ 943.00
2021-02-26	RED100	RED TAG FITNESS	\$ 42.87
2021-02-05	REI003	REILLY, BRIANNA	\$ 78.50
2021-02-05	RIC010	RICOH CANADA INC.	\$ 47.37
2021-02-19	RIC010	RICOH CANADA INC.	\$ 2,269.96
2021-02-26	RID010	RIDGETOP MEAT PIES	\$ 3,360.41
2021-02-12	RJA010	RJAMES MANAGEMENT GROUP	\$ 268.34
2021-02-12	ROC050	ROCKY MOUNTAIN ENERGY	\$ 910.20
2021-02-26	ROC050	ROCKY MOUNTAIN ENERGY	\$ 836.10
2021-02-19	ROC100	ROCK CREEK & BOUNDARY FAIR ASSOC.	\$ 23,000.00
2021-02-26	ROC110	ROCKY POINT ENGINEERING LTD.	\$ 1,732.50
2021-02-12	ROG021	ROGERS, KEVIN	\$ 29.40
2021-02-12	ROS050	ROSSLAND SOCIETY OF ENVIRONMENTAL ACTION	\$ 1,450.00
2021-02-12	ROV010	ROV CONSULTING INC.	\$ 105.00
2021-02-26	RPM010	RPM AUTOMOTIVE	\$ 554.18
2021-02-05	RUS010	RUSSELL, ROLAND	\$ 971.43
2021-02-19	SAN130	SANTORI, KEVIN	\$ 291.36
2021-02-12	SAV040	SAVE-ON-FOODS	\$ 13.43
2021-02-26	SAV040	SAVE-ON-FOODS	\$ 35.04
2021-02-12	SCO005	SCOUTS CANADA-2ND ROSSLAND SCOUT GROUP	\$ 993.39
2021-02-26	SEL010	SELECT OFFICE PRODUCTS	\$ 640.86
2021-02-05	SEL040	SELKIRK COLLEGE (CASTLEGAR)	\$ 7,182.00
2021-02-12	SEL080	SELKIRK COLLEGE (TRAIL)	\$ 290.00
2021-02-26	SEL160	SELKIRK SECURITY SERVICE LTD	\$ 672.00
2021-02-05	SHA030	SHAW CABLE	\$ 625.94
2021-02-12	SHA030	SHAW CABLE	\$ 460.26
2021-02-22	SHA030	SHAW CABLE	\$ 307.76
2021-02-26	SHA030	SHAW CABLE	\$ 791.17
2021-02-05	SIL003	SILVA, ROBERT	\$ 25.00
2021-02-19	SIL003	SILVA, ROBERT	\$ 25.00
2021-02-19	SIM004	SIMINOFF, DANIEL	\$ 75.00
2021-02-05	SKY030	SKYWALKER TREE AND IRRIGATION SPECIALISTS	\$ 630.00
2021-02-12	SOF020	SOFTCHOICE LP	\$ 40.28
2021-02-26	SOL001	THE SOLID WASTE ASSOC. OF NORTH AMERICA	\$ 289.90
2021-02-05	SPC010	SOCIETY FOR PREVENTION OF CRUELTY TO ANIMALS	\$ 7,437.00
2021-02-26	SPE030	SPEEDPRO SIGNS (TRAIL)	\$ 183.12
2021-02-22	STA007	DESJARDINS CARD SERVICES	\$ 217.01
2021-02-12	STA025	STAJDUHAR, JESSICA	\$ 42.50
2021-02-12	STO030	STOKES INTERNATIONAL	\$ 71.87
2021-02-26	STO030	STOKES INTERNATIONAL	\$ 54.39
2021-02-12	STR130	STREDULINSKY, JODI	\$ 35.00
2021-02-26	STU002	STUDIO 9 ARCHITECTURE + PLANNING LTD.	\$ 3,031.90
2021-02-26	SUN012	SUNCORP VALUATIONS	\$ 15,750.00
2021-02-26	SUP030	SUPERIOR PROPANE INC.	\$ 1,509.84
2021-02-26	SUP170	SUPER SAVE DISPOSAL INC.	\$ 13,447.50
2021-02-22	SUS030	SUSTAINABLE GENERATION LLC	\$ 258,764.44

Regional District of Kootenay Boundary Cheque Register Summary for month of February 2021

Cheque Date	Supplier	Name	Amount
2021-02-12	TAK015	TAKE A HIKE YOUTH AT RISK FOUNDATION	\$ 4,172.54
2021-02-12	TAL030	TALBOT, JAMES	\$ 250.00
2021-02-12	TEC080	TECHNICAL SAFETY BC	\$ 189.00
2021-02-05	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	\$ 7,795.31
2021-02-12	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	\$ 1,486.48
2021-02-26	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	\$ 71.91
2021-02-12	THO035	THOMSON, STUART	\$ 29.40
2021-02-19	THO130	THOMPSON OKANAGAN TOURISM ASSOCIATION	\$ 11,630.00
2021-02-12	THO220	THOMAS, NIGEL	\$ 29.40
2021-02-12	TIG020	TIGERTEL	\$ 888.82
2021-02-26	TIG020	TIGERTEL	\$ 903.82
2021-02-12	TOO010	TOOL TIME SUPPLIES LTD.	\$ 236.15
2021-02-19	TOO010	TOOL TIME SUPPLIES LTD.	\$ 67.19
2021-02-26	TOO010	TOOL TIME SUPPLIES LTD.	\$ 27.98
2021-02-12	TRA010	THE CITY OF TRAIL	\$ 67,508.31
2021-02-19	TRA010	THE CITY OF TRAIL	\$ 613.20
2021-02-26	TRA010	THE CITY OF TRAIL	\$ 18,786.83
2021-02-05	TRA029	TRAIL COFFEE CO.	\$ 330.00
2021-02-19	TRA029	TRAIL COFFEE CO.	\$ 558.26
2021-02-26	TRA029	TRAIL COFFEE CO.	\$ 110.00
2021-02-12	TRA038	TRAILS TO THE BOUNDARY SOCIETY	\$ 5,000.00
2021-02-26	TRA046	TRAIL HAMMER AND BOLT CO. LTD.	\$ 32.60
2021-02-26	TRA130	TRAIL TRANSIT SERVICES	\$ 19,890.67
2021-02-19	TRA240	TRAIL HOME HARDWARE BUILDING CENTRE	\$ 29.37
2021-02-05	TRO010	TROWELEX RENTALS AND SALES	\$ 94.08
2021-02-26	TWI020	TWIN RIVERS CONTROLS	\$ 1,047.38
2021-02-05	ULI010	ULINE CANADA CORPORATION	\$ 432.05
2021-02-12	ULI010	ULINE CANADA CORPORATION	\$ 1,922.41
2021-02-19	ULI010	ULINE CANADA CORPORATION	\$ 259.82
2021-02-26	ULI010	ULINE CANADA CORPORATION	\$ 758.79
2021-02-26	URB010	URBAN SYSTEMS	\$ 840.00
2021-02-12	URB040	URBAN MATTERS CCC LTD.	\$ 970.00
2021-02-26	VAB010	VAB ENTERPRISES	\$ 682.50
2021-02-05	VAL130	VALLEN	\$ 494.16
2021-02-12	VAL130	VALLEN	\$ 505.94
2021-02-19	VAL130	VALLEN	\$ 38.71
2021-02-26	VAL130	VALLEN	\$ 116.69
2021-02-26	VAN210	VAN CAMP, LUCAS	\$ 192.70
2021-02-05	VHS001	VH SPORT	\$ 100.80
2021-02-12	VHS001	VH SPORT	\$ 145.95
2021-02-22	VIS050	VISTA RADIO LTD.	\$ 935.55
2021-02-19	VIT001	VITALAIRE	\$ 390.49
2021-02-26	VMS020	VMS COMFORT PLUS INC	\$ 415.80
2021-02-19	WAJ010	WAJAX INDUSTRIAL COMPONENTS LP	\$ 40.07
2021-02-12	WAL090	WALKER, SARAH KELLY	\$ 50.00
2021-02-26	WAR003	WARD ENGINEERING AND LAND SURVEYING LTD.	\$ 3,290.30
2021-02-12	WAR020	VILLAGE OF WARFIELD	\$ 4,320.00
2021-02-19	WAR020	VILLAGE OF WARFIELD	\$ 1,826.00
2021-02-26	WES025	WESTEK CONTROLS LTD.	\$ 3,832.27
2021-02-12	WES029	WEST BOUNDARY COMMUNITY SERVICES COOPERATIVE /	\$ 750.00
2021-02-05	WES100	WESCO DISTRIBUTION CANADA LP	\$ 99.17
2021-02-19	WHE001	WHEATON, WADE	\$ 103.00
2021-02-26	WHI090	WHITLOCK INSURANCE SERVICES	\$ 1,165.00

Regional District of Kootenay Boundary
Cheque Register Summary for month of February 2021

Cheque Date	Supplier	Name	Amount
2021-02-05	WIE030	WIEBE, GABRIEL	\$ 25.00
2021-02-19	WIE030	WIEBE, GABRIEL	\$ 25.00
2021-02-12	WIL011	WILSON, JONATHAN	\$ 1,213.50
2021-02-12	WOO001	WOOD WYANT INC.	\$ 6,486.14
2021-02-22	WOR010	WORKER'S COMPENSATION BOARD OF BC	\$ 295.65
2021-02-19	WOR100	WORLEY, LINDA	\$ 85.25
2021-02-12	XLW010	XL QUALITY INDUSTRIAL SERVICES	\$ 156.35
2021-02-19	XLW010	XL QUALITY INDUSTRIAL SERVICES	\$ 39.20
2021-02-05	YRW010	Y & R WATER SALES & SERVICE INC.	\$ 307.53
2021-02-12	YRW010	Y & R WATER SALES & SERVICE INC.	\$ 26.63
2021-02-26	YRW010	Y & R WATER SALES & SERVICE INC.	\$ 15.46
2021-02-19	ZAN010	ZANUSSI, BRIAN	\$ 50.00
2021-02-19	ZON020	ZONE WEST ENTERPRISES LTD.	\$ 1,584.17
Total Accounts Paid			\$ 2,220,825.44
Number of Supplier Payments			384

NB: Payments greater than \$100,000 related to Provincial Emergency Program (service 012) are marked with an asterisk.



Education and Advocacy Committee

Minutes
Wednesday, February 17, 2021
ZOOM

Committee members present:

Director A. Grieve, Chair
Director A. Morel, Vice Chair
Director R. Dunsdon
Director G. McGregor
Director D. Langman
Director D. O'Donnell

Staff present:

M. Andison, Chief Administrative Officer
M. Forster, Executive Assistant/Recording Secretary
J. Chandler, General Manager of Operations/Deputy CAO
B. Ihlen, General Manager of Finance/CFO
T. Lenardon, Manager of Corporate Administration (retiring)
A. Winje, Manager of Corporate Administration

CALL TO ORDER

The Chair called the meeting to order at 10:30 am.

LAND ACKNOWLEDGEMENT

We acknowledge and appreciate that the land on which we gather is the converging, traditional and unceded territory of the Sylix, Secwepemc, Sinixt and Ktunaxa Peoples as well as the Metis Peoples whose footsteps have also marked these lands.

ADOPTION OF AGENDA (ADDITIONS/DELETIONS)

The agenda for the Regional District of Kootenay Boundary Education and Advocacy meeting of February 17, 2021 was presented.

Moved / Seconded

That the agenda for the Regional District of Kootenay Boundary Education and Advocacy meeting of February 17, 2021 be adopted as presented.

Carried.

ADOPTION OF MINUTES

The minutes of the Education and Advocacy Committee meeting held June 18, 2020 were presented.

Moved / Seconded

That the minutes of the Education and Advocacy Committee meeting held on June 18, 2020 be adopted as presented.

Carried.

Election of Committee Vice Chair

Committee Chair Grieve called a first time for nominations for the position of Vice-Chair of the Education and Advocacy Committee for the year 2021.

Moved

That Director Morel be nominated as Vice-Chair of the Education and Advocacy Committee for the year 2021.

Director Morel accepted the nomination.

Committee Chair Grieve called a second time for the position of Vice-Chair of the Education and Advocacy Committee for the year 2021.

Committee Chair Grieve called a third and final time for the position of Vice-Chair of the Education and Advocacy Committee for the year 2021.

Hearing no further nominations, Director Morel was declared, by acclamation, Vice-Chair of the Education and Advocacy Committee for the year 2021.

UNFINISHED BUSINESS

There is no unfinished business to discuss.

NEW BUSINESS**TELUS-Request for a Letter of Support
Re: TELUS Application-Universal Broadband Fund**

This request was directly related to the RDKB advocacy goal. Discussion ensued on the lack of broadband cell coverage in the rural areas, particularly on Highways 3 and 3B.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve sending a letter to Innovation, Science and Economic Development Canada with a copy to Telus, supporting TELUS's application to provide increased wireless connectivity under the Universal Broadband Fund. **FURTHER** that the letter of support will cite concerns over the lack of rural broadband connectivity and cell coverage over Highways 3 and 3B.

Carried.

Discussion**Re: RDKB 2021 AKBLG Resolutions
Refer to Board of Directors for Endorsement-February 25, 2021
(AKBLG Deadline for Receipt of Resolutions is February 19th)**

Director Morel advocated for the letter of support from Richard Cannings, MP regarding supporting a 1% wealth-tax to assist with COVID-19 costs and reducing the gap between "the wealthy and the poor".

Director O'Donnell requested a fulsome discussion around lobbying the Provincial government for medical and dental health coverage for elected officials at a future meeting. This item will be added to the October meeting agenda.

M. Andison provided the Committee with three suggested resolutions to send to the AKBLG. A suggestion was made to collaborate with RDCK and RDEK and submit joint resolutions if the same issues were common to the Regional Districts in the next round of resolutions.

Moved / Seconded

COVID Safe Restart Grant

Whereas the Provincial COVID Safe Restart Grant Program for Local Governments placed a funding emphasis on municipalities over regional districts, because municipalities were required by the Province to fully remit their 2020 requisitions to

regional districts, resulting in the vast majority of the \$425 million grant funds being allocated to municipalities;

And whereas, regional district services operate completely separately from municipal services and are reliant on revenue beyond those received through municipal requisitions,

Therefore be it resolved that the Government of BC establish a more equitable formula for determining the distribution of future grants between municipalities and regional districts.

Carried.

Moved / Seconded

More Local Control of Land Use Practices

Whereas local governments are provided with statutory responsibility for land use planning within their jurisdictions and Provincial government Crown land planning processes, including resource and watershed management, generally involve local governments as referral agencies only at late stages of those planning processes;

And whereas, early and on-going local government involvement in Provincial land use processes would provide an opportunity for improved intergovernmental collaboration and better-informed decision-making;

Therefore be it resolved that the Government of BC initiate a process intended to establish improved government-to-government collaboration with local governments regarding land use planning initiatives on Crown land.

Carried.

Moved / Seconded

Mental Health and Addiction Support during the Pandemic

Whereas the negative mental health and addiction impacts on British Columbians associated with the COVID-19 pandemic have further intensified the pre-existing challenges faced by community mental health services to keep pace with the needs of our communities, as evidenced by several past UBCM-endorsed resolutions;

And whereas the COVID-19 pandemic has created a need for additional Provincial funding resources to support the increased demand on already-stretched community services, including emergency services and front line workers;

Therefore be it resolved that the Government of BC increase the funding available to health organizations to provide additional community mental health and addiction resources to address the impacts of the COVID-19 pandemic.

Carried.

Director O'Donnell requested a fulsome discussion around lobbying the Provincial government for medical and dental health coverage for elected officials at a future meeting. This item will be added to the October meeting agenda.

Discussion

Re: 2021 UBCM-Requests for Minister Meetings

Committee members reviewed and provided comments on the list of topics and areas of concern provided by M. Andison, CAO.

1. Ministry of Finance - Supporting 1% wealth-tax to assist with COVID-19 costs and reduce gap between "the wealthy and the poor".
2. Ministry of Health - Control of long term care facilities to provincial governments.
3. Ministry of Environment - Aquatics and invasive plants.
4. Meetings with MLAs - Increasing public funding for libraries.

These items will be duplicated to agenda item d: Advocacy Meetings with Provincial Government in Victoria.

Discussion

Re: Advocacy Meetings with Provincial Government in Victoria

1. Ministry of Finance - Supporting 1% wealth-tax to assist with COVID-19 costs and reduce gap between "the wealthy and the poor".
2. Ministry of Health - Control of long term care facilities to provincial governments.
3. Ministry of Environment - Aquatics and invasive plants.
4. Meetings with MLAs - Increasing public funding for libraries.

Director Morel requested the following resolution and discussion to the Board of Directors:

Moved / Seconded

That the Education and Advocacy Committee refer a discussion on the West Kootenay 100% Renewable Plan and potential membership in the plan to the Regional District of Kootenay Boundary Board of Directors next meeting on February 25, 2021; **FURTHER**, at the discretion of the Board at its February 25th meeting, staff may be directed to provide a staff report to a future meeting of the Board addressing the implications of membership in the plan.

Carried.

LATE (EMERGENT) ITEMS

There were no late (emergent) items.

DISCUSSION OF ITEMS FOR FUTURE MEETINGS

1. The next meeting will be held in March and a doodle poll will be sent out for Committee members' availability.
2. A discussion around lobbying the Provincial government for medical and dental health coverage for elected officials.

QUESTION PERIOD FOR PUBLIC AND MEDIA

There was no question period for public and media.

CLOSED (IN CAMERA) SESSION

There was no closed (in camera) session.

ADJOURNMENT

The meeting was adjourned at 11:45 am.



**East End Services Committee
Minutes
Tuesday, February 16, 2021
ZOOM**

Committee members:

Director L. Worley - Chair
Director A. Grieve - Vice Chair
Director D. Langman
Director A. Morel
Director R. Cacchioni
Director M. Walsh
Director S. Morissette

Staff and others present:

M. Andison, Chief Administrative Officer
M. Forster, Executive Assistant/Recording Secretary
J. Chandler, General Manager of Operations/Deputy CAO
B. Ihlen, General Manager of Finance/Deputy CFO
J. Dougall, General Manager of Environmental Services
D. Derby, Regional Fire Chief
G. Gallamore, Deputy Regional Fire Chief
M. Daines, Manager of Facilities and Recreation
F. Maika, Corporate Communications Officer
J. Penney, Victims' Services Coordinator
N. Tremblay, Executive Director, Bailey Theatre/Trail & District Arts Council
R. Maslek, Chair, Trail & District Arts Council
T. Stach, Trail Transit
L. Pasin, Mayor, City of Trail

Call to Order

The Chair called the meeting to order at 10:30 am.

Land Acknowledgement

We acknowledge and appreciate that the land on which we gather is the converging, traditional and unceded territory of the Syilx, Secwepemc, Sinixt and Ktunaxa Peoples as well as the Metis Peoples whose footsteps have also marked these lands.

Acceptance of the Agenda (additions/deletions)

The agenda for the February 16, 2021 East End Services Committee meeting was presented.

The agenda was amended by the addition of two items:

1. Director Cacchioni - Hydro Grant-in-Lieu Revenue
2. Director Grieve - Age Friendly Coordinator and Hydro Grant-in Lieu Revenue

Moved / Seconded

That the agenda for the February 16, 2021 East End Services Committee meeting be adopted as amended.

Carried.

Minutes

The minutes of the East End Services Committee meeting held on January 19, 2021 were presented.

Moved / Seconded

That the minutes of the East End Services Committee meeting held on January 19, 2021 be adopted as presented.

Carried.

Delegations

Nadine Tremblay, Executive Director, The Bailey Theatre/Trail and District Arts Council

Ray Maslek, Chair, Trails and District Arts Council

Re: Greater Trail Community Centre and Bailey Theatre Upgrade

N. Tremblay and R. Maslek attended the meeting and discussed the Greater Trail Community Centre (GTCC) operations and the Bailey upgrade.

Regarding the potential sale of the GTCC, the Arts Council was seeking confirmation of the RDKB's continued future support of the theatre and visual arts space should the sale go through.

Regarding the Bailey upgrade, the Arts Council was seeking written confirmation that the RDKB would take ownership of the upgrade project by overseeing construction and covering cost overruns should they arise.

The Committee members expressed their support of the Arts Council and the Bailey Theatre.

Moved / Seconded

That the East End Services Committee supports the Bailey Theatre upgrade project based on the ownership of the Greater Trail Community Centre building. **FURTHER**, that a letter be written to the Trail Arts Council confirming the RDKB's ownership in the Bailey Theatre upgrade project by overseeing the construction and covering cost overruns should they arise.

Carried.

Unfinished Business

J. Chandler, General Manager of Operations/Deputy CAO
Trevor Stach, Trail Transit
Re: East End Transit Services (900) 2021-2025 Financial Plan

The purpose of this report was to provide an overview of the 2021 900 East End Transit Services budget.

T. Stach attended the meeting and provided a review of the shelter replacements and additions of new shelters. He left the meeting at 11:20 am.

Discussion ensued on the budget with a potential zero tax requisition.

Moved / Seconded

That the East End Services Committee directs staff to transfer enough funds from reserves to reflect a zero requisition budget.

Carried.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the East End Transit Services (900) 2021-2025 Five Year Financial Plan as presented to the East End Services Committee on February 16, 2021 and including minor changes for adjustments for year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

D. Derby, Regional Fire Chief
Re: Kootenay Boundary Regional Fire Rescue Service (050) 2021-2025 Financial Plan

The purpose of this report was to provide an overview of the 2021-2025 Five Year Financial Plan for the Kootenay Boundary Regional Fire Rescue service budget.

Discussion ensued on the training ground project budget line item for \$125,000 in 2021. Discussion also ensued on a potential partnership with Teck for the training ground project. Some Committee members expressed concerns over this budget item and requested to have this project funded out of reserves.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the Kootenay Boundary Regional Fire Rescue service (050) 2021-2025 Five Year Financial Plan as presented, and amended, to the East End Services Committee on February 16, 2021 and including minor changes for adjustments for year end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

M. Daines, Manager of Facilities and Recreation
Re: 2021 - Regional Parks & Trails Services – Area B/ Lower Columbia/Old Glory (014) Budget Summary and Work Plan

The purpose of this report was to provide an overview of the 2021 Regional Parks & Trails Services – Area B/ Lower Columbia/Old Glory (014) budget summary and work plan.

Moved / Seconded

That the East End Services Committee approve the 2021 014 Regional Parks & Trails Services – Area B/ Lower Columbia/Old Glory (014) Work Plan as presented to the Committee in the staff report on February 16, 2021.

Carried.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the Regional Parks & Trails Services – Area B/Lower Columbia/Old Glory (014) 2021-2025 Five Year Financial Plan as presented to the East End Services Committee on February 16, 2021 and including minor changes for adjustments for year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

M. Daines, Manager of Facilities and Recreation
Re: 2021 - Culture, Arts and Recreation for the Lower Columbia (018)
Budget Summary and Work Plan

The purpose of this report was to provide an overview of the 2021 Culture, Arts and Recreation for the Lower Columbia (018) budget summary and work plan.

Moved / Seconded

That the East End Services Committee approve the 2021 Culture, Arts and Recreation for the Lower Columbia (018) Work Plan as presented to the Committee in the staff report on February 16, 2021.

Carried.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the Culture, Arts and Recreation for the Lower Columbia Service (018) 2021-2025 Five Year Financial Plan as presented to the East End Services Committee at the February 16, 2021 committee meeting and including minor changes for adjustments for year-end totals. **FURTHER**, that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

The meeting recessed for a break at 12:20 pm and reconvened at 12:30 pm.

J. Dougall, General Manager of Environmental Services
Re: Noxious Weed Control Specified Area A - Columbia Gardens Service
(090) 2021-2025 Financial Plan

The purpose of this report was to provide an overview of the Noxious Weed Control Specified Area 'A' – Columbia Gardens Service (090) Draft 2021-2025 Five Year Financial Plan.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the Noxious Weed Control Specified Area A – Columbia Gardens Service (090) 2021-2025 Five Year Financial Plan as presented to the East End Services Committee on February 16, 2021 and including minor changes for adjustments for year-end totals. **FURTHER**, that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

J. Chandler, General Manager of Operations/Deputy CAO
Re: Victims Services (009) 2021-2025 Financial Plan

The purpose of this report was to provide an overview of the 2021 #009 Victim Services budget.

The Committee was informed that Jennifer Penney has replaced Brianna Reilly as the new Victims' Services Coordinator.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the Victim Services (009) 2021-2025 Five Year Financial Plan as presented to the East End Services Committee on February 16, 2021 and including minor changes for adjustments for year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

J. Chandler, General Manager of Operations/Deputy CAO
Re: Economic Development Service (017) 2021-2025 Financial Plan

The purpose of this report was to provide an overview of the 2021 017 Economic Development Service budget.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the East End Economic Development Service (017) 2021-2025 Five Year Financial Plan as presented to the East End Services Committee on February 16, 2021 and including minor changes for adjustments for year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

J. Chandler, General Manager of Operations/Deputy CAO
Re: Cemetery Services (150) 2021-2025 Financial Plan

The purpose of this report was to provide an overview of the 2021 150 Cemetery Services budget.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the East End Cemetery Services (150) 2021-2025 Five Year Financial Plan as presented

to the East End Services Committee on February 16, 2021 and including minor changes for adjustments for year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

J. Chandler, General Manager of Operations/Deputy CAO
Re: East End Animal Control Service (070) 2021-2025 Financial Plan

The purpose of this report was to provide an overview of the 2021 070 East End Animal Control Service budget.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the East End Animal Control Services (070) 2021-2025 Five Year Financial Plan as presented to the East End Services Committee on February 16, 2021 and including minor changes for adjustments for year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

New Business

Director Cacchioni
Re: Hydro Grant-in-lieu - Discussion

Director Cacchioni spoke to the contributions from the East End to the administrative service.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the transfer of \$150,000 per year into the Transit Service budget from the [Hydro Grant-in-Lieu](#) revenues for payments for any purchase, improvement or installation of any bus shelters previously approved by the East End Services Committee during the earlier Transit Service budget review and to include any costs associated with the downtown Trail Exchange. **FURTHER**, that this amount will be earmarked in the Transit budget for specific capital costs for bus shelter improvements and downtown Trail Exchange projects until such time as both projects are complete.

Carried.

Committee members requested more information on the allocation of the Hydro Grant-in-lieu revenues for clarification and a better understanding.

Late (Emergent) Items

**Director Grieve
Re: Age Friendly Coordinator**

Director Grieve asked if there was any appetite from other East End participants in hiring a full time age friendly coordinator noting the benefits.

**Director Grieve
Re: Hydro Grant-in-Lieu Revenue**

Director Grieve requested a further discussion and exploration on the use of Hydro Grant-in-Lieu revenues and how it impacts the East End services.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the annual transfer of \$200,000 from Hydro Grant-in-Lieu revenues annually, as recommended by the East End Services Committee on February 16, 2021, to the Beaver Valley Regional Parks and Regional Trails Committee Recreation to support such projects as the proposed replica train station, Park Siding School relocation and the proposed improvements to the Beaver Valley Arena.

Carried.

Discussion of items for future agendas

A discussion of items for future agendas was not required.

Question Period for Public and Media

A question period for public and media was not required.

Closed (In camera) Session

Proceed to a closed meeting. pursuant to Section 90 (1)(e) of the *Community Charter*.

Moved / Seconded

That the East End Services Committee proceed to a closed meeting pursuant to Section 90 (1) (e) of the *Community Charter* at 1:19 pm.

Carried.

The East End Services Committee reconvened to the open meeting at 1:42 pm.

Adjournment

The meeting was adjourned at 1:42 pm.

DRAFT



Beaver Valley Regional Parks and Regional Trails Committee

**Minutes
Tuesday, February 16, 2021
ZOOM**

Committee members present:

Director A. Grieve, Chair
Director S. Morissette
Director M. Walsh

Staff present:

M. Daines, Manager of Facilities and Recreation
M. Forster, Executive Assistant/Recording Secretary
B. Ihlen, General Manager of Finance/CFO

CALL TO ORDER

The Chair called the meeting to order at 8:30 am.

LAND ACKNOWLEDGEMENT

We acknowledge and appreciate that the land on which we gather is the converging, traditional and unceded territory of the Syilx, Secwepemc, Sinixt and Ktunaxa Peoples as well as the Metis Peoples whose footsteps have also marked these lands.

ACCEPTANCE OF THE AGENDA (additions/deletions)

The agenda for the February 16, 2021 Beaver Valley Regional Parks and Regional Trails Committee meeting was presented.

The agenda was amended by the addition of two items:

1. Age Friendly Coordinator,
2. Montrose Highway signage.

Moved / Seconded

That the agenda for the February 16, 2021 Beaver Valley Regional Parks and Regional Trails Committee meeting be adopted as amended.

Carried.

ADOPTION OF MINUTES

The minutes from the January 19, 2021, Beaver Valley Regional Parks and Regional Trails Committee meetings were presented.

Moved / Seconded

That the minutes from the January 19 and January 20, 2021 Beaver Valley Regional Parks and Regional Trails Committee meetings be adopted as presented.

Carried.

DELEGATIONS

Tim Simmons

Re: Discussion - Fenced Dog Park

Mr. Simmons was not in attendance at the meeting. Mark Daines informed the Committee that opportunities for a fenced dog park site are limited. This item will be deferred to the April meeting for a fulsome discussion. Staff will contact Mr. Simmons for more information.

UNFINISHED BUSINESS

M. Daines, Manager of Facilities and Recreation

Re: 2021 Beaver Valley Arena Service (011) Budget Summary

The purpose of this report was to provide an overview of the 2021 Beaver Valley Arena Service (011) budget.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the Beaver Valley Arena Service (011) 2021-2025 Five Year Financial Plan as presented to the Beaver Valley Regional Parks and Regional Trails Committee on February 16, 2021 and including minor changes for adjustments for year end totals. **FURTHER**, that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

M. Daines, Manager of Facilities and Recreation

Re: 2021 Beaver Valley Recreation Service (013) Budget Summary

The purpose of this report was to provide an overview of the 2021 Beaver Valley Recreation Service (013) budget.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the Beaver Valley Recreation Service (013) 2021-2025 Five Year Financial Plan as presented to the Beaver Valley Regional Parks and Regional Trails Committee on February 16, 2021 and including minor changes for adjustments for year end totals. **FURTHER**, that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

M. Daines, Manager of Facilities and Recreation
Re: 2021 Beaver Valley Regional Parks and Regional Trails Service (019)
Budget Summary

The purpose of this report was to provide an overview of the 2021 Beaver Valley Regional Parks and Regional Trails Service (019) budget.

Director Grieve requested that additional funds be put towards the replica train station budget line. Money will be transferred from the Beaver Valley arena expansion project to the replica train station budget to reflect a balance of \$100,000. Discussion ensued on potentially using Hydro grant-in-lieu funds from Area A towards the replica train station.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the Beaver Valley Regional Parks and Regional Trails Service (011) 2021-2025 Five Year Financial Plan as presented to the Beaver Valley Regional Parks and Regional Trails Committee on February 16, 2021 and including minor changes for adjustments for year end totals. **FURTHER**, that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

M. Daines, Manager of Facilities and Recreation
Re: Beaver Siding Train Station/Terms of Reference

A staff report from Mark Daines, Manager of Facilities and Recreation, regarding a resolution to confirm ownership of the Beaver Siding Train Station, which will be located in Fruitvale on lands, leased by the Village of Fruitvale and adopt a Terms of Reference (TOR) for the project.

Discussion and review ensued around the TOR.

Page 3 of 6
Beaver Valley Regional Parks and Regional Trails Committee
February 16, 2021

A letter or email will be sent to the Beaver ValleyPend-d'Oreille Historical Society notifying them of the RDKB's intention to actively pursue finding a secure storage location for the Society's historical artifacts. Further, that the Committee will seek commitment from the Historical Society to allow for their historical artifacts be stored and displayed.

Staff will change "to the storage facility" to "to a storage facility" and remove "to be constructed as part of this project...Memorial Hall" in the Staff section.

Staff will add wording to the Grand Opening section to reflect that the costs of the grand opening will be part of the budgeting process for this project.

M. Daines will meet with B. Champlin, Manager of Building Inspections, to review the plans for the proposed train station building for any potential concerns or issues that will be shared with S. Weatherford, Atco Lumber.

Work will continue on the TOR. A draft will be sent to M. Andison and B. Ihlen for review and comment. The TOR will also be circulated to the municipal CAOs for review and comment.

Moved / Seconded

That the Beaver Valley Regional Parks and Regional Trails Committee receive the staff report and Terms of Reference as presented to the Committee on February 16, 2021.

Carried.

Moved / Seconded

That the Beaver Valley Regional Parks and Regional Trails Committee agrees that the replica train station will fall under the ownership of the Regional District of Kootenay Boundary.

Carried.

Discussion

Re: Train Station - Alternate Funding Models and Repayment Plans

Discussion ensued around using Hydro grant-in-lieu funding for the proposed replica train station.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the annual transfer of \$200,000 from Hydro Grant-in-Lieu revenues in perpetuity, as recommended by the Beaver Valley Regional Parks and Regional Trails Committee on February 16, 2021, to support such projects as the proposed replica train station, Park Siding School relocation and the proposed Beaver Valley Arena improvements.

Carried.

Discussion

Re: Lease Agreement with Village of Fruitvale

This item was discussed earlier in the agenda.

NEW BUSINESS

M. Daines, Manager of Facilities and Recreation

Re: Committee Action Items

Moved / Seconded

That the Beaver Valley Regional Parks and Regional Trails Committee receive the Committee Action Items Memo as presented.

Carried.

S. Spooner, KCTS

Re: Update on Trails

Discussion of this item was deferred.

Director Grieve

Re: Discussion - Plan B for Storage of Artifacts at the Curling Rink

A letter of exploration will be sent to the president of the Curling Club to consider possible storage of Beaver Valley Pend-d'Orielle Historical Society historical artifacts.

Discussion

Re: Connecting Generations Article in Feb 2021 Fruitvale and Area A Newsletter/Age Friendly Program

Discussion ensued on separate age friendly activities in Fruitvale, Montrose and Area A. Director Grieve invited discussion on having a sub-regional age friendly service and have the East End hire one fulltime coordinator or whether Beaver

Valley Recreation wanted to remain as three stakeholders. This discussion will be held at the East End Services Committee meeting.

Discussion

Re: Village of Fruitvale Gas Tax Application

This item was deferred.

Newsletter Additions/Items

Material for newsletters was encouraged.

LATE (EMERGENT) ITEMS

Montrose Highway Signage

Director Walsh enquired about the signage. Director Grieve will follow up with Director Worley.

DISCUSSION OF ITEMS FOR FUTURE MEETINGS

There was no discussion of items for future agendas.

QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period for media and public was not required.

CLOSED (IN CAMERA) SESSION

A closed (in camera) session was not required.

ADJOURNMENT

The meeting was adjourned at 10:17 am.



Boundary Services Committee

**Minutes
Tuesday, February 9, 2021
ZOOM**

Committee members present:

Director G. McGregor, Chair
Director R. Dunsdon. Vice Chair
Director V. Gee
Director C. Korolek
Director B. Noll
Director D. O'Donnell

Staff and others present:

M. Andison, Chief Administrative Officer
J. Chandler, General Manager of Operations/Deputy CAO
M. Forster, Executive Assistant/Recording Secretary
B. Ihlen, General Manager of Finance/CFO
J. Dougall, General Manager of Environmental Services
T. Lenardon, Manager of Corporate Administration
G. Denkovski, Manager of Infrastructure and Sustainability
P. Keys, Manager of Facilities and Recreation
D. Dean, Manager of Planning and Development
K. Anderson, Watershed Planner
J. Geary, Fire Chief – Christina Lake
C. Gawletz, Grand Forks Public Library
N. Krog, Boundary Helping Hands Feline Rescue Society
K. Feeny, Boundary Helping Hands Feline Rescue Society
J. Summerland, Okanagan Film Commissioner

CALL TO ORDER

The Chair called the meeting to order at 10:00 am.

LAND ACKNOWLEDGEMENT

We acknowledge and appreciate that the land on which we gather is the converging, traditional and unceded territory of the Sylix, Secwepemc, Sinixt and

Ktunaxa Peoples as well as the Metis Peoples whose footsteps have also marked these lands.

ADOPTION OF AGENDA (ADDITIONS/DELETIONS)

The agenda for the February 9, 2021 Boundary Services Committee meeting was presented.

Moved / Seconded

That the agenda for the February 9, 2021 Boundary Services Committee meeting be adopted as presented.

Carried.

ADOPTION OF MINUTES

The minutes of the January 27, 2021 Boundary Services Committee meeting were presented.

Director Gee requested that the January 8, 2021 minutes be amended to correct her request to have an item moved into the 2021 work plan for Big White regarding dealing with the situation on who pays for the fire hydrants.

Moved / Seconded

That the minutes of the January 27, 2021 Boundary Services Committee meeting be adopted as presented.

Carried.

GENERAL DELEGATIONS

Neil Krog and Kimberly Feeny - Boundary Helping Hands Feline Rescue Society

Re: Discussion - Requesting shared use of facility on Donaldson

N. Krog and K. Feeny attended the meeting to request the Committee to consider sharing the existing animal shelter, currently being used by the Commissionaires for animal control in Grand Forks. Committee Chair McGregor deferred this request to the next meeting for a fulsome discussion around the request made. The delegation left the meeting at 10:15 am.

Moved / Seconded

That the Boundary Services Committee receive the presentation from the Boundary Helping Hands Feline Rescue Society.

Carried.

Jon Summerland, Okanagan Film Commissioner
Re: Presentation

J. Summerland attended the meeting and provided the Committee members with a presentation on the Okanagan Film Commission's activities in the southern interior. Funding was also being sought for 2021 as in the past. He left the meeting at 10:26 am.

Moved / Seconded

That the Boundary Services Committee receive the presentation from J. Summerland, Okanagan Film Commissioner.

Carried.

OLD BUSINESS

J. Chandler, General Manager of Operations/Deputy CAO
Re: 2021 Regional Library Services - Grand Forks, Area C/Christina Lake, Area D/Rural Grand Forks (140) Budget Summary

Cari Lynn Gawletz
Re: 2021 Grand Forks Library Budget

The purpose of this report was to provide an overview of the 2021 Regional Library Services - Grand Forks, Area C/Christina Lake, Area D/Rural Grand Forks (140) budget.

Ms. Gawletz attended the meeting and provided the Committee members with two budgets: a 2% budget and a 4.2 % budget. She addressed the impacts of both budgets. There was general consensus to approve the 2% budget. She left the meeting at 10:36 am.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the Regional Library Services - Grand Forks, Area C/Christina Lake & Area D/Rural Grand Forks (140) 2021-2025 Five Year Financial Plan as presented to the Boundary Services Committee on February 9, 2021 and including minor changes for adjustments for year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

G. Denkovski, Manager of Infrastructure and Sustainability
Re: Regional Parks and Trails Service - Area D/Rural Grand Forks (045)
Budget Summary

The purpose of this report was to provide an overview of the 2021 #045 Area 'D'/Rural Grand Forks Regional Parks and Trail Service budget.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the Area 'D'/Rural Grand Forks Regional Parks and Trial Service (045) 2021-2025 Five Year Financial Plan as presented to the Boundary Services Committee on February 9, 2021 and including minor changes for adjustments for year end totals.

FURTHER that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

J. Geary, Fire Chief - Christina Lake
Re: Fire Protection Service - Area C/Christina Lake (051) Budget Summary

The purpose of this report was to provide an overview of the 2021 Fire Protection Service - Area C/Christina Lake (051) budget.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the Fire Protection Service - Area C/Christina Lake #051 2021-2025 Five Year Financial Plan as presented to the Boundary Services Committee on February 09, 2021 and including minor changes for adjustments for year end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial

Carried.

C. Cormack, Fire Chief - Big White
Re: Fire Protection Service - Area E/West Boundary - Big White (054)
Budget Summary

The purpose of this report was to provide an overview of the 2021 Fire Protection Service - Area E/West Boundary (054) budget.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the Fire Protection Service - Area E/West Boundary-Big White (054) 2021-2025 Five Year Financial Plan as presented to the Boundary Services Committee on February 9, 2021 and including minor changes for adjustments for year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

J. Chandler, General Manager of Operations/Deputy CAO
Re: Fire Protection Service - Rural Grand Forks (057) Budget Summary

The purpose of this report was to provide an overview of the 2021 Fire Protection Service - Rural Grand Forks (057) budget.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the Fire Protection Service - Rural Grand Forks#057 2021-2025 Five Year Financial Plan as presented to the Boundary Services Committee on February 9, 2021 and including minor changes for adjustments for year end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

J. Chandler, General Manager of Operations/Deputy CAO
Re: Fire Protection Service - Beaverdell - Area E/West Boundary (053) Budget Summary

The purpose of this report was to provide an overview of the 2021 Fire Protection Service - Beaverdell - Area E/West Boundary (053) budget.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the Beaverdell Fire Service (053) 2021-2025 Five Year Financial Plan as presented to the Boundary Services Committee on February 9, 2021 and including minor changes for adjustments for year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

J. Chandler, General Manager of Operations/Deputy CAO
Re: Big White Security Services - (074) Budget Summary

The purpose of this report was to provide an overview of the 2021 Big White Security Services (074) budget.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the Big White Security Services (074) 2021-2025 Five Year Financial Plan as presented to the Boundary Services Committee on February 9, 2021 and including minor changes for adjustments for year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

B. Ihlen, General Manager of Finance/Deputy CAO
Re: Economic Development Service - Area E/West Boundary (079) Budget Summary

The purpose of this report was to provide an overview of the 2021 Economic Development Service - Area E/West Boundary (079) budget.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the Economic Development Service - Area E/West Boundary (079) 2021-2025 Five Year Financial Plan as presented to the Boundary Services Committee on February 9, 2021 and including minor changes for adjustments for year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

B. Ihlen, General Manager of Finance/CFO
Re: Regional Parks and Trails Service - Area E/West Boundary (065) Budget Summary

A staff report from Barb Ihlen, General Manager of Finance/CFO, regarding the Area E/West Boundary Regional Parks & Trails Service (065) proposed 2021-2025 Five Year Financial Plan.

Director Gee requested that the budget for the contract with Trails to the Boundary Society be reduced from \$35,000 to \$26,400. Further, she requested that the contribution to reserves be reduced from \$50,000 to \$30,000.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the Regional Parks and Trails Service - Area E/West Boundary (065) 2021-2025 Five Year Financial Plan as presented to the Boundary Services Committee on February 9, 2021 and including minor changes for adjustments for year-end totals.

FURTHER that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

J. Dougall, General Manager of Environmental Services
Re: Mosquito Control Service - Grand Forks and Area D/Rural Grand Forks (080) Budget Summary

The purpose of this report was to provide an overview of the 2021 Mosquito Control Service - Grand Forks and Area D/Rural Grand Forks (080) budget.

Moved / Seconded

That the Boundary Services Committee approve the 2021 Mosquito Control – Grand Forks, Area 'D' (080) Service Work Plan as presented in the staff report titled "2021 Mosquito Control – Grand Forks, Area 'D' (080) Budget Summary" on February 9, 2021.

Carried.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the Mosquito Control - Grand Forks and Electoral Area D/Rural Grand Forks (080) 2021-2025 Five Year Financial Plan as presented to the Boundary Services Committee on February 9, 2021 and including minor changes for adjustments for year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

J. Dougall, General Manager of Environmental Services
Re: Noxious Weed Control Service - Christina Lake Milfoil (091) Budget Summary

The purpose of this report was to provide an overview of the 2021 Noxious Weed Control Service - Christina Lake Milfoil (091) budget.

Director McGregor requested to have the Service broadened to include other aquatic plants. A referendum or electoral assent would be necessary to broaden the scope of the service.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the Noxious Weed Control - Christina Lake Milfoil (091) 2021-2025 Five Year Financial

Plan as presented to the Boundary Services Committee on February 9, 2021 and including minor changes for adjustments for year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

J. Dougall, General Manager of Environmental Services
Re: Noxious Weed Control - Area D/Rural Grand Forks & Area E/West Boundary (092) Budget Summary

The purpose of this report was to provide an overview of the 2021 Noxious Weed Control - Area D/Rural Grand Forks & Area E/West Boundary (092) budget.

Director Gee requested that aquatic invasive plants be included in this service in the future.

Director O'Donnell expressed her concerns on using chemical application for weed control.

Discussion ensued. The work plan will be revisited over the year to address operational concerns raised by Director O'Donnell.

Moved / Seconded

That the Boundary Services Committee approves the 2021 Noxious Weed Control - Areas D & E (092) Work Plan as presented to the Committee on February 9, 2021.

Carried.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the Noxious Weed Control - Areas D & E (092) 2021-2025 Five Year Financial Plan as presented to the Boundary Services Committee on February 9, 2021 and including minor changes for adjustments for year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

P. Keys, Manager of Facilities and Recreation
Re: Recreation Program Services - Grand Forks and Area D/Rural Grand Forks (021) Budget Summary

The purpose of this report was to provide an overview of the 2021 Recreation Program Services - Grand Forks and Area D/Rural Grand Forks (021) budget.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the 2021 Recreation Program Services - Grand Forks and Area D/Rural Grand Forks (021)2021-2025 Five Year Financial Plan as presented to the Boundary Services Committee on February 9, 2021, and including minor changes for adjustments for year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

P. Keys, Manager of Facilities and Recreation
Re: Recreation Commission Service - Christina Lake (023) Budget Summary

The purpose of this report was to provide an overview of the 2021 Recreation Commission Service - Christina Lake (023) budget.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the 2021 Recreation Commission Service - Christina Lake (023) Final Budget 2021-2025 Five Year Financial Plan as presented to the Boundary Services Committee on February 9, 2021, and including minor changes for adjustments for year end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

P. Keys, Manager of Facilities and Recreation
Re: Christina Lake Recreation Facilities Service - (024) Budget Summary

The purpose of this report was to provide an overview of the 2021 Christina Lake Recreation Facilities Services (024) budget.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the 2021 Christina Lake Recreation Facilities Service #024 2021-2025 Five Year Financial Plan as presented to the Boundary Services Committee on February 9, 2021, and including minor changes for adjustments for year end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

P. Keys, Manager of Facilities and Recreation
Re: Area C/Christina Lake Regional Parks and Trails Service - (027) Budget Summary

The purpose of this report was to provide an overview of the 2021 Area C/Christina Lake Regional Parks and Trails (027) budget.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the 2021 Area C/Christina Lake Regional Parks & Trails & Service (027) 2021-2025 Five Year Financial Plan as presented to the Boundary Services Committee on February 9, 2021, and including minor changes for adjustments for year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

P. Keys, Manager of Facilities and Recreation
Re: Grand Forks Arena Service - (030) Budget Summary

The purpose of this report was to provide an overview of the 2021 Grand Forks Arena Service (030) budget.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the 2021 Grand Forks Arena Service (030) 2021-2025 Five Year Financial Plan as presented to the Boundary Services Committee on February 9, 2021, and including minor changes for adjustments for year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

P. Keys, Manager of Facilities and Recreation
Re: Grand Forks Curling Rink Service - (031) Budget Summary

The purpose of this report was to provide an overview of the 2021 Grand Forks Curling Rink Service (031) budget.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the 2021 Grand Forks Curling Rink Service (#031) 2021-2025 Five Year Financial Plan as presented to the Boundary Services Committee on February 9, 2021, and

including minor changes for adjustments for year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

P. Keys, Manager of Facilities and Recreation
Re: Grand Forks Aquatic Centre Service - (040) Budget Summary

The purpose of this report was to provide an overview of the 2021 Grand Forks Aquatic Centre Service (040) budget.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the 2021 Grand Forks Aquatic Centre Service (040) 2021-2025 Five Year Financial Plan as presented to the Boundary Services Committee on February 9, 2021, and including \$45,000 Covid Offset dollars to increase operations at the Aquatic Centre in an effort to provide greater community access to the facility during the Covid-19 pandemic. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

B. Ihlen, General Manager of Finance/CFO
Re: 2021 Heritage Conservation Service - Area E/West Boundary (048) Budget Summary

The purpose of this report was to provide an overview of the 2021 Heritage Conservation Service - Area E/West Boundary (048) budget.

Director Gee requested a zero budget. The 2021 Work Plan will reflect this adjustment.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the 2021 Heritage Conservation Service - Area E/West Boundary (048) 2021-2025 Five Year Financial Plan as presented to the Boundary Services Committee on February 9, 2021 and including minor changes for adjustments for year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

J. Chandler, General Manager of Operations/Deputy CAO

Re: 2021 Recreation Commission Service - Greenwood, Midway, Area E/West Boundary (022) Budget Summary

The purpose of this report was to provide an overview of the 2021 Recreation Commission Service - Greenwood, Midway, Area E/West Boundary (022) budget.

Discussion and review of this budget was deferred to the next meeting.

Moved / Seconded

That the Boundary Services Committee defer the discussion of the 2021 Recreation Commission Service - Greenwood, Midway & Area E/West Boundary (022) 2021-2025 Five Year Financial Plan to the next Committee meeting.

Carried.

D. Dean, Manager of Planning & Development
Re: 2021 Boundary Integrated Watershed Service (170) Budget Summary

The budget summary was presented.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the 2021 Boundary Integrated Watershed Service (170) 2021-2025 Five Year Financial Plan as presented to the Boundary Services Committee on February 9, 2021 and including minor changes for adjustments for year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

J. Chandler, General Manager of Operations/Deputy CAO
Re: Economic Development Service (008) Budget Summary

The purpose of this report was to provide an overview of the 2021 Economic Development Service (008) budget.

Director Gee requested to have the 2021 costs for TOTA transferred into contingencies. This will be reflected in the budget.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the Boundary Economic Development Service #008 2021-2025 Five Year Financial Plan as presented to the Boundary Services Committee on February 9, 2021 and

including minor changes for adjustments for year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

J. Chandler, General Manager of Operations/Deputy CAO
Re: Economic Development Service - Area C/Christina Lake (077) Budget Summary

The purpose of this report was to provide an overview of the 2021 Economic Development Service - Area C/Christina Lake (077) budget.

M Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the Grand Forks and Area D Economic Development Service #078 2021-2025 Five Year Financial Plan as presented to the Boundary Services Committee on February 9, 2021 and including minor changes for adjustments for year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

J. Chandler, General Manager of Operations/Deputy CAO
Re: Economic Development Service - Grand Forks and Area D/Rural Grand Forks (078) Budget Summary

The purpose of this report was to provide an overview of the 2021 Economic Development Service - Grand Forks and Area D/Rural Grand Forks (078) budget.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the Economic Development Service - Grand Forks and Area D/Rural Grand Forks (078) 2021-2025 Five Year Financial Plan as presented to the Boundary Services Committee on February 9, 2021 and including minor changes for adjustments for year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

J. Chandler, General Manager of Operations/Deputy CAO
Re: Animal Control Service - Grand Forks, Greenwood, Area C/Christina Lake & Area D/Rural Grand Forks (071) Budget Summary

The purpose of this report was to provide an overview of the 2021 Animal Control Service - Grand Forks, Greenwood, Area C/Christina Lake & Area D/Rural Grand Forks (071) budget.

Village of Midway will be invited to the May meeting to discuss potential costs should they join the Animal Control Service.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the Boundary Animal Control Service - Grand Forks, Greenwood, Area C/Christina Lake & Area D/Rural Grand Forks #071 2021-2025 Five Year Financial Plan as presented to the Boundary Services Committee on February 9, 2021 and including minor changes for adjustments for year end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

J. Chandler, General Manager of Operations/Deputy CAO
Re: Regional Transit Service - Grand Forks, Greenwood, Area D/Rural Grand Forks & Area E/Specified Area (950) Budget Summary

The purpose of this report was to provide an overview of the 2021 Regional Transit Service - Grand Forks, Greenwood, Area D/Rural Grand Forks & Area E/Specified Area (950) budget.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the Boundary Transit Service - Grand Forks, Greenwood, Area D/Rural Grand Forks & Area E/Specified Area #008 2021-2025 Five Year Financial Plan as presented to the Boundary Services Committee on February 9, 2021 and including minor changes for adjustments for year end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

NEW BUSINESS

There was no new business to discuss.

VERBAL UPDATES

Director Gee
Re: Boundary Community Ventures (BCV)/Food Hub

The Committee was provided with an update on current BCV's progress, which included contracts signing, food manager job posting, creation of a domain, equipment orders, etc.

Staff will work with Sandy Mark during the application process for the first portion of funding from the Ministry of Agriculture. The Food Lab business plan is complete. It will be provided at the next Committee meeting. The first meeting of the Food Hub Advisory Committee was held recently and was well attended. Discussion ensued on the Committee's elected officials representation.

Director Gee
Re: Meat Processing

A plan is being developed with a smaller footprint for a building that will be situated at the Riverside Centre. Staff will work with Sandy Mark during the application process for the first half of granting from the Ministry of Agriculture. The Food Lab business plan is complete. It will be provided at the next Committee meeting.

Director Gee
Re: Poverty Reduction Plan

Director Gee, a member of the Poverty Reduction Steering Committee, suggested it might be beneficial to have a membership in the Tamarack Institute. Inaugural year membership is \$500 and \$1,000 in subsequent years. She felt the engagement with the Poverty Reduction Plan would be a good tool for staff and practitioners/planners across the Regional District. Should the membership benefit prove to be beneficial, in 2022 the Committee may ask the Economic Development on the East side to contribute half of the membership fees. She provided an overview of the Tamarack Institute's mandate.

LATE (EMERGENT) ITEMS

There were no late (emergent) items.

DISCUSSION OF ITEMS FOR FUTURE AGENDAS

Feline Rescue Operations

Discussion ensued on feline rescue and the request made by Boundary Helping Hands Feline Rescue Society for shared use on an existing facility. Staff will provide a high-level report on possible impacts and options that may be explored will be brought to the next Committee meeting.

QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period for public and media was not required.

CLOSED (IN CAMERA) SESSION

A closed (in camera) session was not required.

ADJOURNMENT

The meeting was adjourned 12:06 pm.



**Regional District of
Kootenay Boundary**

PUBLIC HEARING MINUTES

For Proposed Zoning Amendment Bylaw No. 1747 to
Amend the Big White Zoning Bylaw No. 1166, 2001
Held on February 24, 2021 via Zoom

Chair Present: Director Vicki Gee, Electoral Area E/ West Boundary
Staff Present: Donna Dean, Manager of Planning and Development
Danielle Patterson, Planner
Kristina Anderson, Watershed Planner
Members of the Public: 11 present

Opening Remarks: Director Gee opened the Public Hearing for proposed Bylaw 1747 to amend the Big White Zoning Bylaw No. 1166, 2001 at 6:00 pm.

Director Gee read the Chair's Opening Remarks, which identified the purpose of the Public Hearing and established the rules and procedures for the Public Hearing. Director Gee asked staff to provide a summary of the bylaw.

Summary of Proposal: Danielle Patterson stated that the Regional District of Kootenay Boundary (RDKB) received a Zoning Amendment application from Maria Kitsch, agent to 1247676 BC Ltd. for the subject property at 5370 Big White Road. The application is to rezone the property from Chalet Residential 1 (R1) to Village Core 6 Zone (VC6).

D. Patterson stated that the applicant made the request to facilitate the construction of a six storey mixed-use building. If rezoning is successful, the applicant plans to construct the building to include covered parking and a retail space on the ground level and five dwelling units on the second through sixth floors (to maximum of 20 metres). As part of the application, the agent submitted a proposed design of the six storey mixed-use building but consideration of the building is not part of the rezoning process.

D. Patterson stated that the Official Community Plan (OCP) designation for the subject property is Village Core and the proposed zoning amendment aligns with the Village Core OCP designation. It was further noted that the subject property is located in the Commercial and Multiple Family Development Permit Area and the Alpine Environmentally Sensitive Landscape Reclamation Development Permit Area.

Public Comments: Director Gee opened the Public Hearing for comments from the members of the public. The following persons spoke:

- 1) Blaire Ireland, Big White Road. Mr. Ireland stated that he cannot oppose the rezoning to VC6 itself but stated he opposes the land use plans in the OCP which is 20 years old and no longer relevant. Mr. Ireland stated the vision of the Village Core was to combine the three properties together to build something substantial, which could be a business centre but developing individual lots prevent this. Mr. Ireland objects to the size of the building and potential variances.
- 2) Tom Fellhauer, Big White Road. Mr. Fellhauer stated he agrees with Mr. Ireland about consolidating the land for a larger development but at a larger scale, with Big White Road, Whiskey Jack Road and Porcupine Road to be one neighbourhood.
- 3) Gerry Whittaker, Whiskey Jack Road, Ptarmigan Inn. Mr. Whittaker stated he has no issue with the rezoning but was surprised about the height of the proposed development. He stated that parking is an issue at Big White and he is concerned about an overflow of visitor and commercial parking on his property and whether the proposed design has enough parking.
- 4) Doug King, Big White Road. Mr. King stated concerns about the appearance of no setback for the parkade and asked how that could be. Donna Dean responded that Section 303.1(c) of the Zoning Bylaw contains exceptions for underground structures if they do not extend more than half a metre above the average finished ground elevation.
- 5) Trent Kitsch, one of subject property owners. Mr. Kitsch stated he grew up in Kelowna and his inspiration is the Sasquatch development owned by family friends. He stated the property owners want to raise their kids at Big White. The proposed commercial unit resulted from discussion with RDKB staff and the OCP goals. Mr. Kitsch stated that the property owners want to make a significant investment on this vacant lot.

Referral Responses: Danielle Patterson and Donna Dean read the referral responses to the proposed bylaw (see attachments).

Amber McAfee, Licensed Lands Manager for Mountain Resorts Branch of the Ministry of Forests, Lands, Natural Resource Operations and Rural Development outlined her Ministry's concerns about fee simple properties, such as the subject property, that are not part of the *All-Seasons Resort Policy* presenting opportunities for unmanaged development, "*jeopardizing the balance between base development and terrain capacity, limiting the Province's ability to track Bed Unit allocation, and allowing parties unrelated to Big White to draw down Bed Units earned by the resort through their investment in Crown assets.*" The letter also noted potential effects of unmanaged land on the new Big White Master Plan.

Correspondence from the Public: The RDKB received four (4) pieces of correspondence from the public, which were read aloud by D. Patterson and D. Dean (see attachments).

Public Comments: Director Gee opened the floor for any additional public comments. The following persons spoke:

- 1) Trent Kitsch, one of subject property owners. Mr. Kitsch stated that their property does not have restrictions or covenants on Title. He stated he wants this building to be there for the next 75 years for his family. He wants to focus on future land uses at Big White. Mr. Kitsch stated that the community that has had no significant residential development in the last 10-15 years. He stated there is plenty of sun for neighbouring properties.

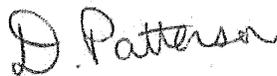
Mr. Kitsch stated that if single family residential cabins are the reason for not having new residential builds, then no new residential building would ever happen at Big White. Mr. Kitsch stated he believes the design meets the Big White Resort Design Guidelines, even though it is exempt from them on the fee simple property.

- 2) Blaire Ireland, Big White Road. Mr. Ireland stated the lot is too small to support a six storey building and that the development would remove opportunities from neighbours. He reiterated his concerns about parking issues, stated the lot should be preserved for a future development or a smaller building, and stated the building would not enhance the customer experience at Big White.

Director Gee called for comments a first and second time. Director Gee noted this is the last opportunity to comment before the Public Hearing was closed, and that after the Public Hearing is closed, new comments cannot be considered. Director Gee called for comments for a third time. There were no further comments.

Adjournment: Director Gee adjourned the Public Hearing at 7:19 pm.

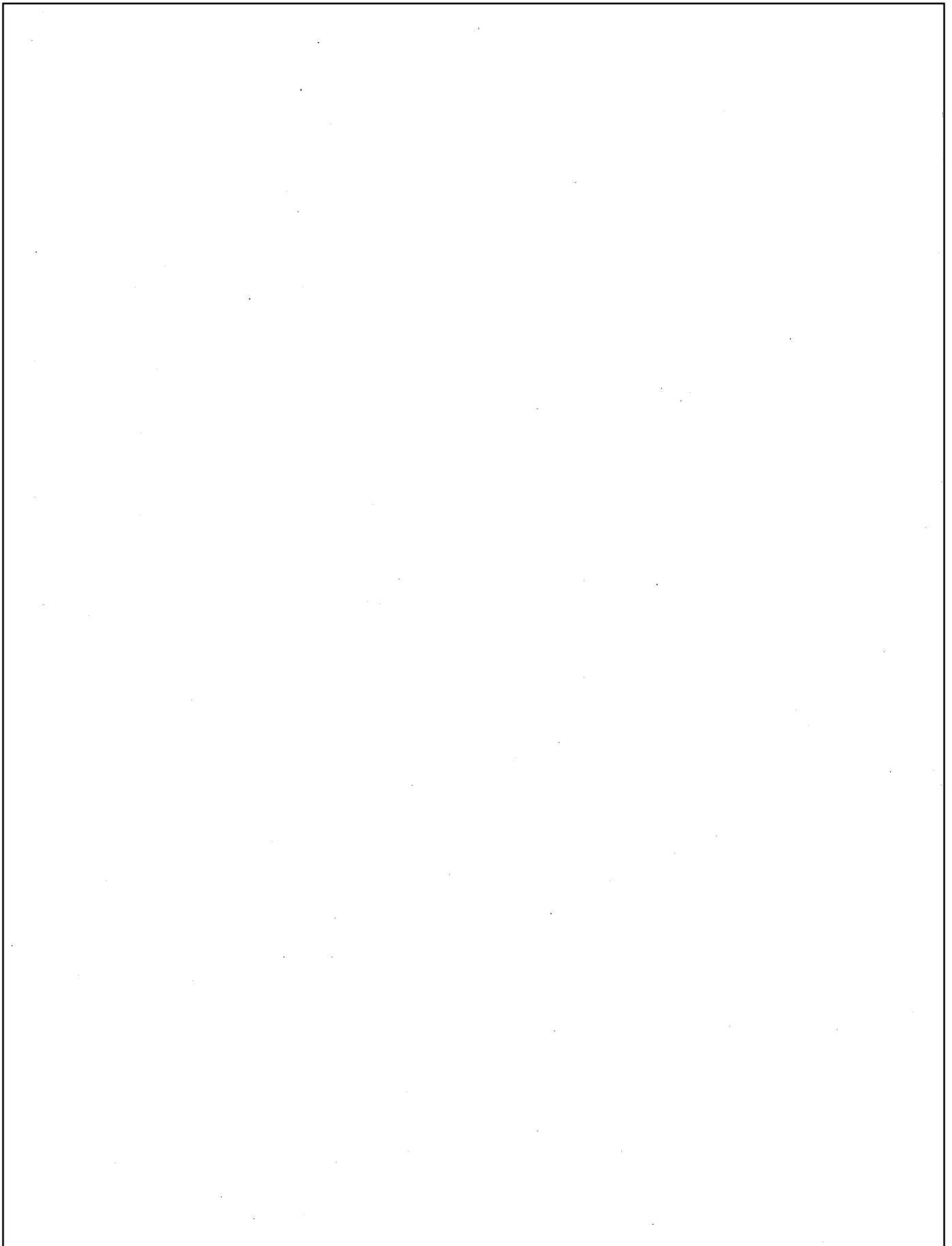
I hereby certify that this is a fair and accurate record of the Public Hearing for Regional District of Kootenay Boundary Proposed Zoning Amendment Bylaw No. 1747 to amend the Big White Zoning Bylaw No. 1166, 2001.



Recording Secretary, Danielle Patterson



Board Delegate, Director Vicki Gee





Board Appointment Update Report

Committee Name:	Chair's Update
Director Responsible:	Chair Diane Langman
Reporting Period:	March 10 th , 2021

Town Hall Meetings

- I wanted to take the time to congratulate and appreciate the amount of time and work involved in putting on the various Town Halls throughout the RDKB. I have attended several now and it is clear to me at each one just how connected our Area Directors are with their constituents and also how unique each area truly is. You have all done a great job in connecting with your residents during a difficult time and I just want to thank you for the time you have dedicated to this process. And for our staff, thank you for supporting our Directors whether that be through organizing, making the slide decks, juggling all of the information sometimes at the very last minute and attending these meetings; we appreciate the critical role you play. Thank you!

South Eastern BC Regional Connectivity Committee

- March 1st, 2021 – we had a meeting finalizing the grant application details, which has been extended to March 15th, 2021.

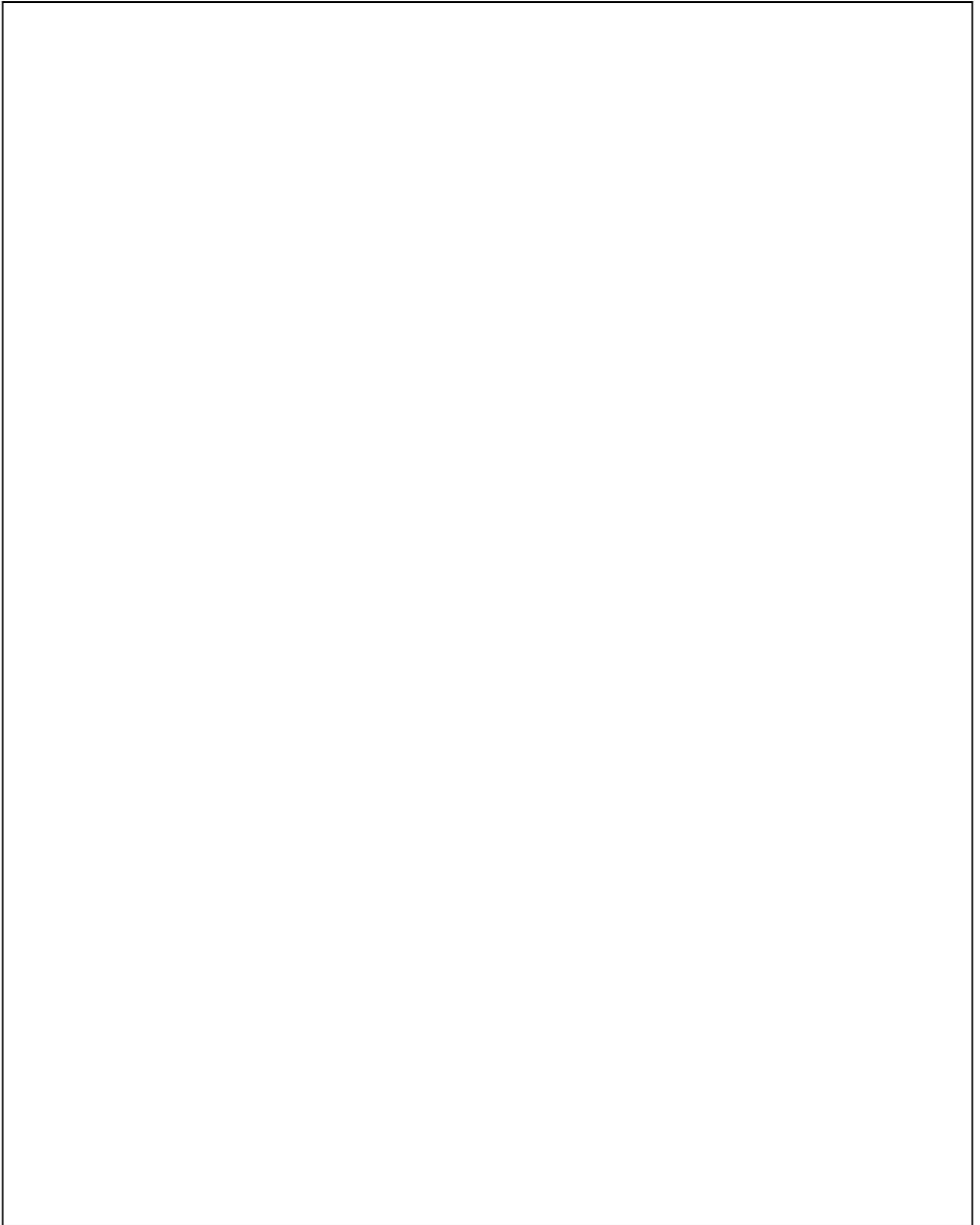
Interior Health Mayors Vaccine Rollout Meetings

- Every Thursday, IH is providing an update, in camera, on the vaccine rollout plan for Interior Health
- I have sent in a message asking for Area Directors to also be included in these meetings, or at the very least, Regional District Chairs, as at this point, Regional Districts have not been included at all.

Upcoming:

- I have MFA which I will be attending on March 25th and COFI on April 8th.

Respectfully Submitted:	Chair Diane Langman
Date:	March 3 rd , 2021





**Regional District of
Kootenay Boundary**

STAFF REPORT

Date: February 18, 2021 **File**
To: Chair Langman and the Board of Directors
From: Barb Ihlen, General Manager of Finance/CFO
Re: COVID-19 Safe Restart Grant Allocation
 Recommendations

Issue Introduction

A staff report from Barb Ihlen, General Manager of Finance/CFO, regarding the priority areas and recommendations for the use of the COVID-19 Safe Restart Grant provided by the BC Government.

History/Background Factors

On November 2, 2020, the Regional District of Kootenay Boundary (RDKB) received a letter from the BC Government regarding the COVID-19 Safe Restart Grant to help address challenges as it relates to the COVID-19 pandemic. The Province of BC announced nearly \$2 billion in joint federal/provincial spending, including \$540 million for local governments. The allocation is described in the letter and the RDKB's allocation is \$489,000. The grant can be used for the following purposes:

- Addressing revenues shortfalls;
- Facility reopening and operating costs;
- Emergency planning and response costs;
- Bylaw enforcement and protective services like fire protection and policy;
- Computer and other electronic technology costs (to improve interconnectivity and virtual communications);
- Services for vulnerable persons; and
- Other related costs.

The grant allocation letter describes the reporting requirements and states that the Board of Directors must fully allocate the grant to the appropriate services before December 31, 2021. In addition, there is no time limit to spend the funds. However, the reporting continues until the funds are fully drawn down.

After significant discussion, the RDKB senior management is recommending the following allocations for the fiscal years of 2021 and 2022:

	<u>2021</u>	<u>2022</u>	<u>Total</u>
Wage Continuation	95,000		50,000
VPN - improvements	129,000		129,000
Health & Safety Position	83,300	56,700	140,000
Health & Wellness Program	10,000	10,000	20,000
GF Aquatic - extended hours	45,000		45,000
2021 Operational considerations/Contingency	60,000		105,000
	<hr/>		
TOTAL	422,300	66,700	489,000

Wage Continuation (\$95,000)

These funds will be used to offset any costs incurred in 2021 to support the Wage Continuation policy approved in March 2020. Therefore, no service with employee wages will bear the cost of this policy. For the services who incurred a cost in 2020 due to the Wage Continuation policy (approximately \$45,000), they will receive the same amount of money as a credit in their 2021 service budget. For costs related to 2021 (estimated at \$50,000), all costs will be captured in the General Government/Legislative & Administrative Services (001) budget.

VPN – improvements (\$129,000)

These funds will be used to improve the virtual private network (VPN) including investing in the RDKB's virtual desktop infrastructure or remote work technology. Not only will the improvement better support employees working from home during the pandemic, but it will also support future and ongoing functions of the RDKB operations like the Emergency Operations Centre. This project will be a significant infrastructure legacy for the RDKB. These costs will be captured in the General Government/Legislative & Administrative Services (001) budget.

Health & Safety Advisor (\$140,000 over 2 years)

These funds will have direct impact in making the RDKB operations safer for all employees. Currently, there is approximately a 15% of a position devoted to the administration of the health and safety program at the RDKB. With the significant changes that have occurred over the last year, it is evident that there is a need for a full time Health & Safety Advisor to support this area of the RDKB operations. This position will assist the RDKB managers with updating protocols and adjusting to the expected changes. There is a significant amount of work involved each time adjustments are made and having this support will ensure timely re-opening of facilities.

There are approximately 175 employees of the RDKB and it is expected that the need for this position will remain past 2022 and therefore, staff recommend that this position be a permanent full time position. This will ensure that when the RDKB goes out to market it will have qualified candidates with the right expertise to choose among.

Financially, the grant will support 100% of the full time position for eight months (May – December) in 2021 and 50% of the full time position in 2022. The other 50% of the position will be supported by the General Government/Legislative & Administrative Services (001) budget and the costs supported by this budget may be considered for allocation through the cost allocation policy being developed in 2021.

These costs will be captured in the General Government/Legislative & Administrative Services (001) budget.

Health & Wellness Program (\$20,000 over 2 years)

These funds will be used throughout the RDKB operations to support staff through the significant challenges of living through the COVID-19 pandemic. Not only has the opportunity to socialize has been impacted for many individuals, the work environment has also changed with less opportunities to connect with co-workers on a personal level, which assists in making work a happy and productive place. The RDKB will deliver a health and wellness program that focuses on a variety of areas to support the mental and physical health of employees. Some examples include Virtual Yoga at Lunch, One on One Nutrition Coaching, Virtual Stretch Breaks, and workshops that support resilience and mindfulness. We will aim to record sessions to ensure all employees can watch and/or participate at a time that is convenient for them. These costs will be captured in the General Government/Legislative & Administrative Services (001) budget.

Grand Forks Aquatic Centre (\$45,000)

The Boundary Services Committee has made a recommendation to the Board of Directors to allocate \$45,000 to the Grand Forks Aquatic Centre service (040) in 2021. Due to the restrictions placed on gatherings of people in recreational facilities, this service has had to limit the amount of people in the facility during their regular operating hours. However, there is a greater community need for the pool that is not being met. Therefore, these funds will support the service's ability to extend operating hours to meet the needs of the community. These costs will be captured in the Grand Forks Aquatic Centre service (040) budget.

2021 Unknown Operational Needs/Contingency (\$60,000)

The remaining funds have been set aside for any unknown operational needs for 2021. This can be considered as a contingency with the needs for the funds identified and brought to the Board of Directors for approval and possible amendment to the Five Year Financial Plan. The attached grant allocation letter states that the Board of Directors must fully allocate the grant to the appropriate services before December 31, 2021. Unknown operational needs may include revenue shortfalls, facility reopening and operating costs, emergency planning and response costs, bylaw enforcement and protective services, or other related costs. These funds will be allocated to the General Government/Legislative & Administrative Services (001) budget until allocated.

Implications

The recommended allocations of the COVID-19 Safe Restart Grant will support the RDKB in a variety of ways focusing on supporting operational needs and employee health, safety, and wellness.

Background Information Provided

- COVID-19 Safe Restart Grant Letter

Alternatives

1. Approve the recommended allocation of the COVID-19 Safe Restart Grant.
2. Defer and provide direction on the allocation of the COVID-19 Safe Restart Grant.

Recommendation(s)

THAT the Regional District of Kootenay Boundary Board of Directors approve the COVID-19 Safe Restart Grant allocation as presented to the RDKB Board on February 25, 2021.

FURTHER that the allocations be incorporated into the 2021-2025 Five Year Financial Plan.

FURTHER that Staff present the 2021 Unknown Operational Needs/Contingency (\$60,000) allocation of the COVID-19 Safe Restart Grant for Board approval prior to December 31, 2021.



**Regional District of
Kootenay Boundary**

STAFF REPORT

Date: March 4, 2021 **File**
To: Chair Langman and the Board of Directors
From: Barb Ihlen, General Manager of Finance/CFO
Re: Beaver Valley Parks & Trails Parks (019) 2021-2025 Five Year Financial Plan

Issue Introduction

A staff report from Barb Ihlen, General Manager of Finance/CFO, regarding the proposed Beaver Valley Parks & Trails (019) 2021-2025 Five Year Financial Plan.

History/Background Factors

The proposed Beaver Valley Parks & Trails (019) 2021-2025 Five Year Financial Plan is attached for final review and approval of the Board of Directors. The changes include the following:

1. An addition of Hydro-Grants-In-Lieu (HGIL) revenue of \$200,000.
2. An increase in the reserve contribution of \$200,000.

Please note that if there is a requirement in the 2021 fiscal year to access any of the \$200,000 in reserve, a budget amendment will be required.

Background Information Provided

- Beaver Valley Parks & Trails (019) proposed 2021-2025 Five Year Financial Plan

*Page 1 of 2
Staff Report- 2021-2025 Beaver Valley Parks & Trails (019)
Proposed Five Year Financial Plan
Board of Directors, March 10, 2021*

Recommendation(s)

THAT the Regional District of Kootenay Boundary Board of Directors approve the Beaver Valley Parks & Trails (019) proposed 2021-2025 Five Year Financial Plan as presented to the Board of Directors on March 10, 2021 including minor changes for adjustments for year end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.



REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN

SERVICE NO 019
BEAVER VALLEY - PARKS & TRAILS

PARTICIPANTS: Fruitvale, Montrose, Electoral Area 'A'

PAGE	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	(OVER) UNDER	2021 BUDGET	Increase(Decrease) between 2020 BUDGET and 2021 BUDGET		0.90% 2022 BUDGET	-2.78% 2023 BUDGET	5.86% 2024 BUDGET	-10.73% 2025 BUDGET		
						\$	%						
REVENUE													
	Property Tax Requisition	2	853,053	928,066	928,067	(1)	935,395	7,329	0.79	977,326	944,587	1,011,711	881,520
	11 210 100 Federal Grant in Lieu	3	1,100	918	918	0	936	18	2.00	955	974	994	1,014
	11 210 174 Federal Government Grant (Rinc)	4	0	0	0	0	0	0	0.00	0	0	0	0
	11 590 159 Miscellaneous	5	39,359	0	0	0	0	0	0.00	0	0	0	0
	11 759 940 Hydro Generation Grant in Lieu	6	0	0	0	0	200,000	200,000	0.00	200,000	200,000	200,000	200,000
	11 920 002 From General Capital Fund	7	0	0	0	0	0	0	0.00	0	0	0	0
	11 921 205 Transferred From Reserve	8	0	0	0	0	0	0	0.00	0	0	0	0
	11 911 100 Previous Year's Surplus	9	13,793	59,001	59,001	(0)	31,491	(27,510)	(46.63)	0	0	0	0
	Total Revenue		907,305	987,985	987,986	(1)	1,167,822	179,838	18.20	1,178,281	1,145,562	1,212,705	1,082,534
EXPENDITURE													
	12 709 100 Village of Fruitvale Recreation	10	147,070	158,049	158,049	0	161,072	3,023	1.91	165,412	169,872	174,444	179,130
	12 709 111 Beaver Valley Public Library	11	201,862	207,918	207,918	(0)	207,918	0	0.00	214,156	220,580	227,198	234,014
	12 709 230 Board Fee	12	12,202	12,422	12,442	(20)	11,422	(1,000)	(8.05)	20,113	20,515	20,925	21,344
	12 709 237 Insurance	13	625	1,454	1,454	(1)	1,621	168	11.53	1,687	1,687	1,720	1,755
	12 709 239 Operating Contract	14	39,359	0	21,712	(21,712)	0	0	0.00	0	0	0	0
	12 709 252 Building & Parks Maintenance	15	336	5,000	0	5,000	6,000	1,000	20.00	6,120	6,242	6,367	6,495
	12 709 500 Village of Montrose Recreation	16	56,447	56,983	57,667	(684)	56,693	(290)	(0.51)	56,093	57,338	58,524	60,160
	12 709 612 Equipment Replacement	17	7,320	0	0	0	0	0	0.00	0	0	0	0
	12 709 700 BV Recreation Subsidy Program	18	125,000	125,000	125,000	0	125,000	0	0.00	125,000	125,000	125,000	125,000
	12 709 716 Other Grants	19	15,000	5,100	0	5,100	5,207	107	2.10	5,311	5,417	5,526	5,636
	12 709 750 Municipal Capital Grants	20	53,625	213,000	213,000	0	136,000	(77,000)	(36.15)	121,000	136,500	128,000	84,000
	<i>Total Operating</i>		658,846	784,926	797,242	-12,316	710,933	(73,992)	(9.43)	714,892	743,152	747,705	717,534
	12 709 611 Capital Projects	21	169,070	135,000	91,194	43,806	158,500	23,500	17.41	165,000	105,000	175,000	75,000
	<i>Total Capital</i>		169,070	135,000	91,194	43,806	158,500	23,500	17.41	165,000	105,000	175,000	75,000
	12 709 811 Interest Expense	22	0	0	0	0	0	0	0.00	0	0	0	0
	12 709 820 Debt - Interest	23	0	703	703	0	247	(456)	(64.89)	146	44	0	0
	12 709 830 Debt - Principal	24	0	7,685	7,685	(0)	8,142	457	5.95	8,243	7,366	0	0
	12 709 840 Vehicle Financing	25	8,388	0	0	0	0	0	0.00	0	0	0	0
	<i>Total Debt</i>		8,388	8,388	8,388	-0	8,389	1	0.01	8,389	7,410	0	0
	12 709 741 Contribution to Reserves	26	12,000	59,671	59,671	0	290,000	230,329	386.00	290,000	290,000	290,000	290,000
	12 709 990 Previous Year's Deficit	27	0	0	0	0	0	0	0.00	0	0	0	0
	12 709 999 Contingencies	28	0	0	0	0	0	0	0.00	0	0	0	0
	<i>Total Other</i>		12,000	59,671	59,671	0	290,000	230,329	386.00	290,000	290,000	290,000	290,000
	Total Expenditure		848,304	987,985	956,495	31,490	1,167,822	179,838	18.20	1,178,281	1,145,562	1,212,705	1,082,534
	Surplus(Deficit)		59,001		31,491		-			-	-	-	-
	Reserve Balance						438,722			728,722	1,018,722	1,308,722	1,598,722

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Hydro Generation Grant in Lieu	2020	2021	2022	2023	2024	2025
Account	11 759 940 - 019	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	BC Hydro/Columbia Power Corp Grant in Lieu Taxatio	-	200,000	200,000	200,000	200,000	200,000
2							
3							
4							
5							
6							
Current Year Budget		-	200,000	200,000	200,000	200,000	200,000

Notes:

	Previous Year Budget	-
	Actual to December 31, 2020	-

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	BV Recreation Subsidy Program		2.10%	2.00%	2.00%	2.00%	2.00%
Account	12 709 700 - 019	2020	2021	2022	2023	2024	2025
		Prior Year	Budget	Budget	Budget	Budget	Budget

Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	BVR Subsidy Program	125,000	125,000	125,000	125,000	125,000	125,000
2							
Current Year Budget		125,000	125,000	125,000	125,000	125,000	125,000

Operating	Previous Year Budget	125,000
Notes:	Actual to December 31, 2020	125,000
Item #1	Agreement with City of Trail November 1, 2016 - October 31, 2021 - Payment Due August 15th	
Item #2		



**Regional District of
Kootenay Boundary**

STAFF REPORT

Date: March 4, 2021 **File**
To: Chair Langman and the Board of Directors
From: Barb Ihlen, General Manager of Finance/CFO
Re: East End Transit (900)
 2021-2025 Five Year Financial Plan

Issue Introduction

A staff report from Barb Ihlen, General Manager of Finance/CFO, regarding the proposed East End Transit (900) 2021-2025 Five Year Financial Plan.

History/Background Factors

The proposed East End Transit (900) 2021-2025 Five Year Financial Plan is attached for final review and approval of the Board of Directors. The changes include the following:

1. An addition of Hydro-Grants-In-Lieu (HGIL) revenue of \$150,000.
2. An increase in the reserve contribution of \$150,000.

Please note that if there is a requirement in the 2021 fiscal year to access any of the \$150,000 in reserve, a budget amendment will be required.

Background Information Provided

- East End Transit (900) proposed 2021-2025 Five Year Financial Plan

Recommendation(s)

THAT the Regional District of Kootenay Boundary Board of Directors approve the East End Transit (900) proposed 2021-2025 Five Year Financial Plan as presented to the Board of Directors on March 10, 2021 including minor changes for adjustments for year end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.



REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN

SERVICE NO 900
EAST END TRANSIT

PARTICIPANTS: Rossland, Trail, Fruitvale, Montrose, Warfield,
Electoral Areas "A" & "B"

	PAGE	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	(OVER) UNDER	2021 BUDGET	Increase(Decrease) between 2020 BUDGET and 2021 BUDGET		72.96% 2022 BUDGET	-49.56% 2023 BUDGET	1.22% 2024 BUDGET	1.75% 2025 BUDGET
							\$	%				
REVENUE												
Property Tax Requisition	2	1,137,161	1,139,644	1,139,644	0	1,139,644	(0)	(0.00)	1,307,407	1,350,752	1,384,765	1,419,457
81 159 000 Miscellaneous Revenue	3	0	523	120,000	(119,477)	462,822	462,299	88,435.96	2,000,544	555	566	578
81 159 190 IHA Fee For Service Contract	4	89,475	89,475	89,475	0	89,475	0	0.00	89,475	89,475	89,475	89,475
81 441 000 Farebox Revenue	5	369,578	317,816	200,000	117,816	137,596	(180,220)	(56.71)	317,596	317,596	317,596	317,596
81 615 445 Federal Grant In Lieu	6	3,566	2,800	2,800	0	2,800	0	0.00	2,800	2,800	2,800	2,800
81 759 940 Hydro Generation Grant in Lieu	7	0	0	0	0	150,000	0	0.00	150,000	150,000	150,000	150,000
81 900 000 Previous Year's Surplus	8	65,968	115,395	115,395	0	61,893	(53,502)	(46.36)	0	0	0	0
81 910 000 Transfer From Reserves	9	0	111,884	48,561	63,323	203,549	91,665	81.93	20,000	50,000	40,000	40,000
Total Revenue		1,665,748	1,777,536	1,715,875	61,662	2,247,778	470,242	26.45	3,887,822	1,961,178	1,985,202	2,019,906
EXPENDITURE												
82 230 230 Board Fee	10	51,183	52,111	52,111	0	48,274	(3,837)	(7.36)	27,005	27,545	28,096	28,658
82 350 553 Utilities - Electricity	11	1,308	1,505	1,500	5	1,537	32	2.10	1,567	1,599	1,631	1,663
82 350 754 Operating Contracts	12	1,497,320	1,627,678	1,551,810	75,868	1,627,671	(7)	(0.00)	1,659,624	1,692,217	1,725,461	1,759,370
<i>Total Operating</i>		1,549,811	1,681,294	1,605,421	75,873	1,677,482	(3,812)	(0.23)	1,688,197	1,721,361	1,755,188	1,789,691
82 350 741 Contribution to Reserves	13	0	0	0	0	150,000	150,000	0.00	150,000	150,000	150,000	150,000
82 350 990 Previous Year's Deficit	14	0	0	0	0	0	0	0.00	0	0	0	0
82 350 999 Contingencies	15	542	96,242	48,561	47,681	420,297	324,054	336.71	2,049,625	89,818	80,014	80,214
<i>Total Other</i>		542	96,242	48,561	47,681	570,297	474,054	492.56	2,199,625	239,818	230,014	230,214
Total Expenditure		1,550,354	1,777,536	1,653,982	123,554	2,247,778	470,242	26.45	3,887,822	1,961,178	1,985,202	2,019,906
Surplus(Deficit)		115,395		61,893		-			-	-	-	-
Reserve Balance						416,074			546,074	646,074	756,074	866,074

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Property Tax Requisition				2021	2022	2023	2024	2025
2020				Budget	Budget	Budget	Budget	Budget
Actual	Description			Amount	Amount	Amount	Amount	Amount
61,524	81 800 100 900	Fruitvale		62,601	71,816	74,197	76,065	77,971
31,370	81 800 500 900	Montrose		34,208	39,244	40,545	41,566	42,607
207,810	81 800 600 900	Rossland		219,060	251,307	259,639	266,177	272,845
452,560	81 800 700 900	Trail		464,556	532,942	550,611	564,475	578,617
51,940	81 800 800 900	Warfield		53,913	61,850	63,900	65,509	67,151
229,740	81 800 901 900	Electoral Area 'A'		192,938	221,340	228,678	234,436	240,309
104,700	81 800 902 900	EA 'B' / Lower Columbia/Old Glory		112,368	128,909	133,183	136,536	139,957
1,139,644		Sub		1,139,644	1,307,407	1,350,752	1,384,765	1,419,457
		This Year Requisition		1,139,644	1,307,407	1,350,752	1,384,765	1,419,457
		Total Requisition		1,139,644	1,307,407	1,350,752	1,384,765	1,419,457

Notes:

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	IHA Fee For Service Contract	2020	2021	2022	2023	2024	2025
Account	81 159 190 900	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description		Amount	Amount	Amount	Amount	Amount
1	Interior Health Authority	89,475	89,475	89,475	89,475	89,475	89,475
	Community Transit Partnership Agreement						
	Transit services between Trail and Castlegar						
Current Year Budget		89,475	89,475	89,475	89,475	89,475	89,475

Notes:	Previous Year Budget	89,475
	Actual to December 31, 2020	89,475
Item #1	P.O #2064186 - \$12,351.83 Per Month (April 1/20 - March 31/21)	

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name Account	Operating Contracts 82 350 754 900	2020 Prior Year	2.10% 2021 Budget	2.00% 2022 Budget	2.00% 2023 Budget	2.00% 2024 Budget	2.00% 2025 Budget
Item No	Description		Amount	Amount	Amount	Amount	Amount
1	CONVENTIONAL TRANSIT:						
	Preplanned investment for 2021 expansion	75,868					
	BC Transit Admin	278,519	303,667				
	Asset Fee	351,546	365,579				
	Operation Costs	1,960,779	2,025,456				
	Less BC Transit share of costs/admin fee	(1,265,992)	(1,328,300)				
	NET RD Share of Costs	1,400,720	1,366,402	1,393,730	1,421,605	1,450,037	1,479,037
2	CUSTOM TRANSIT:						
	BC Transit Admin	44,758.00	47,640.00				
	Asset Fee	41,394.00	43,064.00				
	Operation Costs	269,341.00	276,694.00				
	Less BC Transit share of costs/admin fee	(128,535)	(136,129)				
	NET RD Share of Costs	226,958	231,269	235,894	240,612	245,425	250,333
3	Maintenance Contract - Shelters		30,000	30,000	30,000	30,000	30,000
	Current Year Budget	1,627,678	1,627,671	1,659,624	1,692,217	1,725,461	1,759,370

Operating	Previous Year Budget	1,627,678
Notes:	Actual to December 31, 2020	1,551,810
Item #3	For Shelter Repair and Cleaning	

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Contribution to Reserves	2020	2021	2022	2023	2024	2025
Account	82 350 741 900	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description		Amount	Amount	Amount	Amount	Amount
1	Transfer to Reserves	-	150,000	150,000	150,000	150,000	150,000
Current Year Budget		-	150,000	150,000	150,000	150,000	150,000

Other	Previous Year Budget	-
Notes:	Actual to December 31, 2020	-
2020 200K for shelters		
318K for other		

\$469,622.98 Balance in Reserve December 31, 2020
Account Numbers 34 700 900

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Contingencies	2020	2.10%	2.00%	2.00%	2.00%	2.00%
Account	82 350 999 900	Prior Year	2021	2022	2023	2024	2025
Item No	Description		Amount	Amount	Amount	Amount	Amount
1	Coin Handling Services (thrid party)	3,806	3,886	3,963	4,043	4,124	4,206
2	Bus Stop Maintenance	4,182	4,270	4,355	4,442	4,531	4,622
3	Trail Transit Services - New Years Service	1,255	1,281	1,307	1,333	1,359	1,387
4	RD Central Kootenay Fare Recovery						
5	Transit Marketing Plan - Cost Sharing Mo Passes						
6	Trail Awning	12,000					
7	Bus Stop Shelter Program Condition Assessment	25,000	352,860	30,000	30,000	20,000	20,000
8	Rivervale Bus Stop and Shelter Improvements	20,000					
9	Trail Transit Exchange Joint Project	20,000	20,000	2,000,000	40,000	40,000	40,000
10	Engineering Service to Support Transit Projects	10,000	20,000	10,000	10,000	10,000	10,000
11	BC Transit Shelter Applications x 3 Shelters		18,000				
Current Year Budget		96,242	420,297	2,049,625	89,818	80,014	80,214

Other	Previous Year Budget	96,242
Notes:	Actual to December 31, 2020	48,561
Item #1	Weekly Pickups from TT to CIBC	
Item #2	Snow Clearing etc	Item #4
Item #3	Additional Services Requested	Item #5



**Regional District of
Kootenay Boundary**

STAFF REPORT

Date: March 4, 2021 **File**
To: Chair Langman and the Board of Directors
From: Barb Ihlen, General Manager of Finance/CFO
Re: Area E/West Boundary Regional Parks & Trails
 Service (065) 2021-2025 Five Year Financial
 Plan

Issue Introduction

A staff report from Barb Ihlen, General Manager of Finance/CFO, regarding the proposed Area E/West Boundary Regional Parks & Trails Service (065) 2021-2025 Five Year Financial Plan.

History/Background Factors

The proposed Area E/West Boundary Regional Parks & Trails Service (065) 2021-2025 Five Year Financial Plan is attached for final review and approval of the Board of Directors. As directed by the Electoral Area E Director, the change includes the following:

1. An increase to reserves \$50,000.

Background Information Provided

- Area E/West Boundary Regional Parks & Trails Service (065) proposed 2021-2025 Five Year Financial Plan

Recommendation(s)

THAT the Regional District of Kootenay Boundary Board of Directors approve the Area E/West Boundary Regional Parks & Trails Service (065) proposed 2021-2025 Five Year Financial Plan as presented to the Board of Directors on March 10, 2021 including minor changes for adjustments for year end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.



REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN

SERVICE NO 065
ELECTORAL AREA 'E' / WEST BOUNDARY - REGIONAL PARKS & TRAILS SERVICE

	PAGE	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	(OVER) UNDER	2021 BUDGET	Increase(Decrease) between 2020 BUDGET and 2021 BUDGET		9.35% 2022 BUDGET	0.00% 2023 BUDGET	0.00% 2024 BUDGET	0.00% 2025 BUDGET
							\$	%				
REVENUE												
11 830 905 Property Tax Requisition	2	81,231	81,462	81,462	-0	77,892	(3,570)	(4.38)	85,172	85,175	85,179	85,182
11 210 100 Federal Grant in Lieu	3	2	0	0	0	0	0	0.00	0	0	0	0
11 590 159 Miscellaneous Revenue	4	0	0	0	0	0	0	0.00	0	0	0	0
11 921 205 Revenue From Reserves	5	0	0	0	0	0	0	0.00	0	0	0	0
11 911 100 Previous Year's Surplus	6	3	5,001	5,001	0	0	(5,001)	(99.99)	0	0	0	0
Total Revenue		81,235	86,463	86,463	-0	77,892	(8,571)	(9.91)	85,172	85,175	85,179	85,182
EXPENDITURE												
12 723 230 Board Fee	7	1,434	1,463	1,463	0	1,492	29	1.98	172	175	179	182
12 723 239 Operating Contracts	8	24,800	35,000	35,000	0	26,400	(8,600)	(24.57)	35,000	35,000	35,000	35,000
<i>Total Operating</i>		26,234	36,463	36,463	0	27,892	(8,571)	(23.51)	35,172	35,175	35,179	35,182
12 723 741 Contribution To Reserves	9	50,000	50,000	50,000	0	50,000	0	0.00	50,000	50,000	50,000	50,000
12 723 990 Previous Year's Deficit	10	0	0	0	0	0	0	0.00	0	0	0	0
12 723 999 Contingencies	11	0	0	0	0	0	0	0.00	0	0	0	0
<i>Total Other</i>		50,000	50,000	50,000	0	50,000	0	0.00	50,000	50,000	50,000	50,000
Total Expenditure		76,234	86,463	86,463	0	77,892	(8,571)	(9.91)	85,172	85,175	85,179	85,182
Surplus(Deficit)		5,001		0		-			-	-	-	-
Reserve Balance						282,237			332,237	382,237	432,237	482,237

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Property Tax Requisition		2021	2022	2023	2024	2025
2020	11 830 905 065	Budget	Budget	Budget	Budget	Budget
Actual	Description	Amount	Amount	Amount	Amount	Amount
81,462	Property Tax Requisition	77,892	85,172	85,175	85,179	85,182
	EA 'E' / West Boundary - Regional Parks & Trails					
	Current Year Budget	77,892	85,172	85,175	85,179	85,182

Notes: Previous Year Budget 81,462
Actual to December 31, 2019 81,462

 Establishing Bylaw #1414
 No Limit: Initial intent is to provide resources for public access to crown land

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Operating Contracts	2020	2.10%	2.00%	2.00%	2.00%	2.00%
Account	12 723 239 065	Prior Year	2021	2022	2023	2024	2025
Item No	Description	Amount	Budget	Budget	Budget	Budget	Budget
1	Consulting/Contractors - Trails to the Boundary Soci	35,000	26,400	35,000	35,000	35,000	35,000
2							
Current Year Budget		35,000	26,400	35,000	35,000	35,000	35,000

Operating	Previous Year Budget	35,000
Notes:	Actual to December 31, 2020	35,000



**Regional District of
Kootenay Boundary**

STAFF REPORT

Date: March 4, 2021 **File**
To: Chair Langman and the Board of Directors
From: Barb Ihlen, General Manager of Finance/CFO
Re: General Government/Legislative &
 Administrative Services (001)
 2021-2025 Five Year Financial Plan

Issue Introduction

A staff report from Barb Ihlen, General Manager of Finance/CFO, regarding the proposed General Government/Legislative & Administrative Services (001) 2021-2025 Five Year Financial Plan.

History/Background Factors

The proposed General Government/Legislative & Administrative Services (001) 2021-2025 Five Year Financial Plan is attached for final review and approval of the Board of Directors. The changes include the following:

1. A reduction in the Hydro-Grants-In-Lieu (HGIL) of \$350,000.
2. An increase in the use of reserves for taxation smoothing of \$350,000 for a total of \$827,000.
3. Use of the Early Retirement Incentive Program (ERIP) reserve of \$15,000 to support the ERIP payment to one of the applicable employees retiring in 2021. The cost is reflected in Salaries and Benefits.
4. Use of the Carbon Offset Reserve to support the \$45,000 in costs associated with the Electric Vehicle (EV) infrastructure and EV charging stations at the Trail Administration building. There is a possibility of a 70% Fortis rebate on these costs and total reserve funds may not be required. The amount of the rebate will be known later in the year.

Page 1 of 2
Staff Report- 2021-2025 General Government/Legislative & Administrative Services (001)
Proposed Five Year Financial Plan
Board of Directors, March 10, 2021

As presented in prior iterations of this budget, the budget reflects \$129,000 of the COVID-19 Safe Restart grant being used for the virtual private network (VPN) improvements including investing in the RDKB's virtual desktop infrastructure or remote work technology.

Background Information Provided

- General Government/Legislative & Administrative Services (001) proposed 2021-2025 Five Year Financial Plan

Recommendation(s)

THAT the Regional District of Kootenay Boundary Board of Directors approve the General Government/Legislative & Administrative Services (001) proposed 2021-2025 Five Year Financial Plan as presented to the Board of Directors on March 10, 2021 including minor changes for adjustments for year end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
 SUMMARY INFORMATION
 GENERAL GOVERNMENT / LEGISLATIVE & ADMINISTRATIVE SERVICES
 SERVICE NO 001



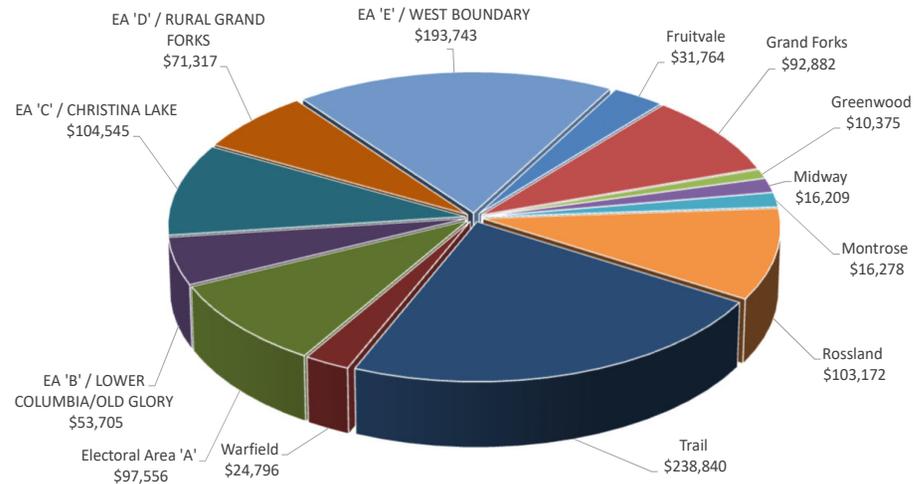
PARTICIPANTS: Grand Forks, Greenwood, Rossland, Trail, Fruitvale, Midway, Montrose, Warfield, Electoral Areas 'A','B','C','D' & 'E'



	PAGE	2020 BUDGET	2021 BUDGET	Increase(Decrease) Between 2020 BUDGET and 2021 BUDGET		PRIMARY DRIVERS FOR CHANGE
				\$	%	
REVENUE:						
Property Tax Requisition	4	549,420	560,866	11,446	2.08	
Miscellaneous Revenue	12	193,001	738,067	545,066	282.42	Grants - Asset Management, Energy Efficiency, COVID Safe Restart
Previous Year's Surplus	23	153,639	17,265	(136,374)	(88.76)	
Transfer from Reserve	24	628,000	1,110,000	482,000	76.75	Administration building upgrades, IT projects, Taxation offset (smoothing), Climate action & energy efficiency projects
EXPENDITURE:						
Director Travel	27	54,060	25,000	(29,060)	(53.76)	Reduced due to COVID restrictions on travel
Directors Expenses	28	27,540	18,900	(8,640)	(31.37)	Reduced due to less in person meetings
Salaries and Benefits	30-31	1,855,848	2,066,371	210,522	11.34	Negotiated wage Increases, overlap of Corp Admin, HR position
Travel Expense	33	20,400	10,000	(10,400)	(50.98)	Reduced due to COVID restrictions on travel
Information Technology	40	260,201	216,257	(43,944)	(16.89)	Reduced operating costs
Office Equipment	41	7,700	25,000	17,300	224.68	Office furniture replacement program
Bank Service Charge	47	51,434	64,264	12,830	24.94	Increase merchant fees Big White community service review; RDI;
Consultants Fees	50	226,612	321,384	94,772	41.82	Projects covered by grants (asset management, climate action, energy efficiency)
Liability Insurance	52	50,148	59,903	9,754	19.45	Municipal Insurance Association general increase
Contingencies	63	20,560	382,500	361,940	1,760.41	COVID Safe Restart Grant

KEY FACTS	
Establishment Bylaw No.	1549; 2014
Max Requisition	No Maximum
Last Increase Requisition Limit	Not Applicable
Next Review Requisition Limit	Not Applicable
Reserve Balance (@ December 31, 2020)	\$4,395,224.30
Summary of Reserve Balances:	
Self Insurance Fund	496,713.30
Management ERIP Fund	140,045.93
Carbon Offset Fund	276,904.18
Education Committee	21,945.79
Information Technology	291,015.54
Taxation Offset (Smoothing)	1,332,714.42
Climate Action Fund	171,917.09
Audio Visual	100,000.00
Unrestricted	1,563,968.05

2021 Property Tax Requisition (Projected)



**REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN**

**PARTICIPANTS: Grand Forks, Greenwood, Rossland, Trail, Fruitvale,
Midway, Montrose, Warfield, Electoral Areas 'A','B','C','D' & 'E'**

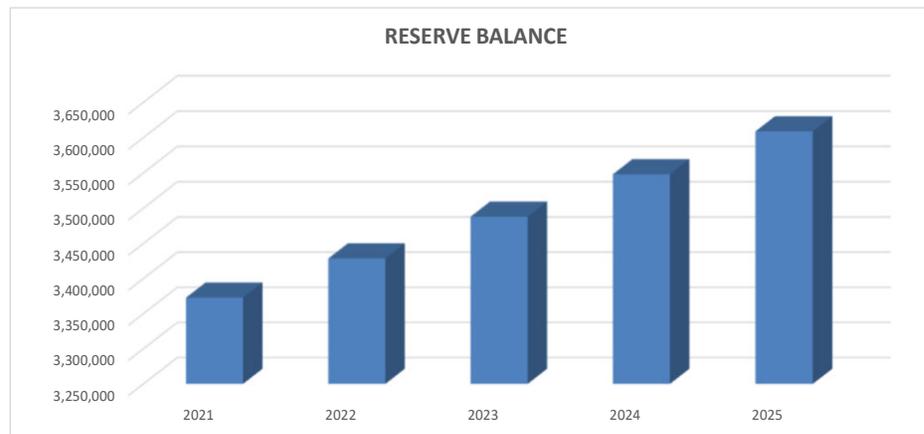
**SERVICE NO 001
GENERAL GOVERNMENT / LEGISLATIVE & ADMINISTRATIVE SERVICES**



	PAGE	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET
REVENUE:						
11 921 205 Transfer from Reserve	24	1,110,000	3,000	0	0	0
EXPENDITURE:						
12 121 610 Capital	54	314,000	174,000	180,000	185,000	190,000
12 121 830 Debt - Principal Payments	56	0	0	0	0	0
12 121 741 Contribution to Reserve	61	87,744	58,759	59,398	60,050	60,715

2021 CAPITAL BUDGET

Project	Taxes	ST Debt	LT Debt	Reserves	Grants	Total
Admin Office Upgrades				100,000		100,000
Electrical Upgrades for EV Infrastructure				45,000		45,000
Virtual Desktop Infrastructure (Remote Work)			-	-	129,000	129,000
Checkpoint HQ Gateway Replace			-	20,000		20,000
SQL Server Refresh			-	20,000		20,000





REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN

SERVICE NO 001
GENERAL GOVERNMENT / LEGISLATIVE & ADMINISTRATIVE SERVICES

PARTICIPANTS: Grand Forks, Greenwood, Rossland, Trail, Fruitvale,
Midway, Montrose, Warfield, Electoral Areas 'A','B','C','D' & 'E'



	PAGE	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	(OVER) UNDER	2021 BUDGET	Increase(Decrease) Between 2020 BUDGET and 2021 BUDGET		-16.17% 2022 BUDGET	2.22% 2023 BUDGET	1.44% 2024 BUDGET	2.87% 2025 BUDGET
							\$	%				
REVENUE:												
Property Tax Requisition	4	251,589	549,420	549,420	(0)	560,866	11,446	2.08	1,055,181	1,083,439	1,069,675	1,112,038
11 210 100 Federal Grant In Lieu	5	784	3,000	1,683	1,317	3,060	60	2.00	3,121	3,184	3,247	3,312
11 400 003 Rental - Trail Facilities	6	0	150	0	150	150	0	0.00	150	150	150	150
11 400 004 Rent GF Office - Planning	7	7,323	7,619	7,469	150	7,626	7	0.09	0	0	0	0
11 400 005 Rent GF Office - Building	8	22,680	22,680	22,680	0	23,157	477	2.10	0	0	0	0
11 550 100 Interest Earned	9	113,603	52,020	63,062	(11,042)	50,000	(2,020)	(3.88)	51,000	52,020	53,060	54,122
11 550 106 Woodstove Exchange - BC Lung	10	870	7,171	7,171	0	3,811	(3,360)	(46.85)	0	0	0	0
11 550 107 Woodstove Exchange - Other Income	11	500	0	0	0	0	0	0.00	0	0	0	0
11 590 159 Miscellaneous Revenue	12	104,067	193,001	146,858	46,143	738,067	545,066	282.42	11,688	2,844	2,901	2,959
11 590 400 Columbia Basin Trust	13	17,749	17,748	17,748	0	17,748	0	0.00	17,748	17,748	17,748	17,748
11 590 990 Recovery of Common Costs	14	108,347	113,514	113,517	(3)	103,831	(9,683)	(8.53)	711,488	725,717	740,232	755,036
11 592 001 Board Fee Revenue	15-18	683,639	696,145	696,145	0	681,135	(15,010)	(2.16)	687,052	700,793	714,808	729,105
11 621 100 Local Government Act - Grant	19	160,000	160,000	160,000	0	160,000	0	0.00	160,000	160,000	160,000	160,000
11 621 150 Province of BC CARIP	20	41,783	36,113	41,783	(5,670)	46,255	10,142	28.08	47,180	48,124	49,086	50,068
11 759 159 Province of BC - Misc Revenue	21	0	0	0	0	0	0	0.00	0	0	0	0
11 759 940 Hydro Generation Grant in Lieu	22	1,499,946	1,304,165	1,389,650	(85,485)	1,039,650	(264,515)	(20.28)	1,077,443	1,115,992	1,155,312	1,195,418
11 911 100 Previous Year's Surplus	23	467,339	153,639	153,017	622	17,265	(136,374)	(88.76)	0	0	0	0
11 921 205 Transfer from Reserve	24	17,201	628,000	53,250	574,750	1,110,000	482,000	76.75	3,000	0	0	0
11 990 100 Hospital District Contract	25	0	0	0	0	0	0	0.00	0	0	0	0
Total Revenue		3,497,419	3,944,385	3,423,453	520,932	4,562,622	618,236	15.67	3,825,051	3,910,010	3,966,220	4,079,956
EXPENDITURE:												
12 110 130 Director Remuneration	26	322,528	341,297	305,295	36,001	339,598	(1,698)	(0.50)	346,390	353,318	360,385	367,592
12 110 210 Director Travel	27	45,970	54,060	18,092	35,968	25,000	(29,060)	(53.76)	51,000	52,020	53,060	54,122
12 110 211 Directors Expenses	28	41,269	27,540	11,422	16,118	18,900	(8,640)	(31.37)	29,712	30,228	30,755	31,292
12 110 251 Office Supplies - Directors	29	780	6,304	567	5,737	3,000	(3,304)	(52.41)	3,060	3,121	3,184	3,247
<i>Total Directors Remuneration</i>		410,547	429,200	335,377	93,823	386,498	(42,702)	(9.95)	430,162	438,688	447,383	456,253
12 121 111 Salaries and Benefits	30-31	1,618,733	1,855,848	1,725,895	129,953	2,066,371	210,522	11.34	2,100,587	2,157,738	2,169,393	2,212,781
12 121 190 Labour Relations	32	0	8,837	7,212	1,624	9,000	163	1.85	9,180	9,364	9,551	9,742
12 121 210 Travel Expense	33	24,368	20,400	5,082	15,318	10,000	(10,400)	(50.98)	21,224	21,649	22,082	22,523
12 121 239 Staff Development	34	28,688	36,482	13,121	23,361	38,218	1,736	4.76	38,488	39,258	40,043	40,844
<i>Total Salaries & Benefits</i>		1,671,788	1,921,567	1,751,310	170,256	2,123,589	202,022	10.51	2,169,480	2,228,008	2,241,069	2,285,890
12 121 212 Postage	35	9,276	20,400	11,529	8,871	15,000	(5,400)	(26.47)	15,300	15,606	15,918	16,236
12 121 213 Telephone	36	34,416	39,780	47,003	(7,223)	40,615	835	2.10	41,428	42,256	43,101	43,963
12 121 214 FCM Dues	37	6,763	7,458	6,491	967	7,500	42	0.57	7,650	7,803	7,959	8,118
12 121 221 Advertising	38	22,004	22,564	20,372	2,192	22,500	(64)	(0.28)	19,890	20,288	20,694	21,107
12 121 230 Carbon Offset & Climate Change Initiati	39	0	0	0	0	0	0	0.00	0	0	0	0
12 121 231 Information Technology	40	219,732	260,201	227,179	33,022	216,257	(43,944)	(16.89)	221,095	229,478	237,200	242,200
12 121 247 Office Equipment	41	7,395	7,700	5,314	2,386	17,300	17,300	224.68	25,500	26,010	26,530	27,061
12 121 251 Office Supplies	42	38,716	37,740	27,266	10,474	38,533	793	2.10	39,303	40,089	40,891	41,709
12 121 252 Building Maintenance	43	154,359	180,383	139,816	40,567	160,333	(20,050)	(11.12)	158,440	161,608	164,841	168,137
12 121 253 Vehicle Operating	44	33,285	38,112	24,937	13,174	37,413	(699)	(1.83)	38,161	38,924	39,703	40,497
12 121 261 Equipment Lease Photocopier	45	11,337	23,300	5,444	17,856	23,789	489	2.10	24,265	24,750	25,245	25,750
12 121 263 Equipment Lease Postage Machine	46	3,434	4,276	0	4,276	3,600	(676)	(15.81)	3,672	3,745	3,820	3,897
12 121 810 Bank Service Charge	47	61,955	51,434	61,554	(10,120)	64,264	12,830	24.94	65,549	66,860	68,197	69,561
12 121 995 Operating Grants Provided	48	10,000	10,000	10,000	0	10,000	0	0.00	0	0	0	0
<i>Total Operating</i>		602,671	693,347	576,904	116,443	654,804	(38,543)	(5.56)	660,253	677,419	694,100	708,238
12 121 232 Legal Fees	49	70,800	71,400	102,276	(30,876)	71,400	0	0.00	72,828	74,285	75,770	77,286
12 121 233 Consultants Fees	50	161,694	226,612	90,511	136,101	321,384	94,772	41.82	25,941	14,262	20,487	14,717
12 121 234 External Audit	51	44,375	40,800	47,700	(6,900)	38,650	(2,150)	(5.27)	39,423	40,211	41,016	41,836

2021-03-04

Continued, page 2



REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN

PARTICIPANTS: Grand Forks, Greenwood, Rossland, Trail, Fruitvale,
Midway, Montrose, Warfield, Electoral Areas 'A','B','C','D' & 'E'



SERVICE NO 001
GENERAL GOVERNMENT / LEGISLATIVE & ADMINISTRATIVE SERVICES

	PAGE	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	(OVER) UNDER	2021 BUDGET	Increase(Decrease) Between 2020 BUDGET and 2021 BUDGET		-16.17% 2022 BUDGET	2.22% 2023 BUDGET	1.44% 2024 BUDGET	2.87% 2025 BUDGET
							\$	%				
12 121 237 Liability Insurance	52	48,655	50,148	49,182	966	59,903	9,754	19.45	61,101	62,323	63,569	64,841
12 121 238 Property Insurance	53	16,210	56,534	47,570	8,964	48,338	(8,196)	(14.50)	49,305	50,291	51,297	92,323
<i>Total Professional Fees/Insurance</i>		341,733	445,494	337,239	108,255	539,675	94,181	21.14	248,597	241,371	252,139	291,001
12 121 610 Capital	54	21,310	306,000	242,411	63,589	314,000	8,000	2.61	174,000	180,000	185,000	190,000
<i>Total Capital</i>		21,310	306,000	242,411	63,589	314,000	8,000	2.61	174,000	180,000	185,000	190,000
12 121 811 Interest Expense - Short Term	55	43,177	40,000	60,331	(20,331)	60,000	20,000	50.00	61,200	62,424	63,672	64,946
12 121 830 Debt - Principal Payments	56	0	0	0	0	0	0	0.00	0	0	0	0
<i>Total Debt</i>		43,177	40,000	60,331	-20,331	60,000	20,000	50.00	61,200	62,424	63,672	64,946
12 121 905 Woodstove - Coordinator	57	-21	908	860	48	48	(860)	(94.69)	0	0	0	0
12 121 906 Woodstove - Rebates Paid	58	1,250	5,500	2,500	3,000	3,000	(2,500)	(45.45)	0	0	0	0
12 121 907 Woodstove - Other Expenses	59	144	763	0	763	763	0	0.00	0	0	0	0
12 121 908 Woodstove - Workshops	60	0	0	0	0	0	0	0.00	0	0	0	0
<i>Total Woodstove Exchange Program</i>		1,374	7,171	3,360	3,811	3,811	(3,360)	(46.85)	0	0	0	0
12 121 741 Contribution to Reserve	61	205,658	71,045	71,045	0	87,744	16,699	23.50	58,759	59,398	60,050	60,715
12 121 990 Previous Year's Deficit	62	0	0	0	0	0	0	0.00	0	0	0	0
12 121 999 Contingencies	63	35,522	20,560	18,210	2,350	382,500	361,940	1,760.41	22,600	22,702	22,806	22,912
<i>Total Other</i>		241,180	91,605	89,255	2,350	470,244	378,639	413.34	81,359	82,100	82,856	83,627
Total Expenditure		3,343,780	3,944,385	3,406,188	538,197	4,562,622	618,236	15.67	3,825,051	3,910,010	3,966,220	4,079,956
Surplus/(Deficit)		153,639		17,265		-			-	-	-	-
Reserve Balance						3,372,968			3,428,727	3,488,125	3,548,175	3,608,890

3,811 Woodstove Income
3,811 Woodstove Expense
0

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan



Property Tax Requisition		2021 Budget		2022 Budget		2023 Budget		2024 Budget		2025 Budget	
2020 Actual	Description	Amount	%	Amount		Amount		Amount		Amount	
16,297	11 830 100 001 Fruitvale	16,884	3.0	31,764		32,615		32,200		33,475	
46,351	11 830 200 001 Grand Forks	49,370	8.8	92,882		95,370		94,158		97,887	
5,040	11 830 300 001 Greenwood	5,515	1.0	10,375		10,653		10,517		10,934	
7,758	11 830 400 001 Midway	8,616	1.5	16,209		16,643		16,431		17,082	
8,310	11 830 500 001 Montrose	8,652	1.5	16,278		16,714		16,501		17,155	
55,047	11 830 600 001 Rossland	54,840	9.8	103,172		105,935		104,590		108,732	
119,880	11 830 700 001 Trail	126,952	22.6	238,840		245,237		242,121		251,710	
13,759	11 830 800 001 Warfield	13,180	2.3	24,796		25,460		25,136		26,132	
60,856	11 830 901 001 Electoral Area 'A'	51,854	9.2	97,556		100,168		98,896		102,812	
27,734	11 830 902 001 EA 'B' / LOWER COLUMBIA/OLD	28,546	5.1	53,705		55,143		54,443		56,599	
52,027	11 830 903 001 EA 'C' / CHRISTINA LAKE	55,569	9.9	104,545		107,344		105,981		110,178	
36,430	11 830 904 001 EA 'D' / RURAL GRAND FORKS	37,907	6.8	71,317		73,227		72,296		75,160	
99,931	11 830 905 001 EA 'E' / WEST BOUNDARY	102,981	18.4	193,743		198,931		196,404		204,183	
549,420	Sub	560,866	100.0	1,055,181		1,083,439		1,069,675		1,112,038	
	This Year Requisition	560,866		1,055,181		1,083,439		1,069,675		1,112,038	
	Total Requisition	560,866		1,055,181		1,083,439		1,069,675		1,112,038	

Notes: Allocations based on most recent property assessment values (2020 Completed Roll, Dec, 2019)

TOTAL							
829,879,333	Converted Assessment Base	829,879,333	829,879,333	829,879,333	829,879,333	829,879,333	829,879,333
0.06620	Cost per \$1,000	0.06758	0.12715	0.13055	0.12890	0.13400	0.13400
\$ 13.24	Base cost for a home valued at \$200,000	\$ 13.52	\$ 25.43	\$ 26.11	\$ 25.78	\$ 26.80	\$ 26.80

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Federal Grant In Lieu		2.00%	2.00%	2.00%	2.00%	2.00%
Account No	11 210 100 001	2020	2021	2022	2023	2024	2025
		Prior Yr	Budget	Budget	Budget	Budget	Budget

Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Grants in Lieu	3,000	3,060	3,121	3,184	3,247	3,312
	Federal & Provincial Gov't - Properties						
Annual Budget		3,000	3,060	3,121	3,184	3,247	3,312

Notes:

	Previous Year Budget	3,000
	Actual to December 31, 2020	1,683

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name **Woodstove Exchange - Other Income**
Account No 11 550 107 - 001

2020 **2021** **2022** **2023** **2024** **2025**
Prior Year **Budget** **Budget** **Budget** **Budget** **Budget**

Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Woodstove Exchange Top Up Income						
20	Area A (Top Up of \$100 per stove)						
10	Area B (Top Up of \$250 per stove)						
15	Area C (Top Up of \$100 per stove)						
20	Area D (Considering Top Up)						
16	Area E (Top Up of \$100 per stove)						
20	City of Midway						
10	City of Greenwood						
18	City of Grand Forks						
20	City of Rossland (\$100 top up)						
5	City of Warfield						
10	City of Trail (\$100 for 1st 15 exchanges)						
20	Village of Fruitvale (Top Up of \$100)						
	Estimate 30 x \$100						
	Annual Budget	-	-	-	-	-	-

Notes:

	Previous Year Budget	-
	Actual to December 31, 2020	-
Top-up varies from zero to \$250 (average used for this estimate is 41 @ \$250)		

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Directors Remuneration	2020	1.10%	2.00%	2.00%	2.00%	2.00%
Account No	12 110 130 - 001	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Directors 13 x (\$960 x 12 months) (Base Rate)	141,830	149,760	152,755	155,810	158,927	162,105
2	Board Chair \$2,133 x 12 months	24,768	25,596	26,108	26,630	27,163	27,706
3	Vice-Chair \$372 x 12 Months	4,320	4,464	4,553	4,644	4,737	4,832
4	Regular Board Meetings 13 Dir. x 22 MTG x \$93	25,740	26,598	27,130	27,673	28,226	28,791
5	Special Board Meetings (2 per year X 13 Dir X \$93	2,340	2,418	2,466	2,516	2,566	2,617
6	Technical Allowance 13 x \$223 x \$12 Months	33,696	34,788	35,484	36,193	36,917	37,656
7		-					
8		-					
9		-					
	COMMITTEE MEETINGS REMUNERATION						
10	Committee Chair Remuneration @ \$124	10,800	10,919	11,137	11,360	11,587	11,819
11	Policy & Personnel	5,940	6,005	6,125	6,248	6,373	6,500
12	Finance - Liaison	650	657	670	684	697	711
13	Electoral Area Services Committee	5,400	5,459	5,569	5,680	5,794	5,909
14	Environmental Services - Liaison	650	657	670	684	697	711
15	Protective Services - Liaison	650	657	670	684	697	711
16	Other Authorized Board Committee Meetings	34,845	35,228	35,933	36,651	37,384	38,132
17	Meeting Travel Allow. Est. (\$55 & \$66 & \$82) MTG/TRV	15,000	15,165	15,468	15,778	16,093	16,415
18	Allowance for Absentee Director + Other Ad Hoc Meetings	5,000	5,055	5,156	5,259	5,364	5,472
19	Statutory Benefits @ 5.0%	13,418	16,171	16,495	16,825	17,161	17,504
20	ESTIMATE INCREASE	16,250	-	-	-	-	-
	Annual Budget	341,297	339,598	346,390	353,318	360,385	367,592

Notes:	Previous Year Budget	341,297
Director Ren	Actual to December 31, 2020	305,295
CPI increase of 1.1% included in rates 2021 and beyond		

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name **Office Supplies - Directors** 2.00% 2.00% 2.00% 2.00% 2.00%
 Account No 12 110 251 - 001 **2020 2021 2022 2023 2024 2025**
Prior Year Budget Budget Budget Budget Budget

Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Business purposes Vehicle Insurance Coverage	3,152	3,000	3,060	3,121	3,184	3,247
2	Allowance for satellite internet service where basic not a	3,152					
Annual Budget		6,304	3,000	3,060	3,121	3,184	3,247

Notes: Previous Year Budget 6,304
 Director Remuneration Actual to December 31, 2020 567
 Item #1 Extra cost for Business Use Vehicle Insurance coverage reimbursed

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name		2020			2.00%	2.00%	2.00%	2.00%	2.00%
Account No		Prior Year			2021	2022	2023	2024	2025
Salaries & Benefits					Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Hours	Rate	Amount	Amount	Amount	Amount	Amount
1	Chief Administrative Officer	171,082			180,153	183,756	187,431	191,180	195,003
2	General Manager - Finance	122,962		6 MAX	136,553	139,284	142,069	144,911	147,809
3	Financial Services Manager	97,834		4 MID	105,672	107,785	109,941	112,140	114,383
4	Manager of Corporate Administration (Plus 4 Months Over	102,726		4 MAX	141,237	108,202	110,366	112,573	114,824
5	Executive Assistant	70,034		1 MID	71,400	72,828	74,285	75,770	77,286
6	Manager of Information Services	89,030		4 STEP 2	100,388	102,396	104,444	106,533	108,664
7	Manager of Infrastructure and Sustainability	14,675	15.0%	110,956	16,643	16,976	17,316	17,662	18,015
8	General Manager - Operations/Deputy CAO	95,122	70.0%	145,350	101,745	103,780	105,855	107,973	110,132
9	Manager of Facilities & Recreation (Grand Forks)	4,892	5.0%	100,388	5,019	5,120	5,222	5,327	5,433
10	Deputy Fire Chief's extra duties (Big White Fire)	1,767			2,000	2,040	2,081	2,122	2,165
11	Allowance for Retirement, Orientation and Other Cost Pres	33,457			22,000	22,440	35,000	10,500	10,710
12	Manager of Facilities & Recreation (Greater Trail)	9,783	10.0%	100,388	10,039	10,240	10,444	10,653	10,866
13	Corporate Communications Officer	46,479	90.0%	88,740	79,866	81,463	83,093	84,754	86,450
14	Deputy CAO Remuneration	15,300			-	-	-	-	-
15	Fortis BC Senior Energy Specialist	79,365		3 STEP 2	78,683	80,256	81,862	83,499	85,169
16	HR Manager	-		3 MID	59,160	90,515	92,325	94,172	96,055
	Subtotal	954,508			1,110,559	1,127,081	1,161,734	1,159,768	1,182,964
	Benefits @	262,585		25%	277,640	281,770	290,433	289,942	295,741
Page 1 Total		1,217,093			1,388,198	1,408,851	1,452,167	1,449,711	1,478,705

Notes:

Salaries & Benefits	Previous Year Budget	1,855,848
Item #7	Actual to December 31, 2020	1,725,895
Item #11	Cost pressure allowance - management compensation review	

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Salaries & Benefits, Continued				2.00%	2.00%	2.00%	2.00%	2.00%
Account No	12 121 111 - 001	2020	2020		2021	2022	2023	2024	2025
		Prior Year	Hours		Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Hours	Rate	Amount	Amount	Amount	Amount	Amount
1	Financial Analyst	65,970	1,892	36.13	68,358	69,725	71,120	72,542	73,993
2	Payroll & Accounts Payable Coordinator	65,970	1,892	36.13	68,358	69,725	71,120	72,542	73,993
3	Accounting Clerk Receptionist	56,149	1,892	30.75	58,179	59,343	60,529	61,740	62,975
4	Clerk/Steno/Receptionist (1.8 FTE)	54,687	3,406	29.96	102,032	104,072	106,154	108,277	110,442
5	Full Time IT support staff	58,714	1,892	32.16	60,847	62,064	63,305	64,571	65,862
6	Network Infrastructure Analyst	79,456	1,892	43.52	82,340	83,987	85,666	87,380	89,127
7	Engineering Technician (25% shared position)	17,143	1,892	37.56	17,766	18,121	18,484	18,853	19,230
8		-			-	-	-	-	-
9	Overtime allowance	10,000	284	59	16,768	17,104	17,446	17,795	18,151
10	Provision for unused Holidays (1wk/employee)	5,000	245	39.39	9,651	9,844	10,041	10,242	10,447
11	Finance Relief (Sick & Vacation Coverage)	9,607	350	30.75	10,763	10,978	11,197	11,421	11,650
12	Administration Relief (Sick & Vacation Coverage)	43,415	175	29.96	5,243	5,348	5,455	5,564	5,675
13	Document management - administrative support	25,911	900	29.96	26,964	27,503	28,053	28,614	29,187
14						-	-	-	-
15	Allowance for CUPE Contract Increase	7,202				-	-	-	-
	Subtotal	499,223	16,711		527,268	537,814	548,570	559,541	570,732
	Benefits @	139,533		28.6%	150,904	153,922	157,001	160,141	163,344
	Page 2 Total	638,755			678,173	691,736	705,571	719,682	734,076
	Annual Budget	1,855,848			2,066,371	2,100,587	2,157,738	2,169,393	2,212,781

Notes:

Salaries & Benefits	Previous Year Budget	1,855,848
	Actual to December 31, 2020	1,725,895
Item #7	Liquid Waste 25%, Solid Waste 50%, Administration 25%	
Item #12	Moved to Line #4	

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Labour Relations		2.00%	2.00%	2.00%	2.00%	2.00%
Account No	12 121 190 - 001	2020	2021	2022	2023	2024	2025
		Prior Year	Budget	Budget	Budget	Budget	Budget

Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Labour Relations	3,000	2,000	2,040	2,081	2,122	2,165
2	Employee and family assistance program	5,837	7,000	7,140	7,283	7,428	7,577
Annual Budget		8,837	9,000	9,180	9,364	9,551	9,742

Notes:	Previous Year Budget	8,837
Salaries & Benefits	Actual to December 31, 2020	7,212
Item #1		
Item #2	EFAP contract with Homewood (Capri Insurance)	

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Travel Expense		2.00%	2.00%	2.00%	2.00%	2.00%
Account No	12 121 210 - 001	2020	2021	2022	2023	2024	2025
		Prior Year	Budget	Budget	Budget	Budget	Budget

Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Travel expense for Administrative staff:	20,400	10,000	21,224	21,649	22,082	22,523
Annual Budget		20,400	10,000	21,224	21,649	22,082	22,523

Notes:

	Previous Year Budget	20,400
Salaries & Benefits	Actual to December 31, 2020	5,082

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Postage		2.10%	2.00%	2.00%	2.00%	2.00%
Account No	12 121 212 - 001	2020	2021	2022	2023	2024	2025
		Prior Year	Budget	Budget	Budget	Budget	Budget

Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Postage	20,400	15,000	15,300	15,606	15,918	16,236
Annual Budget		20,400	15,000	15,300	15,606	15,918	16,236

Notes:	Previous Year Budget	20,400
Operating	Actual to December 31, 2020	11,529

1. Postage increase for basic letter to increase from .63 to \$1 on March 1st 2014

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name **Telephone** 2.10% 2.00% 2.00% 2.00% 2.00%
 Account No 12 121 213 - 001 **2020** **2021** **2022** **2023** **2024** **2025**
Prior Year **Budget** **Budget** **Budget** **Budget** **Budget**

Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Telephone call time charges	27,540	28,118	28,681	29,254	29,839	30,436
2	Cellular System air time	12,240	12,497	12,747	13,002	13,262	13,527
Annual Budget		39,780	40,615	41,428	42,256	43,101	43,963

Notes: Previous Year Budget 39,780
Operating Actual to December 31, 2020 47,003

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name **Office Supplies** 2.10% 2.00% 2.00% 2.00% 2.00%
 Account No 12 121 251 - 001 **2020** **2021** **2022** **2023** **2024** **2025**
Prior Year **Budget** **Budget** **Budget** **Budget** **Budget**

Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Office supplies, printer/copier cartridges, photo copier						
	paper	37,740	38,533	39,303	40,089	40,891	41,709
Annual Budget		37,740	38,533	39,303	40,089	40,891	41,709

Notes: Previous Year Budget 37,740
 Operating Actual to December 31, 2020 27,266

Board policy of using recycled products when available

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Building Maintenance	2020	2.10%	2.00%	2.00%	2.00%	2.00%
Account No	12 121 252 - 001	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Contracted Janitorial/Maintenance	38,749	39,383	40,171	40,974	41,794	42,629
2	Snow clearing	3,121	3,500	3,570	3,641	3,714	3,789
3	Miscellaneous Maintenance Supplies & Repairs	3,500	7,500	7,650	7,803	7,959	8,118
4	Water & Sewer Utility	2,081	3,600	3,672	3,745	3,820	3,897
5	Bldg maint, electrical, mechanical, plumbing	4,162	7,500	7,650	7,803	7,959	8,118
6	Annual test of Fire alarm system	2,081	2,500	2,550	2,601	2,653	2,706
7	Canadian Waste - Pickup at Trail Office	2,081	2,000	2,040	2,081	2,122	2,165
8	Elevator Maintenance	1,144	1,850	1,887	1,925	1,963	2,002
9	Heating Costs - Gas (50% Recovered)	9,364	1,500	1,530	1,561	1,592	1,624
10	Power Costs - Electricity (74% Recovered)	47,858	28,000	28,560	29,131	29,714	30,308
11	Service HVAC	3,152	7,000	7,140	7,283	7,428	7,577
12	Alpine Disposal - Mixed Paper Recycle	1,632	2,000	2,040	2,081	2,122	2,165
13	Exterior xeriscaping/office conversion	15,000	5,000				
14	Liebert UPS System Annual Service	5,745	7,000	7,140	7,283	7,428	7,577
	Grand Forks Office Expenses:						
15	Utilities - Heating (gas)	4,162	2,500	2,550	2,601	2,653	2,706
16	Utilities - Power (electricity, water)	4,162	6,500	6,630	6,763	6,898	7,036
17	Building & Grounds Maintenance	3,641	4,000	4,080	4,162	4,245	4,330
18	Janitorial Services (Contract VAB Enterprises)	8,500	8,000	8,160	8,323	8,490	8,659
19	Exterior and Interior upgrades to Building	20,000	20,000	20,400	20,808	21,224	21,649
20	Counterforce Security Services	250	1,000	1,020	1,040	1,061	1,082
	Annual Budget	180,383	160,333	158,440	161,608	164,841	168,137

Notes:	Previous Year Budget	180,383
Operating	Actual to December 31, 2020	139,816
Item #1	Contracted with GTCC Janitorial Staff	
Item #3	Misc \$3060, additional cubicle for building inspection manager \$10,000, communication panel \$5,000, admin security gates \$6,500	
Item #11	Western Canada Contract Annual Agreement \$1,942.78 plus tax	
Item #13	xeriscaping exterior building \$10,000; conversion of storage room to office \$5,000	
1-20	UPDATE TO ACTUALS WITH 2% INCREASE	

2021-03-04

Page 44

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name **Equipment Lease - Mail** 2.10% 2.00% 2.00% 2.00% 2.00%
 Account No 12 121 263 - 001 **2020** **2021** **2022** **2023** **2024** **2025**
Prior Year **Budget** **Budget** **Budget** **Budget** **Budget**

Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1a	Automatic Mailer SM58A (Included)						
1b	5 Key Interfaced Scale SE50	3,652	3,000	3,060	3,121	3,184	3,247
2	Meter Rental Model 9839 @ \$50 per month	624	600	612	624	637	649
Annual Budget		4,276	3,600	3,672	3,745	3,820	3,897

Notes: Previous Year Budget 3,500
Operating Actual to December 31, 2020 -

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Bank Service Charges		2.10%	2.00%	2.00%	2.00%	2.00%
Account No	12 121 810 - 001	2020	2021	2022	2023	2024	2025
		Prior Year	Budget	Budget	Budget	Budget	Budget

Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Account Service Fees @ \$306 (CIBC) & \$6 (KSCU)	5,640	3,744	3,819	3,895	3,973	4,053
2	Payroll & AP EFT Processing Fees @ \$210 x 12 m	1,873	2,520	2,570	2,622	2,674	2,728
3	Mechant Fees, Rental Interac	40,800	55,500	56,610	57,742	58,897	60,075
4	Other Misc Charges, Wire, NSF, Stop Pay, EDI, CM	3,121	2,500	2,550	2,601	2,653	2,706
Annual Budget		51,434	64,264	65,549	66,860	68,197	69,561

Notes:

	Previous Year Budget	51,434
Operating	Actual to December 31, 2020	61,554
Item #1	Banking Agreement monthly service charge all accounts	

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name **Legal Fees** 2.00% 2.00% 2.00% 2.00% 2.00%
 Account No 12 121 232 - 001 **2020** **2021** **2022** **2023** **2024** **2025**
Prior Year **Budget** **Budget** **Budget** **Budget** **Budget**

Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Legal fees	70,000	71,400	72,828	74,285	75,770	77,286
Annual Budget		70,000	71,400	72,828	74,285	75,770	77,286

Notes: Previous Year Budget 71,400
Professional Fees Actual to December 31, 2020 102,276

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	2020	2.00%	2.00%	2.00%	2.00%	2.00%
Account No	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount
	Consultants Fees					
	12 121 233 - 001					
1	Miscellaneous	10,612	10,824	11,041	11,262	11,487
2	Post-Employment Benefit Calculation	3,000	9,000	3,000	3,000	9,000
3	Management Compensation Review	15,000				
4	Communication Plan (digital maturity mapping workshop)		5,000			
5	Asset Management Plan Consultant & Training	30,000	80,560			
6	Community & Corporate Climate Change Project		50,000			
7	Development of RDKB Area Photo Library		15,000			
8	CBT & FCM Electric Vehicle Study	30,000				
9	Energy Efficiency Program Engagement	30,000	63,000	8,900		
10	Kootenay Clean Energy Transition		30,000			
11	HR Consultant	40,000				
12	Graphic Design re Communication		5,000			
13	Rural Development Institute - Selkirk College	20,000	20,000			
14	Board Strategic Plan Development					
15	Website Redesign	15,000				
16	BW Community Service Review	30,000	30,000			
17	Climate Action Initiative - Agricultural Adaptation Project	3,000	3,000	3,000		
	Annual Budget	226,612	321,384	25,941	14,262	20,487
						14,717

Notes:

	Previous Year Budget	226,612
Professional Fees	Actual to December 31, 2020	90,511
Item #2	Audit Requirement: MERCER (CANADA) LTD (Every 3 years there is a detailed update to the annual calculations)	
Item #5	Partially Paid Through Grant	
Item #6/10	Funded Through CARIP	
Item #9	Funded Through Grants (Incl. Indoor Conservation Kits)	

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name **Woodstove Exchange - Other Expenses**
Account No 12 121 907 - 001

2020 **2021** **2022** **2023** **2024** **2025**
Prior Year **Budget** **Budget** **Budget** **Budget** **Budget**

Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
	Other Expenses Include:	500	-	-	-	-	-
1	Telephones, Internet and Communication						
2	Advertising and Promotions						
3	Travel and Mileage						
4	Carry Forward from Prior Year	263	763				
Annual Budget		763	763	-	-	-	-

Notes: Previous Year Budget 763
 Woodstove Actual to December 31, 2020 -
 Item #1 BC Lung has extended the program to December 2020

GENERAL ADMINISTRATION RESERVES

	Balance at the end of 2020	Proposed use 2021	Proposed contribution 2021	Balance at the end of 2021
Summary of Reserve Balances:				
Taxation Offset (Smoothing)	1,332,714.42	(827,000.00)		505,714.42
Carbon Offset Fund (Internal charge)	276,904.18	(48,000.00)	31,337.00	260,241.18
Climate Action Fund (CARIP Grant less wages)	171,917.09	(80,000.00)	29,612.00	121,529.09
Education Committee	21,945.79			21,945.79
Information Technology	291,015.54	(40,000.00)	25,000.00	276,015.54
Audio Visual	100,000.00			100,000.00
Self Insurance Fund & Vehicle Purchases	496,713.30			496,713.30
Management ERIP Fund	140,045.93	(15,000.00)	1,795.00	126,840.93
Unrestricted (administration buildings - Trail & GF)	1,563,968.05	(100,000.00)		1,463,968.05
	4,395,224.30	(1,110,000.00)	87,744.00	3,372,968.30





**Regional District of
Kootenay Boundary**

STAFF REPORT

Date: March 3 2021
To: Chair Langman and Board of Directors
From: J.Chandler, General Manager Operations
Re: 2021 - #056 Fire Protection-Greenwood Rural
 Fire Service 'Final' Budget summary

File

Issue Introduction

The purpose of this report is to provide an overview of the 2021 #056 Fire Protection-Greenwood Rural Fire Service budget.

History/Background Factors

The RDKB service budgets are developed by RDKB Managers during the annual budgeting process for review by committee prior to the adoption of the Financial Plan by the Board of Directors at the end of March. The budgets are also aligned with prioritised projects presented in the service workplans, where applicable. (Minor services do not have work plans).

The budget was presented for initial discussion at the Boundary Services committee meeting on January 27th 2021 and referred to a future meeting for approval.

Implications

Budget Summary

The budget for the #056 Fire Protection-Greenwood Rural Fire Service presents a 2% increase for 2021. The budget presented at 2% (\$469) maintains existing contracts with the City of Greenwood for fire protection services.

- **Expenditure**

The annual contracted service budget is increased by 2% with the City of Greenwood to \$22,440 considering CPI increases. There are no expected service level changes for 2021.

Strategic Plan

We will review and measure service performance and we will continue to focus on good management and governance.

Background Information Provided

- 2021 #056 Fire Protection-Greenwood Rural Fire Service Budget

Alternatives

There are no alternatives presented with this report.

Recommendation(s)

That the Regional District of Kootenay Boundary Board of Directors approve the #056 Fire Protection-Greenwood Rural Fire Service 2021-2025 Five Year Financial Plan as presented to the Board of Directors on February 10, 2021 and including minor changes for adjustments for year end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.



REGIONAL DISTRICT OF KOOTENAY BOUNDARY
 FIVE YEAR FINANCIAL PLAN
 SERVICE NO 056
 FIRE PROTECTION - GREENWOOD RURAL FIRE SERVICE

PARTICIPANT: Electoral Area 'E' Specified Area

	PAGE	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	(OVER) UNDER	2021 BUDGET	Increase(Decrease) between 2020 BUDGET and 2021 BUDGET		-5.71% 2022 BUDGET	0.01% 2023 BUDGET	0.01% 2024 BUDGET	0.01% 2025 BUDGET
							\$	%				
REVENUE												
11 831 056 Property Tax Requisition	2	23,434	23,463	23,463	0	23,932	469	2.00	22,565	22,568	22,570	22,573
11 590 159 Miscellaneous Revenue	3	0	0	0	0	0	0	0.00	0	0	0	0
11 921 205 Revenue From Equipment Reserve	4	0	0	0	0	0	0	0.00	0	0	0	0
11 911 100 Previous Year's Surplus	5	0	0	0	0	0	0	0.00	0	0	0	0
Total Revenue		23,434	23,463	23,463	0	23,932	469	2.00	22,565	22,568	22,570	22,573
EXPENDITURE												
12 243 230 Board Fee	6	1,434	1,463	1,463	0	1,492	29	1.98	125	128	130	133
12 243 755 Contracted Fire Service	7	22,000	22,000	22,000	0	22,440	440	2.00	22,440	22,440	22,440	22,440
<i>Total Operating</i>		23,434	23,463	23,463	0	23,932	469	2.00	22,565	22,568	22,570	22,573
12 243 741 Transfer To Reserves	8	0	0	0	0	0	0	0.00	0	0	0	0
12 243 990 Previous Year's Deficit	9	0	0	0	0	0	0	0.00	0	0	0	0
12 243 999 Contingency	10	0	0	0	0	0	0	0.00	0	0	0	0
<i>Total Other</i>		0	0	0	0	0	0	0.00	0	0	0	0
Total Expenditure		23,434	23,463	23,463	0	23,932	469	2.00	22,565	22,568	22,570	22,573
Surplus(Deficit)		0	0			-			-	-	-	-
Reserve Balance						9,637			9,637	9,637	9,637	9,637



**Regional District of
Kootenay Boundary**

STAFF REPORT

Date: March 4, 2021 **File**
To: Chair Langman and the Board of Directors
From: Barb Ihlen, General Manager of Finance/CFO
Re: 2021-2025 Five Year Financial Plan Approval

Issue Introduction

A staff report from Barb Ihlen, General Manager of Finance/CFO, regarding the proposed 2021-2025 Five Year Financial Plan.

History/Background Factors

Review and approval of the 2021-2025 Five Year Financial Plan for each service has taken place at various RDKB Committees including the Board of Directors. The budget summary information presented reflects all updates and current versions. There may be some minor changes to surplus and deficit amounts as the 2020 financial information is finalized. The 2021 total annual budget is \$54,758,183.

Background Information Provided

Please find attached the following reports compiled from the individual service budgets:

- Five Year Financial Plan Expenditure Summary
- Budget & Requisition Comparison (with Prior Year)
- Requisition Summary by Stakeholders
- Reserve Balance Projections

Five Year Financial Plan Expenditure Summary

This report provides a summary by service of the total budget over the five year period.

Budget & Requisition Comparison (with Prior Year)

This report provides a comparison of the Regional District's 2021 budget and requisition to the prior year. The analysis indicates that the budget has increased by \$7,913,296 (17%) from the prior year while the tax requisition has increased by \$667,173 (3%). Since each service is unique and accounted for individually, this report details the variations within each service.

Requisition Summary by Stakeholders

This report details the tax requisition for each electoral area and municipality and compares the prior year budget with the 2021 budget.

Reserve Balance Projections

This report details the current reserve balance as well as budget redemptions and contributions for each service.

Implications

Each year, the adoption of the Five Year Financial Plan Bylaw must happen by March 31st pursuant to Section 374 of the Local Government Act.

Alternatives

1. Receive
2. Defer
3. Approve

Recommendation(s)

THAT the Regional District of Kootenay Boundary Board of Directors approve the 2021-2025 Five Year Financial Plan as presented to the Board of Directors on March 10, 2021 including minor changes for adjustments for 2020 year end totals.



2021 - 2025 Financial Plan

Budget & Requisition Comparison listed by Committee As at March 4, 2021

Reporting Committee	Budget				Requisition				Comments	
	2020 Budget	2021 Budget	Change 2021 to 2020 (\$)	Change 2021 to 2020 (%)	2020 Requisition	2021 Requisition	Change 2021 to 2020 (\$)	Change 2021 to 2020 (%)	B - Budget	R - Requisition (anything over +/- 5%)
Board of Directors/Committee of the Whole										
General Government Services	001	3,944,385	4,562,622	618,236	16%	549,420	560,866	11,446	2%	B - increased grants (\$545K); increased transfer from reserves (\$482K)
MFA Debenture Debt	001MFA	2,403,635	2,359,678	(43,958)	-2%	-	-	-	0%	
Building & Plumbing Inspection	004	1,189,958	1,135,969	(53,989)	-5%	1,001,606	1,021,682	20,076	2%	
Reserve for Feasibility Studies	006	90,616	76,492	(14,124)	-16%	14,443	17,470	3,027	21%	B & R - reduced miscellaneous revenue
Regionalized Waste Management	010	5,706,828	7,878,779	2,171,950	38%	1,402,108	1,430,387	28,279	2%	B - increased grant revenue for Organics Diversion project (\$2M)
Emergency Preparedness	012	590,582	585,055	(5,527)	-1%	266,894	317,458	50,564	19%	R - reduced previous year's surplus (\$41K)
911 Emergency Communications	015	374,207	383,369	9,162	2%	340,735	349,069	8,333	2%	
Refuse Disposal - Big White	064	299,431	312,540	13,109	4%	271,055	271,055	(0)	0%	
Total Board		14,599,643	17,294,502	2,694,860		3,846,260	3,967,986	121,726		-
Beaver Valley Recreation Committee										
Beaver Valley Parks & Trails	019	987,985	1,167,822	179,838	18%	928,066	935,395	7,329	1%	B - increased funding for projects (replica train station-\$100K; future projects)
Beaver Valley Arena	020-011	610,762	620,898	10,135	2%	484,253	491,827	7,573	2%	
Beaver Valley Recreation	020-013	285,743	291,454	5,711	2%	241,849	246,254	4,405	2%	
Total BV Rec		1,884,489	2,080,174	195,684		1,654,168	1,673,476	19,307		
East End Services Committee										
Police Based Victims' Assistance	009	160,690	145,793	(14,897)	-9%	79,841	80,108	267	0%	B - reduced transfer from reserves (\$13.8K)
Parks & Trails - Electoral Area 'B'	014	402,680	313,075	(89,605)	-22%	226,154	231,115	4,962	2%	B - reduced project work (\$76.5K)
East End Economic Development	017	129,273	150,865	21,592	17%	128,712	133,676	4,964	4%	B - increased contracted services (\$17K)
Culture Arts & Rec in the Lower Columbia	018	1,838,164	2,075,370	237,206	13%	729,421	729,422	1	0%	B - increased capital work (\$130K); increased CBT project funds (\$148.7K)
Kootenay Boundary Regional Fire Rescue	050	4,726,679	5,076,991	350,312	7%	3,681,262	3,745,891	64,629	2%	B - increased capital (engine replacement/training grounds - \$369.7K)
Animal Control - East End	070	95,258	98,665	3,407	4%	93,279	96,274	2,995	3%	
Weed Control - 'A' - Columbia Gardens	090	27,670	33,069	5,399	20%	24,437	29,993	5,556	23%	B & R - increased operating contracts (\$5.3K)
House Numbering - Area 'B'	122	3,000	3,000	-	0%	2,995	2,995	0	0%	
Cemeteries - East End	150	594,120	615,913	21,793	4%	592,760	594,513	1,753	0%	
East End Transit	900	1,777,536	2,247,778	470,242	26%	1,139,644	1,139,644	(0)	0%	B - increased grants (\$180K); increased projects (bus shelters) (\$352.9K)
Total EES		9,755,071	10,760,519	1,005,448		6,698,504	6,783,631	85,127		
Boundary Services Committee										
Boundary Economic Development	008	253,414	299,087	45,673	18%	132,314	132,400	86	0%	B - increased projects (food hub-\$25K; Boundary Community Ventures-\$20.5K)
Recreation - Grand Forks & Area 'D'	021	589,607	577,110	(12,497)	-2%	517,700	530,209	12,509	2%	
Recreation - Greenwood, Midway, 'E'	022	67,783	48,473	(19,310)	-28%	55,632	40,709	(14,923)	-27%	B & R - reduced other program grants (\$20.1K)
Recreation - Christina Lake	023	85,771	75,175	(10,596)	-12%	52,672	53,595	923	2%	B - reduced reserve contribution (\$11.9K)
Recreation Facilities - Christina Lake	024	54,304	63,416	9,112	17%	40,000	40,000	-	0%	B - increased reserve contribution (\$14K) offset by reduced grants (\$4.4K)
Boundary Museum Service	026	30,000	30,000	-	0%	29,928	30,000	72	0%	
Area 'C' Regional Parks & Trails	027	2,351,152	2,760,693	409,541	17%	306,998	334,040	27,042	9%	B & R - increased capital proj (bridge/pickleball - \$343K); reserve contr (\$59K)



2021 - 2025 Financial Plan

Budget & Requisition Comparison listed by Committee

As at March 4, 2021

Reporting Committee	Budget				Requisition				Comments	
	2020 Budget	2021 Budget	Change 2021 to 2020 (\$)	Change 2021 to 2020 (%)	2020 Requisition	2021 Requisition	Change 2021 to 2020 (\$)	Change 2021 to 2020 (%)	B - Budget	R - Requisition (anything over +/- 5%)
Beaverdell Community Club Service 028	19,950	19,950	-	0%	19,950	19,950	-	0%		
Grand Forks Arena 030	710,907	688,993	(21,914)	-3%	477,705	488,731	11,026	2%		
Grand Forks Curling Rink 031	46,387	51,678	5,291	11%	43,750	43,750	-	0%		
Grand Forks Aquatic Centre 040	980,116	1,090,909	110,793	11%	741,630	756,742	15,111	2%		B - increased building maint & contingency offset by reduced debt payments
Area 'D' Regional Parks & Trails 045	205,721	467,610	261,890	127%	46,122	47,206	1,084	2%		B - increased reserve contribution (\$120K)
Heritage Conservation - Area 'D' 047	10,229	12,239	2,010	20%	5,294	5,217	(77)	-1%		B - increased capital project (Phase 2 Rip Rap) (\$275K)
Heritage Conservation - Area 'E' 048	-	-	-	0%	-	-	-	0%		B - increased reserve contribution
Fire Protection - Christina Lake 051	851,706	1,002,635	150,929	18%	538,506	568,399	29,893	6%		New Service in 2021
Fire Protection - Beaverdell 053	79,830	88,874	9,044	11%	61,573	63,422	1,848	3%		B & R - increased salaries (\$54K); increased capital & operating (\$93K)
Big White Fire - Specified Area 054	2,171,159	1,927,214	(243,945)	-11%	1,285,426	1,383,701	98,275	8%		B - increased capital (SCBA compressor - \$16K)
Midway Beaverdell Emergency Response 055	0	0	-	0%	0	0	-	0%		B & R - reduced capital (\$350K); increased reserve contribution (\$70K)
Rural Greenwood Fire Service 056	23,463	23,932	469	2%	23,463	23,932	469	2%		
Fire Protection - Grand Forks Rural 057	1,713,746	728,130	(985,616)	-58%	467,046	479,579	12,533	3%		B - reduced capital (\$1M)
Kettle Valley Fire Protection 058	178,283	172,294	(5,989)	-3%	150,978	150,981	3	0%		
Area 'E' Regional Parks & Trails 065	86,463	77,892	(8,571)	-10%	81,462	77,892	(3,570)	-4%		B - reduced operating contracts (\$8.6K)
Animal Control - Boundary 071	159,363	168,443	9,079	6%	145,346	148,021	2,675	2%		
Big White Security Services 074	233,721	248,965	15,244	7%	220,367	243,963	23,596	11%		B & R - increased operating contracts (\$15.5K)
Big White Noise Control Service 075	1,463	1,492	29	2%	1,463	1,492	29	2%		
Area 'C' Economic Development 077	150,463	147,492	(2,971)	-2%	79,776	142,492	62,716	79%		R - reduced previous year surplus (\$65.7K)
Area 'D' & GF Economic Development 078	56,463	77,412	20,949	37%	10,088	47,354	37,266	369%		
Area 'E' Economic Development 079	41,463	1,306,992	1,265,529	3052%	36,812	56,992	20,180	55%		B - increased grants (food hub;meat packing - \$1.25M); R - econ dev (\$15.5K)
Mosquito - Grand Forks, Area 'D' 080	89,761	93,656	3,895	4%	66,872	87,674	20,802	31%		R - increased requisition limit
Mosquito Control - Christina Lake 081	29,752	28,014	(1,738)	-6%	22,299	22,603	305	1%		B - reduced contract costs
Weed Control - Christina Lake Milfoil 091	360,812	341,394	(19,419)	-5%	296,549	299,427	2,878	1%		
Noxious Weed Control - Area 'D' & 'E' 092	266,131	255,215	(10,915)	-4%	79,622	79,851	228	0%		
House Numbering - Area 'D' 121	3,000	3,000	-	0%	2,994	2,994	(0)	0%		
House Numbering - Area 'E' 123	3,000	3,000	(0)	0%	3,000	3,000	(0)	0%		
Library - Grand Forks, Area 'C' & 'D' 140	417,628	426,252	8,624	2%	416,164	424,496	8,332	2%		
Library - Specified Area 'E' 141	3,750	3,750	-	0%	3,750	3,750	-	0%		
Greenwood, Area 'E' Cemetery Service 145	30,363	21,555	(8,809)	-29%	20,363	15,555	(4,809)	-24%		B & R - reduced operation contracts
Boundary Integrated Watershed 170	328,741	953,121	624,380	190%	152,522	155,186	2,664	2%		B - increased projects (floodplain mapping - \$700K)
Boundary Transit 950	90,803	122,740	31,937	35%	43,577	43,590	13	0%		B - increased IHA Health grant (\$58.8K) reduced other contributions (\$30.5K)
Total BSC	12,776,669	14,408,798	1,632,129		6,679,714	7,048,893	369,179			



2021 - 2025 Financial Plan

Budget & Requisition Comparison listed by Committee As at March 4, 2021

Reporting Committee	Budget				Requisition				Comments	
	2020 Budget	2021 Budget	Change 2021 to 2020 (\$)	Change 2021 to 2020 (%)	2020 Requisition	2021 Requisition	Change 2021 to 2020 (\$)	Change 2021 to 2020 (%)	B - Budget	R - Requisition (anything over +/- 5%)
Utilities Committee										
Street Lighting - Big White	101	31,201	22,494	(8,707)	-28%	26,444	16,258	(10,186)	-39%	B & R - reduced utilities & reserve contribution
Street Lighting - Beaverdell	103	3,163	1,893	(1,270)	-40%	2,854	1,670	(1,183)	-41%	B & R - reduced reserve contribution
Beaver Valley Water Supply	500	2,607,691	3,523,596	915,906	35%	479,700	479,250	(450)	0%	B - increased capital (\$282K) and reserve contribution (\$575K)
Christina Lake Water Supply Utility	550	429,375	1,302,010	872,635	203%	204,400	204,400	-	0%	B - increased capital (secondary treatment - \$900K)
Columbia Gardens Water Supply Utility	600	54,033	45,933	(8,100)	-15%	12,706	14,716	2,010	16%	B - reduced operating costs; R - reduced reserve contribution
Rivervale Water & Street Lighting Utility	650	229,696	227,338	(2,358)	-1%	0	0	(0)	0%	
East End Regionalized Sewer Utility	700	2,215,331	2,916,602	701,271	32%	1,626,538	1,658,880	32,342	2%	B - increased capital (secondary treatment & pump upgrades) (\$772.5K)
East End Regionalized Sewer Utility - Rossland Only	700-102	-	-	-	0%	0	0	0	0%	
East End Regionalized Sewer Utility - Warfield & Rossl	700-103	16,669	18,785	2,117	13%	13,763	14,079	316	2%	B - increased reserve contribution (\$1.9K)
Mill Road Collection System Service	710	-	-	-	0%	-	-	-	0%	
Oasis-Rivervale Sewer Utility	800	75,384	70,226	(5,159)	-7%	30,535	30,535	0	0%	B - reduced capital offset by increased reserve contribution
Total Utilities Committee		5,662,542	8,128,877	2,466,335		2,396,939	2,419,789	22,849		
Electoral Area Services Committee										
Electoral Area Administration	002	663,921	644,831	(19,089)	-3%	272,982	284,175	11,193	4%	
Electoral Grant - in - Aid	003	365,067	437,490	72,423	20%	275,453	297,854	22,401	8%	B & R - increased grants in aid
Planning & Development	005	1,131,485	996,992	(134,493)	-12%	804,001	819,393	15,392	2%	B - reduced operating costs (\$106K) & reserve contribution (\$22.4K)
House Numbering - Areas 'A' & 'C'	120	6,000	6,000	-	0%	5,988	5,987	(0)	0%	
Total EAS		2,166,473	2,085,313	(81,160)		1,358,424	1,407,409	48,985		
Total Budget		46,844,887	54,758,183	7,913,296	17%	22,634,010	23,301,184	667,173	3%	



2021 - 2025 Financial Plan
 2021 Requisition Summary by Stakeholder
 As at March 4, 2021

Reporting Committee	Budget			Requisition			2021 Requisition by Stakeholder														Total			
	2020 Budget	2021 Budget	Change 2021 to 2020 (\$)	2020 Requisition	2021 Requisition	Change 2021 to 2020 (\$)	Fruitvale	Grand Forks	Greenwood	Midway	Montrose	Rosland	Trail	Warfield	Area A	Area B	Area C	Area D	Area E	Specified Area A		Specified Area B	Specified Area C	Specified Area E
Total General Government Services	39,348,370	44,283,174	4,934,805	19,083,147	19,716,089	632,942	803,069	1,609,801	58,997	80,383	431,812	1,334,513	3,050,199	364,925	2,633,623	1,127,378	1,767,893	2,075,708	1,495,356	29,993	-	631,002	2,221,437	19716090.57
Beaver Valley Water Supply	500	2,607,691	3,523,596	915,906	479,700	479,250	(450)	340,650													138,600			479,250
Christina Lake Water Supply Utility	550	429,375	1,302,010	872,635	204,400	204,400	-															204,400		204,400
Columbia Gardens Water Supply Utility	600	54,033	45,933	(8,100)	12,706	14,716	2,010														14,716			14,716
Rivervale Water & Street Lighting Utility	650	229,696	227,338	(2,358)	0	0	(0)														0			0
Total Water Services	3,320,795	5,098,877	1,778,083	696,806	698,366	1,560	340,650	-	-	-	-	-	-	-	-	-	-	-	-	-	153,316	0	204,400	698366.4283
East End Regionalized Sewer Utility	700	2,215,331	2,916,602	701,271	1,626,538	1,658,880	32,342					314,855	1,149,604	194,421										1,658,880
East End Regionalized Sewer Utility - Rosland	700-102	-	-	-	0	0	0					0												0
East End Regionalized Sewer Utility - Warfield	700-103	16,669	18,785	2,117	13,763	14,079	316					8,703		5,375										14,079
Mill Road Collection System Service	710	-	-	-	-	-	-														1			1
Oasis-Rivervale Sewer Utility	800	75,384	70,226	(5,159)	30,535	30,535	0									30,535								30,535
Total Sewer Services	2,307,384	3,005,613	698,229	1,670,835	1,703,494	32,659	-	-	-	-	-	323,559	1,149,604	199,796	-	30,535	-	-	-	-	1	-	-	1703493.082
East End Transit	900	1,777,536	2,247,778	470,242	1,139,644	1,139,644	(0)	62,601				34,208	219,060	464,556	53,913	192,938	112,368							1,139,644
Boundary Transit	950	90,803	122,740	31,937	43,577	43,590	13		20,022	2,263								16,569					4,735	43,590
Total Transit Services	1,868,339	2,370,519	502,179	1,183,222	1,183,234	12	62,601	20,022	2,263	-	34,208	219,060	464,556	53,913	192,938	112,368	-	16,569	-	-	-	-	4,735	1183233.929
2021 Total		54,758,183		23,301,184			1,206,319	1,629,822	61,261	80,383	466,020	1,877,132	4,664,359	618,634	2,826,561	1,270,281	1,767,893	2,092,278	1,495,356	183,309	0	835,402	2,226,172	23,301,184
2020 Total		46,844,887		22,634,010			1,148,968	1,588,460	61,204	77,307	408,371	1,759,789	4,536,871	583,680	3,171,090	1,179,857	1,649,000	1,954,043	1,407,697	174,843	0	805,205	2,127,625	22,634,010



2021 - 2025 Financial Plan

Requisition Comparison by Stakeholder

As at March 4, 2021

Stakeholder	Budget			
	2020 Budget	2021 Budget	Change 2021 to 2020 (\$)	Change 2021 to 2020 (%)
Fruitvale	1,148,968	1,206,319	57,351	5%
Grand Forks	1,588,460	1,629,822	41,363	3%
Greenwood	61,204	61,261	56	0%
Midway	77,307	80,383	3,076	4%
Montrose	408,371	466,020	57,650	14%
Rossland	1,759,789	1,877,132	117,343	7%
Trail	4,536,871	4,664,359	127,488	3%
Warfield	583,680	618,634	34,955	6%
Area A	3,171,090	2,826,561	(344,529)	-11%
Area B	1,179,857	1,270,281	90,424	8%
Area C	1,649,000	1,767,893	118,894	7%
Area D	1,954,043	2,092,278	138,234	7%
Area E	1,407,697	1,495,356	87,659	6%
Specified Area 'A'	174,843	183,309	8,466	5%
Specified Area 'C'	805,205	835,402	30,197	4%
Specified Area 'E'	2,127,625	2,226,172	98,547	5%
	22,634,010	23,301,184	667,174	3%



2021 - 2025 Financial Plan Expenditure Summary As at March 4, 2021

DESCRIPTION	Budget				
	2021 Budget	2022 Budget	2022 Budget	2022 Budget	2022 Budget
001 General Government Services	4,562,622	3,825,051	3,910,010	3,966,220	4,079,956
001MFA MFA Debenture Debt	2,359,678	2,352,397	2,298,870	2,228,113	2,220,772
002 Electoral Area Administration	644,831	673,553	657,000	664,716	672,586
003 Electoral Grant - in - Aid	437,490	295,427	295,575	295,726	295,880
004 Building & Plumbing Inspection	1,135,969	1,222,073	1,196,036	1,219,738	1,241,327
005 Planning & Development	996,992	922,434	940,269	958,460	977,015
006 Reserve for Feasibility Studies	76,492	75,578	75,590	75,601	75,613
008 Boundary Economic Development	299,087	158,274	98,360	98,447	98,536
009 Police Based Victims' Assistance	145,793	151,673	154,586	157,558	160,589
010 Regionalized Waste Management	7,878,779	7,617,530	5,606,500	5,388,098	5,397,809
012 Emergency Preparedness	585,055	593,638	501,695	520,677	577,205
014 Parks & Trails - Electoral Area 'B'	313,075	245,239	205,522	205,810	206,104
015 911 Emergency Communications	383,369	359,419	368,271	377,170	386,490
017 East End Economic Development	150,865	142,619	142,638	142,658	142,678
018 Culture Arts & Rec in the Lower Columbia	2,075,370	1,584,871	1,604,326	1,624,170	1,644,411
019 Beaver Valley Parks & Trails	1,167,822	1,178,281	1,145,562	1,212,705	1,082,534
020-011 Beaver Valley Arena	620,898	637,950	649,089	660,451	672,040
020-013 Beaver Valley Recreation	291,454	304,085	310,066	316,168	322,391
021 Recreation - Grand Forks & Area 'D'	577,110	638,108	651,475	665,968	679,794
022 Recreation - Greenwood, Midway, 'E'	48,473	48,478	49,248	50,033	50,834
023 Recreation - Christina Lake	75,175	84,130	85,733	87,367	89,035
024 Recreation Facilities - Christina Lake	63,416	40,000	40,000	40,000	40,000
026 Boundary Museum Service	30,000	30,000	30,000	30,000	30,000
027 Area 'C' Regional Parks & Trails	2,760,693	529,735	394,585	394,968	395,383
028 Beaverdell Community Club Service	19,950	19,950	19,950	19,950	19,950
030 Grand Forks Arena	688,993	656,087	667,005	682,141	727,501
031 Grand Forks Curling Rink	51,678	46,435	46,435	57,373	57,288
040 Grand Forks Aquatic Centre	1,090,909	947,319	965,205	1,015,921	1,043,947
045 Area 'D' Regional Parks & Trails	467,610	112,331	63,078	63,839	64,616
047 Heritage Conservation - Area 'D'	12,239	8,911	8,969	9,028	9,089
048 Heritage Conservation - Area 'E'	-	10,000	10,000	10,000	10,000
050 Kootenay Boundary Regional Fire Rescue	5,076,991	4,746,242	4,815,029	6,884,102	4,863,769
051 Fire Protection - Christina Lake	1,002,635	923,891	1,211,853	662,241	675,692
053 Fire Protection - Beaverdell	88,874	76,380	376,358	92,657	93,674
054 Big White Fire - Specified Area	1,927,214	1,936,350	1,731,337	2,261,416	1,542,051
055 Midway Beaverdell Emergency Response	0	-	-	-	-
056 Rural Greenwood Fire Service	23,932	22,565	22,568	22,570	22,573
057 Fire Protection - Grand Forks Rural	728,130	872,358	522,061	529,408	536,902
058 Kettle Valley Fire Protection	172,294	153,246	155,225	157,243	159,302
064 Refuse Disposal - Big White	312,540	285,843	291,039	296,339	301,745
065 Area 'E' Regional Parks & Trails	77,892	85,172	85,175	85,179	85,182
070 Animal Control - East End	98,665	97,098	99,040	101,021	103,041
071 Animal Control - Boundary	168,443	130,334	132,741	135,196	137,699
074 Big White Security Services	248,965	240,211	244,835	249,552	254,363
075 Big White Noise Control Service	1,492	-	-	-	-
077 Area 'C' Economic Development	147,492	146,844	146,861	146,878	146,896
078 Area 'D' & GF Economic Development	77,412	75,423	75,429	75,434	75,440
079 Area 'E' Economic Development	1,306,992	24,172	24,175	24,179	24,182
080 Mosquito - Grand Forks, Area 'D'	93,656	89,908	90,106	90,308	93,515
081 Mosquito Control - Christina Lake	28,014	24,065	24,106	24,148	26,191
090 Weed Control - 'A' - Columbia Gardens	33,069	33,006	34,202	35,442	36,727
091 Weed Control - Christina Lake Milfoil	341,394	329,927	322,060	328,499	335,067
092 Noxious Weed Control - Area 'D' & 'E'	255,215	249,729	251,731	253,774	255,857
101 Street Lighting - Big White	22,494	16,439	16,768	17,103	17,445
103 Street Lighting - Beaverdell	1,893	2,040	2,080	2,122	2,164
120 House Numbering - Areas 'A' & 'C'	6,000	6,109	6,111	6,113	6,115
121 House Numbering - Area 'D'	3,000	3,109	3,111	3,113	3,115
122 House Numbering - Area 'B'	3,000	3,109	3,111	3,113	3,115
123 House Numbering - Area 'E'	3,000	3,109	3,111	3,113	3,115
140 Library - Grand Forks, Area 'C' & 'D'	426,252	432,906	441,564	450,395	459,403
141 Library - Specified Area 'E'	3,750	3,750	3,750	3,750	3,750
145 Greenwood, Area 'E' Cemetery Service	21,555	7,750	7,755	7,760	7,766
150 Cemeteries - East End	615,913	472,840	477,809	482,804	482,915
170 Boundary Integrated Watershed	953,121	162,842	163,472	166,155	168,892
Total Government Services	44,283,174	37,168,341	34,976,220	36,840,204	34,399,037

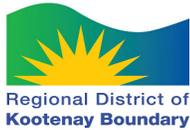


2021 - 2025 Financial Plan

Expenditure Summary

As at March 4, 2021

DESCRIPTION	Budget				
	2021 Budget	2022 Budget	2022 Budget	2022 Budget	2022 Budget
500 Beaver Valley Water Supply	3,523,596	3,077,497	883,011	858,994	869,651
550 Christina Lake Water Supply Utility	1,302,010	1,306,267	408,870	396,650	401,823
600 Columbia Gardens Water Supply Utility	45,933	37,829	40,615	41,387	42,174
650 Rivervale Water & Street Lighting Utility	227,338	187,564	191,677	193,082	197,864
700 East End Regionalized Sewer Utility	2,916,602	33,158,417	34,752,850	3,612,951	3,652,722
700-102 East End Regionalized Sewer Utility - Rossland Only	-	-	-	-	-
700-103 East End Regionalized Sewer Utility - Warfield & Rossland	18,785	12,123	12,366	12,613	12,865
710 Mill Road Collection System Service	-	-	-	-	-
800 Oasis-Rivervale Sewer Utility	70,226	60,745	61,660	62,594	63,545
900 East End Transit	2,247,778	3,887,822	1,961,178	1,985,202	2,019,906
950 Boundary Transit	122,740	114,400	114,288	114,213	114,178
TOTAL ANNUAL BUDGET	\$ 54,758,183	\$ 79,011,005	\$ 73,402,736	\$ 44,117,890	\$ 41,773,765



2021 - 2025 Financial Plan

Reserve Balance Projections As at March 10, 2021

Service		2021 Budget Year				2022-25 Budget Year Closing Balance @			
		Opening Balance	2021 Redemption	2021 Contribution	Closing Balance	Dec 31, 2022	Dec 31, 2023	Dec 31, 2024	Dec 31, 2025
		Dec 31, 2020			Dec 31, 2021				
General Government Services	001	4,395,224	1,110,000	87,744	3,372,968	3,428,727	3,488,125	3,548,175	3,608,890
Electoral Area Administration	002	42,693	-	10,000	52,693	10,193	22,693	35,193	47,693
Building & Plumbing Inspection	004	99,095	46,000	30,700	83,795	87,795	137,795	187,795	237,795
Planning & Development	005	53,697	14,400	5,000	44,297	49,297	54,297	59,297	64,297
Boundary Economic Development	008	6,217	-	8,500	14,717	14,717	14,717	14,717	14,717
Police Based Victims' Assistance	009	64,909	1,250	-	63,659	55,159	44,659	38,659	34,659
Regionalized Waste Management	010	2,406,399	1,129,307	397,500	1,674,592	304,592	334,592	364,592	394,592
Emergency Preparedness	012	130,326	102,736	64,061	91,651	24,020	24,020	24,020	24,020
Parks & Trails - Electoral Area 'B'	014	131,382	44,000	-	87,382	137,382	187,382	237,382	287,382
911 Emergency Communications	015	34,331	12,250	21,301	43,382	71,482	89,482	117,482	152,982
East End Economic Development	017	8,733	-	4,500	13,233	5,233	5,233	5,233	5,233
Culture Arts & Rec in the Lower Columbia	018	426,619	107,538	-	319,081	386,081	453,081	520,081	587,081
Beaver Valley Parks & Trails	019	148,722	-	290,000	438,722	728,722	1,018,722	1,308,722	1,598,722
Beaver Valley Arena	020-011	58,391	-	81,700	140,091	215,091	290,091	365,091	440,091
Beaver Valley Recreation	020-013	7,800	-	10,200	18,000	28,404	39,016	49,840	60,881
Recreation - Grand Forks & Area 'D'	021	20,426	-	-	20,426	52,426	84,926	117,426	149,926
Recreation - Christina Lake	023	35,819	-	-	35,819	39,819	43,819	47,819	51,819
Recreation Facilities - Christina Lake	024	46,257	-	17,500	63,757	67,257	70,757	74,257	77,757
Area 'C' Regional Parks & Trails	027	225,071	263,017	78,017	40,071	40,071	40,071	40,071	40,071
Grand Forks Arena	030	205,847	70,000	9,000	144,847	144,847	147,847	151,847	121,847
Grand Forks Curling Rink	031	2,527	-	1,047	3,573	7,447	11,639	30,094	63,368
Grand Forks Aquatic Centre	040	144,108	110,000	120,000	154,108	161,636	145,464	172,964	237,964
Area 'D' Regional Parks & Trails	045	82,762	9,000	3,800	77,562	82,562	87,562	92,562	97,562
Heritage Conservation - Area 'D'	047	-	-	2,000	2,000	2,000	2,000	2,000	2,000
Kootenay Boundary Regional Fire Rescue	050	1,098,193	426,884	366,969	1,038,278	1,077,113	962,113	972,113	982,113
Fire Protection - Christina Lake	051	219,125	125,000	15,000	109,125	124,125	99,125	114,125	129,125
Fire Protection - Beaverdell	053	46,079	-	15,500	61,579	79,579	96,579	96,579	96,579
Big White Fire - Specified Area	054	275,145	-	100,000	375,145	405,145	535,145	235,145	335,145
Rural Greenwood Fire Service	056	9,637	-	-	9,637	9,637	9,637	9,637	9,637
Fire Protection - Grand Forks Rural	057	329,721	192,500	50,000	187,221	71,721	118,721	165,721	212,721
Kettle Valley Fire Protection	058	78,039	-	13,487	91,526	96,526	101,526	106,526	111,526
Refuse Disposal - Big White	064	5,000	-	20,545	25,545	30,545	35,545	40,545	45,545
Area 'E' Regional Parks & Trails	065	232,237	-	50,000	282,237	332,237	382,237	432,237	482,237
Animal Control - Boundary	071	-	-	10,000	10,000	20,000	30,000	40,000	50,000
Big White Noise Control Service	075	64,139	-	-	64,139	64,139	64,139	64,139	64,139
Area 'C' Economic Development	077	23,029	-	-	23,029	23,029	23,029	23,029	23,029
Area 'D' & GF Economic Development	078	25,000	-	30,000	55,000	55,000	55,000	55,000	55,000
Area 'E' Economic Development	079	-	-	-	-	-	-	-	-
Mosquito - Grand Forks, Area 'D'	080	26,323	5,982	-	20,341	20,341	20,341	20,341	20,341
Mosquito Control - Christina Lake	081	10,344	-	1,750	12,094	12,094	12,094	12,094	12,094
Weed Control - Christina Lake Milfoil	091	78,055	-	20,000	98,055	98,055	98,055	98,055	98,055
Noxious Weed Control - Area 'D' & 'E'	092	10,344	-	-	10,344	8,344	8,344	8,344	8,344
Street Lighting - Big White	101	47,898	-	5,000	52,898	52,898	52,898	52,898	52,898
Street Lighting - Beaverdell	103	7,821	-	-	7,821	7,821	7,821	7,821	7,821
Greenwood, Area 'E' Cemetery Service	145	19,563	-	-	19,563	19,563	19,563	19,563	19,563
Cemeteries - East End	150	207,939	20,400	-	187,539	197,539	207,539	217,539	227,539
Boundary Integrated Watershed	170	44,000	5,000	-	39,000	32,000	24,500	17,900	9,400
Beaver Valley Water Supply	500	659,222	-	658,366	1,317,588	1,582,708	1,843,962	2,104,675	2,361,420
Christina Lake Water Supply Utility	550	811,767	-	17,206	828,973	910,812	994,079	1,080,540	1,168,648
Columbia Gardens Water Supply Utility	600	9,528	2,000	-	7,528	7,528	7,528	7,528	7,528
Rivervale Water & Street Lighting Utility	650	208,814	-	38,975	247,790	257,982	269,999	287,335	306,636
East End Regionalized Sewer Utility	700	562,576	380,075	52,000	234,501	334,501	540,501	746,501	952,501
East End Regionalized Sewer Utility - Rossland Only	700-102	-	-	-	-	-	-	-	-
East End Regionalized Sewer Utility - Warfield & Rossland	700-103	8,558	-	6,900	15,458	15,458	15,458	15,458	15,458
Oasis-Rivervale Sewer Utility	800	26,823	-	8,557	35,380	35,380	35,380	35,380	35,380
East End Transit	900	469,623	203,549	150,000	416,074	546,074	646,074	756,074	866,074
Boundary Transit	950	36	-	28,140	28,176	48,176	66,176	82,176	96,176
Total		14,391,935	4,380,888	2,900,965	12,912,011	12,721,030	14,221,098	15,530,337	17,264,021



East End Services Committee

Minutes Tuesday, January 19, 2021 ZOOM

Committee members:

Director L. Worley - Chair
Director A. Grieve
Director D. Langman (left meeting at 11:19 am)
Director A. Morel
Director R. Cacchioni
Director M. Walsh
Director S. Morissette
Alternate Director A. Parkinson (joined meeting at 11:20 am)

Staff and others present:

M. Andison, Chief Administrative Officer
M. Forster, Executive Assistant/Recording Secretary
J. Chandler, General Manager of Operations/Deputy CAO
B. Ihlen, General Manager of Finance/CFO
J. Dougall, General Manager of Environmental Services
T. Lenardon, Manager of Corporate Administration
M. Daines, Manager of Facilities and Recreation
D. Derby, Regional Fire Chief
G. Gallamore, Deputy Fire Chief
B. Reilly, Manager of Victim Services
L. Pasin, Mayor – City of Trail
B. Teasdale, Chief Administrative Officer – City of Rossland

Call to Order

The Chair called the meeting to order at 10:30 am.

Land Acknowledgement

We acknowledge and appreciate that the land on which we gather is the converging, traditional and unceded territory of the Syilx, Secwepemc, Sinixt and

Ktunaxa Peoples as well as the Metis Peoples whose footsteps have also marked these lands.

Acceptance of the Agenda (additions/deletions)

The agenda for the January 19, 2021 East End Services Committee meeting was presented.

Moved / Seconded

That the agenda for the January 19, 2021 East End Services Committee meeting be adopted as presented.

Carried.

Minutes

The minutes of the East End Services Committee meeting held on December 17, 2020 were presented.

Moved / Seconded

That the minutes of the East End Services Committee meeting held on December 17, 2020 be adopted as presented.

Carried.

Election of Vice Chair

Committee Chair Worley called a first time for nominations for the position of Vice-Chair of the East End Services Committee for the year 2021.

Moved

That Director Grieve be nominated as Vice-Chair of the East End Services Committee for the year 2021.

Director Grieve accepted the nomination.

Committee Chair Worley called a second time for the position of Vice-Chair of the East End Services Committee for the year 2021.

Committee Chair Worley called a third and final time for the position of Vice-Chair of the East End Services Committee for the year 2021.

Hearing no further nominations, Director Grieve was declared, by acclamation, Vice-Chair of the East End Services Committee for the year 2021.

Delegations

There were no delegations present.

Unfinished Business

There was no unfinished business for discussion.

New Business

J. Chandler, General Manager of Operations/Deputy CAO Re: Dam Revenue and Disbursement - Discussion

Committee Chair Worley addressed the Committee with opening remarks regarding this agenda item. She explained the format and direction that the discussion would take.

J. Chandler and B. Ihlen presented high-level answers to the following questions:

1. Where do portions of these revenues get allocated presently?

Dam revenues are currently split into two sources, the regional fire service and general administration, which is further allocated to the board fee.

2. What do the regulations or any agreement say about disbursement of these funds?

Due to the lack of historical documentation outlining the allocation of these funds, the Cost Allocation Policy was developed. The intent of the policy was to provide more transparency in terms of how the allocations of administration overhead costs to each individual service.

3. Do the East End Directors have any final say in where these funds are allocated?

M. Andison suggested deferring consideration of the policy until the Committee members had the opportunity to provide input and feedback through the Policy and Personnel Committee through to the Board over the coming year. He recognized that all the questions and concerns raised by the Committee members around the Cost Allocation Policy and dam revenue would involve more time to resolve and to have fulsome future discussions and meetings around the same. Defer this would allow review of the implications from the various options that would be presented.

B. Ihlen confirmed that the Board fee plus 2% will be implemented in 2021.

Moved / Seconded

That the draft Cost Allocation Policy be tabled.

Discussion ensued and a friendly amendment was accepted.

Moved / Seconded

That the East End Services Committee refer the Cost Allocation Policy back to Policy and Personnel Committee to allow the Committee to allow for additional it and implementation in 2022 should Cost Allocation Policy move forward.

Carried.

D. Dean, Manager of Planning and Development
Re: House Numbering - Electoral Area B/Lower Columbia-Old Glory (122)
2021 Work Plan and Five Year Financial Plan

The purpose of this report was to provide an overview of the House Numbering – Electoral Area B/Lower Columbia-Old Glory (122) Work Plan and Five Year Financial Plan.

Moved / Seconded

That the East End Services Committee approve the 2021 122 House Numbering - Electoral Area B/Lower Columbia-Old Glory Work Plan as presented to the Committee in the staff report on January 19, 2021.

Carried.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors approve the House Numbering – Electoral Area B/Lower Columbia-Old Glory (122) 2021-2025 Five Year Financial Plan including minor changes for adjustments to year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2021-2025 Five Year Financial Plan.

Carried.

B. Reilly, Manager Victim Services
Re: 2021 - 009 Victim Services Budget Summary

The purpose of this report was to provide an overview of the 2021 009 Victim Services budget and work plan.

Discussion ensued on the budget reserves and proposed board fees. M. Andison informed the Committee that the requisition limit can be increased 25% in 2022 without going to referendum should the Committee choose to do so.

Moved / Seconded

That the East End Services Committee approve the 2021 009 Victim Services Work Plan as presented to the committee in the staff report on January 19, 2021.

Carried.

Moved / Seconded

That the East End Services Committee discuss the proposed 009 Victim Services 2021-2025 Budget as presented to the East End Services Committee in the staff report on January 19, 2021; **FURTHER** that the East End Services Committee provide direction to staff as to any changes to be made to the proposed Budget and refer it to a future meeting for approval.

Carried.

J. Dougall, General Manager of Environmental Services
Re: 2021 - Noxious Weed Control Specified Area A - Columbia Gardens (090) Budget Summary and Work Plan

The purpose of this report was to provide an overview of the 2021 Noxious Weed Control Specified Area 'A' – Columbia Gardens (090) budget summary and work plan.

Director Langman informed the Committee that the Village of Warfield had recently completed an invasive species identification assessment and mapping related to Japanese Knotweed. She inquired if any other communities have participated in the assessment and encouraged all stakeholders to collaborate. J. Dougall invited feedback from other Directors and/or municipalities.

Moved / Seconded

That the East End Services Committee approve the 2021 Noxious Weed Control Specified Area 'A' – Columbia Gardens (090) Work Plan as presented to the committee in the staff report on January 19, 2021.

Carried.

Moved / Seconded

That the East End Services Committee discuss the proposed Noxious Weed Control Specified Area 'A' – Columbia Gardens (090) 2021-2025 Budget as presented to the East End Services Committee in the staff report on January 19, 2021. **FURTHER** that the East End Services Committee provide direction to staff as to any changes to be made to the proposed Budget and refer it to a future meeting for approval.

Carried.

Director Langman excused herself from the meeting at 11:19 am. Alternate Director Parkinson joined the Committee table at 11:20 am in Director Langman's stead.

D. Derby, Regional Fire Chief

Re: Kootenay Boundary Regional Fire Rescue Service (050) Final 2021 Work Plan and Draft Proposed 2021-2025 Five Year Financial Plan

The purpose of this report was to provide an overview of the 2021 Kootenay Boundary Regional Fire Rescue Service (050) budget.

D. Derby spoke to the importance of meeting the service levels previously adopted by the Committee. He sought early budget approval on four items:

1. Stn. 371 - Kitchen renovation;
2. Stn. 373 - LED lighting upgrade;
3. Stn. 376 - Furnaces upgrade; and
4. Turnout gear - Covid 19 impacting delivery timelines.

Moved / Seconded

That the East End Services Committee supports the following items for early budget approval:

1. Stn. 371 - Kitchen renovation - \$15,000
2. Stn. 373 - LED lighting upgrade - \$10,000
3. Stn. 376 - Furnaces upgrade - \$10,000 and
4. Turnout gear - \$40,900.

Carried.

Moved / Seconded

That the East End Services Committee approve the 2021 Kootenay Boundary Regional Fire Rescue Service (050) Work Plan as presented to the Committee on January 19, 2021.

Carried.

Moved / Seconded

That the East End Services Committee discusses the proposed Kootenay Boundary Regional Fire Rescue Service (050) 2021-2025 Five Year Financial Plan as presented to the committee on January 19, 2021; **FURTHER** that the Committee provide direction to staff as to any changes to be made to the proposed Budget and refer it to a future meeting for approval.

Carried.

M. Daines, Manager of Facilities and Recreation
Re: 2021 - 014 Regional Parks & Trails Services – Area B/Lower Columbia/Old Glory Budget Summary and Work Plan

The purpose of this report was to provide an overview of the 2021 014 Regional Parks & Trails Services – EA 'B' / Lower Columbia/Old Glory budget and work plan.

Moved / Seconded

That the East End Services Committee approve the 2021 014 Regional Parks & Trails Services – Area B - Lower Columbia/Old Glory Work Plan as presented to the committee in the staff report on January 19, 2021.

Carried.

Moved / Seconded

That the East End Services Committee discuss the proposed 014 Regional Parks & Trails Services – Area B - Lower Columbia/Old Glory 2021-2025 Budget as presented to the East End Services Committee in the staff report on January 19, 2021; **FURTHER** that the East End Services Committee provide direction to staff as to any changes to be made to the proposed Budget and refer it to a future meeting for approval.

Carried.

M. Daines, Manager of Facilities and Recreation
Re: 2021 - 018 Culture, Arts and Recreation for the Lower Columbia Budget Summary and Work Plan

The purpose of this report was to provide an overview of the 2021 018 Culture Arts and Recreation for the Lower Columbia budget and work plan.

Moved / Seconded

That the East End Services Committee approve the 2021 018 Culture Arts and Recreation for the Lower Columbia Work Plan as presented to the committee in the staff report on January 19, 2021.

Carried.

Moved / Seconded

That the East End Services Committee discuss the proposed 018 Culture Arts and Recreation for the Lower Columbia 2021-2025 Budget as presented to the East End Services Committee in the staff report on January 19, 2021; **FURTHER** that the East End Services Committee provide direction to staff as to any changes to be made to the proposed Budget and refer it to a future meeting for approval.

Carried.

J. Chandler, General Manager of Operations/Deputy CAO
Re: 2021 - 017 Economic Development Budget Summary

The purpose of this report was to provide an overview of the 2021 017 Economic Development budget.

Moved / Seconded

That the East End Services Committee discuss the proposed 017 Economic Development 2021-2025 Budget as presented to the East End Services Committee in the staff report on January 19, 2021; **FURTHER** that the East End Services Committee provide direction to staff as to any changes to be made to the proposed Budget and refer it to a future meeting for approval.

Carried.

The Committee recessed at 12:40 pm and reconvened at 12:50 pm.

J. Chandler, General Manager of Operations/Deputy CAO
Re: 2021 - 900 East End Transit Services Budget Summary and Work Plan
& BC Transit 2020-21 Amended Annual Operating Agreement & Safe
Restart Contribution

The purpose of this report was to provide an overview of the 2021 900 East End Transit Services budget and work plan. J. Chandler reviewed the Amended Annual Operating Agreement and the Safe Restart funding.

Moved / Seconded

That the East End Services Committee approve the 2021 900 East End Transit Services Work Plan as presented to the committee in the staff report on January 19, 2021.

Carried.

Moved / Seconded

That the East End Services Committee discuss the proposed 900 East End Transit Services 2021-2025 Budget as presented to the East End Services Committee in the staff report on January 19, 2021; **FURTHER** that the East End Services Committee provide direction to staff as to any changes to be made to the proposed Budget and refer it to a future meeting for approval. **FURTHER** that the East End Services Committee support the early approval of up to \$18,000 for an application to the BC Transit Bus Shelter program prior to the deadline of February 1, 2021.

Carried.

Moved / Seconded

That the East End Services Committee approve the 2020/21 Annual Operating Agreement and acceptance of "BC Transit Safe Restart" funding contribution and authorize staff to execute the agreement as presented in the staff report to the Committee on January 19, 2021.

Carried.

J. Chandler, General Manager of Operations/Deputy CAO
Expressions of Interest - West Kootenay Regional Transit Committee
Appointments - 3-Year Term January 2021 - December 31, 2023

Director Worley, Director Cacchioni and Alternate Director Parkinson are the current appointees. The current 3-year term 2018-2020 has expired.

Moved / Seconded

That the Regional District of Kootenay Boundary Board of Directors appoint Director Worley, Director Cacchioni, and Alternate Director Parkinson to the West Kootenay Regional Transit Committee for a 3-year term commencing January 1, 2021 and expiring December 31, 2023.

Carried.

J. Chandler, General Manager of Operations/Deputy CAO
Re: 2021 - 070 Animal Control Services Budget Summary and Work Plan

The purpose of this report was to provide an overview of the 2021 070 Animal Control Services budget and work plan.

Moved / Seconded

That the East End Services Committee approve the 2021 070 Animal Control Services Work Plan as presented to the committee in the staff report on January 19, 2021.

Carried.

Moved / Seconded

That the East End Services Committee discuss the proposed 070 Animal Control Services 2021-2025 Budget as presented to the East End Services Committee in the staff report on January 19, 2021; **FURTHER** that the East End Services Committee provide direction to staff as to any changes to be made to the proposed Budget and refer it to a future meeting for approval.

Carried.

J. Chandler, General Manager of Operations/Deputy CAO
Re: 2021 - 150 Cemetery Services Budget Summary

The purpose of this report was to provide an overview of the 2021 150 Cemetery Services budget.

Moved / Seconded

That the East End Services Committee discuss the proposed 150 Cemetery Services 2021-2025 Budget as presented to the East End Services Committee in the staff report on January 19, 2021. **FURTHER**, that the East End Services Committee

Page 10 of 11
East End Services Committee
January 19, 2021

provide direction to staff as to any changes to be made to the proposed Budget and refer it to a future meeting for approval.

Carried.

Information

Re: Generation-to-Generation Society

Moved / Seconded

That the East End Services Committee receive the letter from Generation to Generation Society dated December 6, 2020.

Carried.

Late (Emergent) Items

There were no late (emergent) items for discussion.

Discussion of items for future agendas

Discussion of items for future agendas was not required.

Question Period for Public and Media

A question period for public and media was not required.

Closed (In camera) Session

A closed (in camera) session was not required.

Adjournment

The meeting was adjourned at 1:11 pm.



February 24, 2021

VIA EMAIL: clara.reinhardt@radiumhotsprings.ca

Mayor Reinhardt, President
Association of Kootenay and Boundary Local Governments

Dear Mayor Reinhardt

In November 2020, I was honoured to be named by Premier John Horgan as the Minister of State for Lands and Natural Resource Operations. In this role, one of my top priorities is to look at restructuring options within the natural resource sector, including the development of a plan for a new Ministry for Lands and Natural Resource Operations. To support this work, a Lands and Natural Resource Operations Secretariat has been established, led by Deputy Minister Lori Halls.

Ninety-four percent of British Columbia's land base is Crown land. As you well know, land use issues have become more challenging and more complex. Ensuring we have an organizational structure that is more nimble and responsive to better meet the needs of our clients, partners, interest groups and British Columbians will mean we are ready to meet new challenges and make the most of new opportunities now and in the future.

I am interested in meeting with a wide range of organizations connected to the natural resource sector to better understand what is working well in the sector and where improvements can be made. Your perspectives and experiences will provide important considerations in the determination of whether land use objectives that support economic activity, environmental sustainability and reconciliation with Indigenous peoples can be more effectively achieved through ministry restructuring.

I am holding a series of virtual dialogues with organizations over the next few months. These sessions are limited to 5-7 individuals per session. I am inviting you, or a representative from your organization, to attend a session being held on the following date and time:

Monday April 12, 2021 - 3:15 – 4:45

If you are interested in participating, please reply to this message by Wednesday March 3, 2021 indicating whether you are able to attend this session. In addition, if you have any questions, please reach out and Secretariat staff will be in touch to provide a response. Once

Page 1 of 2

Ministry of Forests, Lands,
Natural Resource Operations
and Rural Development

Office of the Minister

Mailing Address:
PO BOX 9049 Stn Prov Govt
Victoria, BC V8W 9E2

Tel: 250-387-6240
Fax: 250-387-1040
Website: www.gov.bc.ca/for

your attendance has been confirmed, you will be contacted by Secretariat staff with details of the session including background material.

I look forward to a productive discussion with your organization.

Sincerely,

A handwritten signature in black ink that reads "Nathan Cullen". The signature is written in a cursive style with a small dot above the 'i' in "Cullen".

Honourable Nathan Cullen
Minister of State for Lands and Natural Resource Operations

Anitra Winje - Corporate Officer

From: Anitra Winje - Corporate Officer
Sent: Tuesday, March 9, 2021 1:23 PM
To: Anitra Winje - Corporate Officer
Subject: FW: Invitation to Engage with Minister of State Nathan Cullen on Monday April 12th, 2021

From: Clara Reinhardt <Clara.Reinhardt@radiumhotsprings.ca>
Date: March 3, 2021 at 8:46:42 AM PST
To: Rob Gay <director.gay@rdek.bc.ca>, Diane Langman - Warfield Director <dlangman@rdkb.com>, Aimee Watson <AWatson@rdck.bc.ca>
Cc: Adam Casemore <acasemore@rdck.bc.ca>, Linda Tynan <admin@akblg.ca>
Subject: FW: Invitation to Engage with Minister of State Nathan Cullen on Monday April 12th, 2021

Hello RD Chairs,
 See the note below and the attached invitation to speak with Minister Cullen regarding restructuring of FLNRORD. In preparation for this meeting, I am reaching out to you and your boards to provide me with some information regarding challenges you are experiencing in working within the current structure, and some ideas for how the organization could be improved. The meeting is April 12th, but I will need a few days to collate the information from everyone, so please provide your report as soon as is practical after your next board meeting.

Thanks in Advance,
 Clara

Clara Reinhardt
 President, AKBLG
 250.341.8644

From: LNRO Secretariat FLNR:EX <LNROSecretariat@gov.bc.ca>
Sent: February 26, 2021 1:58 PM
To: 'clara.reinhardt@radiumhotsprings.ca' <clara.reinhardt@radiumhotsprings.ca>
Subject: Invitation to Engage with Minister of State Nathan Cullen on Monday April 12th, 2021

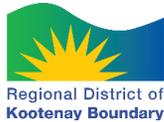
Good afternoon Mayor Reinhardt

Please see attached an invitation to engage with Minister of State Nathan Cullen on Monday April 12th, 2021 to determine whether land use objectives that support economic activity, environmental sustainability and reconciliation with Indigenous peoples can be more effectively achieved through ministry restructuring.

Please respond by Wednesday March 3rd, 2021 if you are able to participate.

Sincerely,

Lands and Natural Resource Operations Secretariat Team



Federal/Provincial Gas Tax Funding Application

The personal information you provide on this RDKB document is being collected in accordance with the Freedom of Information and Protection of Privacy Act and will be used only for the purposes of processing RDKB business. This document may become public information. If you have any questions about the collection of your personal information, please contact Theresa Lenardon, Manager of Corporate Administration/Corporate Officer and Freedom of Information and Protection of Privacy Officer at 250-368-9148 or foi@rdkb.com.

Application Date

Project Title

Applicant Contact Information:

Name of Organization	<input type="text"/>		
Address	<input type="text"/>		
Phone No.	<input type="text"/>	Fax No.	<input type="text"/>
Email Address	<input type="text"/>		

Director(s) in Support
Of Project

Area

Amount Required \$

Is your organization a (please check where appropriate):

<input type="checkbox"/>	Not-For-Profit/Charity	<input type="checkbox"/>	Society #	<input type="checkbox"/>	Community Organization
--------------------------	------------------------	--------------------------	-----------	--------------------------	------------------------

Land Ownership – Please check one of the following:

- The applicant is the owner of the property
- The property is Crown Land. Tenure/license number

Do you have the Landowner's written approval to complete the works on the land(s)?

- Yes (include copies of permits)
- No

Ownership and Legal Description details are required for all parcels of land on which the proposed works will occur.

Registered Owners of Land	Legal Description of land(s)
<input type="text"/>	<input type="text"/>

202-843 Rossland Ave Trail, British Columbia Canada V1R 4S8
Toll-free: 1 800 355 7352 · tel: 250 368-9148 · fax: 250 368-3990
Email: admin@rdkb.com · web: rdkb.com



Application Contents – must include all of the following:

1. Description of the project including management framework
2. Project Budget including project costs (E.g. employee, equipment, etc.)
3. Outline of project accountability including Final Report and financial statements

1. Eligible Project Description including timeline:

202-843 Rossland Ave Trail, British Columbia Canada V1R 4S8
Toll-free: 1 800 355 7352 · tel: 250 368-9148 · fax: 250 368-3990
Email: admin@rdkb.com · web: rdkb.com



1.1 Project Impact:

[Empty rectangular box for project impact details]

202-843 Rossland Ave Trail, British Columbia Canada V1R 4S8
Toll-free: 1 800 355 7352 · tel: 250 368-9148 · fax: 250 368-3990
Email: admin@rdkb.com · web: rdkb.com



1.2 Project Outcomes:

[Empty rectangular box for project outcomes]

202-843 Rossland Ave Trail, British Columbia Canada V1R 4S8
Toll-free: 1 800 355 7352 · tel: 250 368-9148 · fax: 250 368-3990
Email: admin@rdkb.com · web: rdkb.com

1.3 Project Team and Qualifications:

2. Project Budget:

Eligible costs for this project are outlined below. These include all direct costs that are reasonably incurred and paid by the Recipient under the contract for goods and services necessary for the implementation of the Eligible Project. **Schedule B** outlines Eligible Costs for Eligible Recipients (see attached). **Attach supporting quotes and estimates.**

Items	Details	Cost (\$)
Total		\$

Additional Budget Information

--

3. Accountability Framework:

The Eligible Recipient will ensure the following:

- Net incremental capital spending is on infrastructure or capacity building
- Funding is used for Eligible Projects and Eligible Costs
- Project is implemented in diligent and timely manner
- Provide access to all records
- Comply with legislated environmental assessment requirements and implement environmental impact mitigation measures
- **Provision of a Final Report including copies of all invoices**

Schedule of Payments

The RDKB shall pay the Proponent in accordance with the following schedule of payments:

- (a) 75% upon signing of the Contract Agreement;
- (b) 25% upon receipt of progress report indicating 75% completion of the Project and a statement of income and expenses for the Project to that point.

By signing below, the recipient agrees to prepare and submit a summary final report outlining project outcomes that were achieved and information on the degree to which the project has contributed to the objectives of cleaner air, cleaner water or reduced greenhouse gas emissions. This must also include financial information such as revenue and expenses.

In addition, an annual report (for 5 years) is to be submitted to the RDKB prior to October 31st of each year detailing the impact of the project on economic growth, a clean environment, and/or strong cities and communities.

Signature	Name	Date
		

SCHEDULE B- Eligible Costs for Eligible Recipients

1. Eligible Costs for Eligible Recipients

1.1 Project Costs

Eligible Costs, as specified in this Agreement, will be all direct costs that are in the Parties' opinion properly and reasonably incurred, and paid by an Eligible Recipient under a contract for goods and services necessary for the implementation of an Eligible Project. Eligible Costs may include only the following:

- a) the capital costs of acquiring, constructing or renovating a tangible capital asset and any debt financing charges related thereto;
- b) the fees paid to professionals, technical personnel, consultants and contractors specifically engaged to undertake the surveying, design, engineering, manufacturing or construction of a project infrastructure asset, and related facilities and structures;
- c) for capacity building category only, the expenditures related to strengthening the ability of Local Governments to improve local and regional planning including capital investment plans, integrated community sustainability plans, life-cycle cost assessments, and Asset Management Plans. The expenditures could include developing and implementing:
 - i. studies, strategies, or systems related to asset management, which may include software acquisition and implementation;
 - ii. training directly related to asset management planning; and,
 - iii. long-term infrastructure plans.

1.1.1 Employee and Equipment Costs

Employee or equipment may be included under the following conditions:

- a) the Ultimate Recipient is able to demonstrate that it is not economically feasible to tender a contract;
- b) the employee or equipment is engaged directly in respect of the work that would have been the subject of the contract; and
- c) the arrangement is approved in advance and in writing by UBCM.

2. Ineligible Costs for Eligible Recipients

Costs related to the following items are ineligible costs:

- a) Eligible Project costs incurred before April 1, 2005;
- b) services or works that, in the opinion of the RDKB, are normally provided by the Eligible Recipient or a related party;
- c) salaries and other employment benefits of any employees of the Eligible Recipient, except as indicated in Section 1.1
- d) an Eligible Recipient's overhead costs, its direct or indirect operating or administrative costs, and more specifically its costs related to planning, engineering, architecture, supervision, management and other activities normally carried out by its applicant's staff

- e) costs of feasibility and planning studies for individual Eligible Projects;
- f) taxes for which the recipient is eligible for a tax rebate and all other costs eligible for rebates;
- g) costs of land or any interest therein, and related costs;
- h) cost of leasing of equipment by the recipient, except as indicated in section 1.1 above;
- i) routine repair and maintenance costs;
- j) legal fees;
- k) audit and evaluation costs.



Recreation Sites and Trails BC

File: Beaver Mountain Snowmobile club

Tuesday, 23rd February 2021

Re: Letter of Support Gold Cabin (REC258885)

Please accept this as my letter of support for the Beaver Mountain Snowmobile Club in their funding endeavour to construct the Gold Cabin (REC258885) to accommodate increasing use and demand by the public in the clubs riding area. The club intends to provide an easily accessible shelter for enthusiasts of all ages, level of skill and/or experience to use for warming and safety.

The Ministry of Forests, Lands and Natural Resource Operations (Recreation Sites and Trails Branch) has an excellent working relationship with the Beaver Mountain Snowmobile Club and manages a number public recreation interests on Crown Land in conjunction with the club though partnership agreement.

Any and all works performed by the group are approved via the Forest and Range Practices Act (specifically Section 57) including all environmental approvals. RSTBC will contributing \$2,500 in direct cash, and other in-kind supplies and materials as a contribution to the project.

I fully support this proposal and may be contacted if you have any questions.

Justin Dexter
District Recreation Officer, Kootenay Boundary District.
Ministry of Forests, Lands, and Natural Resource Operations
Recreation Sites and Trails Branch
(250)825-1212
Justin.Dexter@gov.bc.ca

**Ministry of Forests,
Lands, and Natural
Resource Operations**

Recreation Sites and Trails Branch
Kootenay Boundary District

Location:
1907 Ridgewood Road,
Nelson, BC
V1N 6K1

Mailing Address:
1907 Ridgewood Road
Nelson BC

Tel: (250) 825-1212
Fax: (250) 825-9657



Recreation Sites
and Trails BC

Partnership Agreement Modification

Partnership Agreement No.: PA13DKB-01

Agreement Modification No.: 1

THIS AMENDMENT AGREEMENT IS DATED FOR REFERENCE **May 7th, 2019** and is made under the *Forest and Range Practices Act*

BETWEEN:

AND:

HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA, represented by the Minister responsible for the *Forest and Range Practices Act* (the "**Province**") at the following address:

Kootenay Boundary Recreation District
1907 Ridgewood Road
Nelson, BC V1L-6K1
Tel: 250-825-1100
Fax: 250-825-9657

Beaver Mountain Snowmobile Club

(the "**Partner**") at the following address:

Society # s29781
Box 910
Fruitvale, BC
VOG 1L0

WHEREAS:

- A. The Province entered into Partnership Agreement No. PA13DKB-01 dated for reference **May 1st, 2013 (the "Agreement")** with the Agreement Holder;
- B. The Parties have agreed to modify the Agreement in the manner as set out below (this "**Amendment Agreement**").

THIS AMENDMENT AGREEMENT WITNESSES THAT the Parties agree as follows:

1) The Agreement is modified by:

a) *Addition of Archibald Cabin (REC258885) Recreation Site to the Schedule A.*

2) Except as modified by this Amendment Agreement, the Agreement is ratified and confirmed.

3) This Amendment Agreement and the Agreement shall be read and construed together.

4) Time continues to be of the essence of the Agreement and is of the essence of this Amendment Agreement.

5) This Amendment Agreement endures to the benefit of and is binding upon the Parties and their respective successors and permitted assigns.

IN WITNESS WHEREOF the parties have executed this Agreement

SIGNED and **DELIVERED** on behalf of the **Province** by a duly authorized representative of the Province.

Duly Authorized Representative
(District Recreation Officer)
May 7th 2019

Date

SIGNED and **DELIVERED** on behalf of the Agreement Holder (or by an authorized signatory of the Agreement Holder if a Corporation).

Duly Authorized Representative

Date

DATE 02/20/21

PAGE 1

 * HOME HARDWARE BUILDING CTR *
 * 8130 OLD WANETA ROAD 5480-5 *
 * (250)364-1311 FAX:364-2517 *
 * TRAIL BC V1R 4X1 *

ACCOUNT: 347-00
 PHONE NO () 367-9371
 ----- A/R ADDRESS -----
 JEFF HOLMAN
 BOX 169
 FRUITVALE BC V0G 1L0

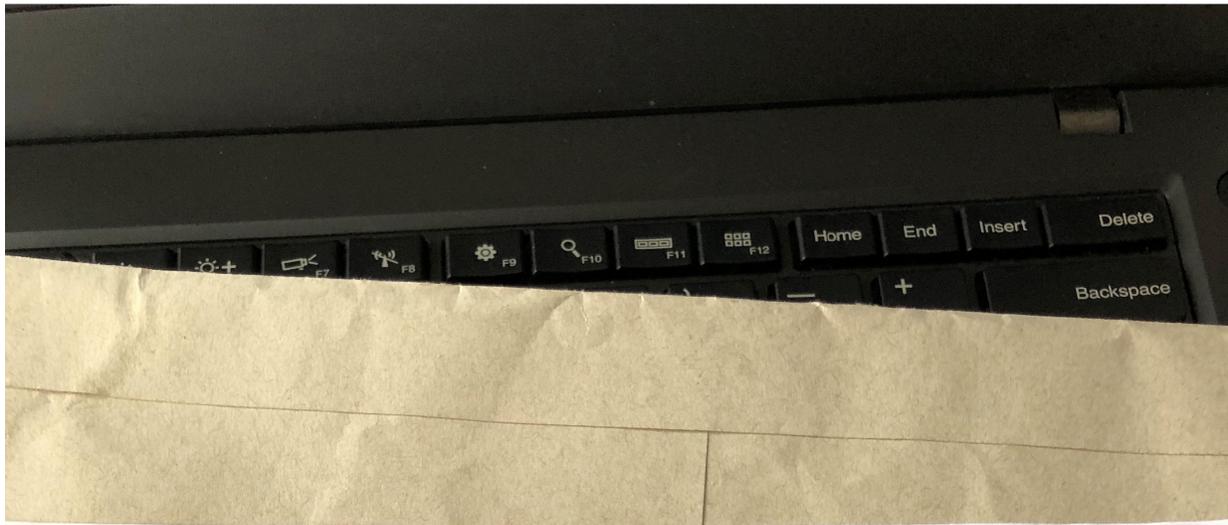
LOCATION 01 - TRAIL

ORDER # 261610-00
 ORD DATE 02/20/21
 INVOICE#
 INV DATE
 DEL DATE 02/20/21
 SALES ID BRU
 PO
 STATUS QUOTE

DELIVERY INSTRUCTIONS ---+
 WORK 368-0522

Product	U/M	Qty Ord	Qty Del	Description	Price U/M	Unit Price	Total Price	Loc
86121	EA	1		WIRE, 14/3 SOL 75M NMD-9 0 COPPER	EA	129.990	129.99	01
86103	EA	2		WIRE, 14/2 SOL 75M NMD-9 0 CPR RL	EA	66.990	133.98	01
515065	EA	12		BOX, CEILING ROUND WOCT-C RT GREY	EA	4.490	53.88	01
615038	EA	4		BOX, SWT 2GANG 2SW-CRT G REY	EA	5.690	22.76	01
615029	EA	12		BOX, SWT+RECEPTACLE WSW-U PC GREY	EA	2.990	35.88	01
3705193	PK *	3		STPLS, CBL INSLD 1/2" 50 PK	PK	5.690	17.07	01
3665395	EA	1		RECEP, DECORA 10PK BP#110 7WJP WH	EA	10.970	10.97	01
3674401	EA *	1		SWITCH, DEC SP 10PK BP#75 01WJP WH	EA	17.970	17.97	01
3667801	EA *	8		LAMPHOLDER, CEILING 1174 WHITE	EA	2.590	20.72	01
676233	EV1 EA	8 1		LIGHT FIXTURES LOADCENTRE, SUB PNL 100 A MP	EA	.150 89.990	1.20 89.99	01
577827	EA	6		BREAKER, 1-POLE Q115 15A	EA	11.990	71.94	01

NET BALANCE -----
 TOTAL GST/HST 606.35
 TOTAL PST 30.32
 42.44
 TOTAL =====
 679.11



Partnership Agreement No.: PA13DKB-01

Page 2 of 2

THIS AMENDMENT AGREEMENT WITNESSES THAT the Parties agree as follows:

1) The Agreement is modified by:

a) *Addition of Archibald Cabin (REC258885) Recreation trail or geographic area to Schedule A.*

2) Except as modified by this Amendment Agreement, the Agreement is ratified and confirmed.

3) This Amendment Agreement and the Agreement shall be read and construed together.

4) Time continues to be of the essence of the Agreement and is of the essence of this Amendment Agreement.

5) This Amendment Agreement endures to the benefit of and is binding upon the Parties and their respective successors and permitted assigns.

IN WITNESS WHEREOF the parties have executed this Agreement

SIGNED and DELIVERED on behalf of the Province by a duly authorized representative of the Province.

SIGNED and DELIVERED on behalf of the Agreement Holder (or by an authorized signatory of the Agreement Holder if



Recreation Sites
and Trails BC

Partnership Agreement Modification

Partnership Agreement No.: PA13DKB-01

Agreement Modification No.: 1

THIS AMENDMENT AGREEMENT IS DATED FOR REFERENCE **May 7th, 2019** and is made under the *Forest and Range Practices Act*

BETWEEN:

AND:

HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA, represented by the Minister responsible for the *Forest and Range Practices Act* (the "**Province**") at the following address:

Beaver Mountain Snowmobile Club
(the "**Partner**") at the following address:

Kootenay Boundary Recreation District
1907 Ridgewood Road
Nelson, BC V1L-6K1
Tel: 250-825-1100
Fax: 250-825-9657

Society # s29781
Box 910
Fruitvale, BC
VOG 1L0

WHEREAS:

- A. The Province entered into Partnership Agreement No. PA13DKB-01 dated for reference **May 1st, 2013** (the "**Agreement**") with the Agreement Holder;
- B. The Parties have agreed to modify the Agreement in the manner as set out below (this "**Amendment Agreement**").

**Beaver Mountain Snowmobile Association
(BMSA)**

Society Registration # s0029781



To: Ali Grieve, Director Regional Director, RDKB Area "A"

**From: Jeff Holman,
Director c/o Beaver Mountain Snowmobile Association**

Date: Feb 4, 2021

Subject: Submission for funding request to support the construction of a multi-seasonal back country cabin/shelter

BMSA Background:

Incorporated into Society in 1993, the Beaver Mountain Snowmobile Association (BMSA) which is a non-profit society has through long time member support, dedication and pride, provides a premier winter recreation activity area in the jewel of the West Kootenays. As a commitment to the sport, the communities we live and the environment we play, the BMSA strongly supports the sport of snowmobiling in our area, the safe use of snowmobiles, avalanche awareness, environmental stewardship and important responsibility of the respectful and caring use of the backcountry.

Boasting routinely groomed trails up the tenured Archibald Basin forestry access roads, BMSA provides a safe access for back country enthusiasts of all ages, gender and rider experience to explore and play in our natural backyard playground. Nestled between Blizzard, Kelly and Beaver mountains, the valleys and slopes associated with the BMSA's riding area provide a safe haven for all to experience and take in some breathtaking scenery along the journey. With a selection of family groomed trails leading into a playful meadow basin or climbing challenging and advanced terrain thru the trees or above through deep-powered snow, an enjoyable and everlasting experience will be had by all. Amongst friendly folks, a day of experiencing magnificent views of snow bowls, ghost trees, windswept ridges and fresh cold air will leave families and friends with everlasting fond memories.

The Beaver Mountain Snowmobile Association's goal is to promote a safe, enjoyable and environmentally family friendly backcountry experience for all outdoor enthusiast. Striving to fulfill our goal allows for our members, families and friends to take nothing but pictures and leave nothing but tracks and great memories!

Submission for funding request:

The Beaver Mountain Snowmobile Association is seeking financial grant support for the purchase of materials and equipment associated with the construction of a multi-seasonal back country cabin/shelter. The BMSA is seeking to raise \$34,000 to fund this proposed project.

Receiving Partnership Agreement PA13DKB-01 from the Kootenay Boundary Recreation District, an approved mountain site construction location, GPS coordinates "N49 07.393 W117 25.670" has been legally granted to the BMSA.

Presently, the area that is recreated provides little refuge for a safe, dry and warm location for enthusiasts to retreat to during inclement seasonal weather conditions or in the need of an emergent situation. In addition to the above, our Society's desire is to promote our values of respecting the environment we play and encouraging greater family participation. In providing an easily accessible shelter, enthusiast of all ages, level of skill and/or experience can safely and effortlessly gain access to use this facility.

Immersing ourselves in the natural environment provides opportunity to play, inquire, learn and better understand the need to respect the importance associated with the environmental diversity and balance in the areas we refer to as our back yard playgrounds. Having a safe place to retreat to affords greater opportunity to attract and educate families from within the communities we live and friends from afar.

On behalf of the BMSA, I respectfully thank all organizations for taking the time for giving consideration in contributing to what we believe continually supports our community's strength of well-being towards enhancing the care and appreciation of the environment we play.

Potential funding organizations:

- Columbia Basin Trust
- Area "A" Regional District
- Regional District Central Kootenay
- Teck Metals
- FortisBC
- BC Hydro
- Kootenay Savings Credit Union

Cabin structure information:

- General description – Stick construction
- Physical outside dimensions -16' x 30'
- Roof type and slope - metal clad 7/12 pitch
- Covered viewing area – 6' x 16' covered with a 42" wood type railing
- Heating appliance type – CSA approved wood stove

The main cabin design/layout will be a standard 16' x 30' rectangular "stick built" structure with 8' exterior walls and a 6' covered porch at the entrance area. The roof type which will be metal clad is a standard "gable" design with a 7/12 pitch. Foundational support will be provided with 17" x 17" x 12" concrete "pier" type blocks installed in an appropriate manner/location to adequately support the four main supporting beam structures.

2" x 6" exterior walls construction will be sheeted with plywood, strapped and final metal cladding installed. Interior walls will consist of metal cladding on the lower 48" and plywood sheeting on the upper part. 5/8 plywood will be placed on the sub-floor structure which will be installed at a 12" o/c layout. Front and rear access will be provided with standard 36" exterior steel type doors and vinyl type windows will be installed accordingly. Insulation and finishing will be applied on all exterior walls, floor and ceiling areas.

Additional project components shall include:

- In partnership with the Ministry of Forest, install a compliant outhouse washroom facility. During discussions which secured the Forestry Recreation Site, a commitment from the MOF to partially financially support the installation of an outdoor type washroom upon securing funds for the cabin construction was discussed.
- Appropriate directional signage along the trail way to instruct outdoor enthusiasts to the cabin location are to be installed. Physical locations are to be determined.
- To provide dry storage of firewood and any additional equipment storage, the construction of a small covered wooden posted open wood shed shall be constructed

Schedule of estimated cost:

Please note:

For the purpose of over-all cost estimating, the final costs are expected to be within +/- 10% of estimated cost.

- Foundation – 17" x 17" x 12" concrete pier blocks - \$1200.00
- Exterior wall – 1/2" plywood, strapped and metal clad - \$1536.00
- Flooring material – 5/8" T&G plywood - \$1364.00
- Doors & windows – steel type doors, vinyl encasement type windows \$2200.00
- Roofing material – strapped and metal clad - \$1746.00
- Covered front deck – 3/4" fir decking, fir T&G soffit, wooden spindle railing - \$1000.00
- Heating appliance – CSA approved Blaze King wood stove & chimney - \$2400.00
- Electrical – CSA approved materials & fixtures - \$1200.00
- Insulation – exterior walls, ceiling & floor – Roxul Rockwool - \$1859.00
- Interior wall material – 48" metal clad, 48" painted 1/2" plywood - \$986.00
- Interior ceiling – 1/2" painted plywood - \$1120.00
- Interior molding & trim – 1x4 fir - \$400.00
- Plumbing (optional) – single basin SS sink, ABS waste and vent – water only - \$700.00
- Paint/stain (exterior & interior) - \$1000.00
- Structural material – sub-floor, walls, trusses – \$9093.00
- Unforeseen – 10% of subtotal – 2,786.00

Estimated material subtotal cost	\$27,786.00
<u>Applicable Taxes</u>	<u>\$3,334.00</u>
Estimated Material Costs	\$31,120.00
<u>10% Unforeseen</u>	<u>\$2,786.00</u>
Overall Estimated Project Costs	\$33,906.00

Schedule of construction milestones:

Estimated project commencement depending on site access (snow pack) is tentatively planned for the last week in May 2021 and proceed thru to early October 2021. Commencement timelines are based on historical seasonal transitions. Construction efforts for substantial completion estimated at 59 days

Note: *All times are estimated based on Journeyman Carpenter experience*

Construction efforts for substantial completion estimated at 59 days

- Site clearing and preparation – 5 days
- Foundation installation – 10 days
- Subfloor installation – 5 days
- Exterior wall installation – 4 days
- Roof structure installation (stick frame) – 5 days
- Roof sheeting and sealing – 5 days
- Exterior painting/staining – 2 days
- Substantial lockup – door & window install – 2 days
- Electrical – 2 days
- Plumbing (optional) – 2 days
- Heating installation – 2 days
- Insulation/vapour barrier – 3 days
- Interior/exterior painting – 4 days
- Deck railing installation – 3 days
- Interior finishing – 5 days

Schedule of skilled trades and non-skilled labour resources:

- Red Sealed Carpenters x 2
- Red Sealed Electricians x 2
- Red Sealed Roofer x 1
- Red Sealed Plumber x1
- Remaining resource group made up of many volunteer participants

Images depicting examples of the proposed multi-seasonal physical cabin construction



**FVBS MAGLIO TRAIL
8274 HWY 22A
TRAIL BC V1R 4W4**

PAGE NO 1

**PHONE: (250) 368-6466
GST# 131009391RT0001**

CUST NO: 60141 JOB NO: 000 PURCHASE ORDER: REFERENCE:

TERMS: NET 10 MF

Order Taker
CLERK: MELISSAM DATE / TIME: 1/30/21 3:07

SOLD TO:
JOHN HARPER
BOX 426
1901 COUGHLIN ROAD
FRUITVALE BC V0G1L0
250-367-9440

SHIP TO: EXP. DATE: 2/6/21

SALESPERSON: 02 HOUSE KOOTENAYS
TAX: 6TX GST AND PST

ESTIMATE: 336592/6

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/	PER	EXTENSION
1		20	EA	21016S2	2 X 10 - 16 2+BTR SPRUCE	35.17	20	34.90	/EA	698.00 C
2		40	EA	2816S2	2 X 8 - 16 2+BTR SPRUCE		40	26.59	/EA	1,063.60
3		25	EA	0938058	5/8 T&G STANDARD PLY - FIR	59.21	25	54.59	/EA	1,364.75 C
4		15	EA	12STF	PLY STAND FIR 1/2"NET*	45.00	15	40.00	/EA	600.00 C
5		70	EA	2614S2	2X6 2+BTR S4S S/P/F 14 FT	24.33	70	15.24	/EA	1,066.80 C
6		50	EA	2616S2	2X6 2+BTR S4S S/P/F 16 FT		50	19.90	/EA	995.00
7		100	EA	268SG2	2X6 2+BTR S4S S/P/F 8FT	10.29	100	8.12	/EA	812.00 C
8		65	EA	1416S2	1 X 4 - 16 2+BTR K/D S/P/F	8.49	65	7.431	/EA	483.02 C
9		22	EA	GALVALUME 3614	ROOF GALVALUME 36"X14'		22	46.06	/EA	1,013.32
10		28	EA	GALVALUME 368	ROOF GALVALUME 36"X 8'		28	27.44	/EA	768.32
11		12	EA	84895053	2 X 6 - 16 TREATED ACQ BROWN	27.07	12	24.31	/EA	291.72 C
12		100	EA	2416S2	2 X 4 - 16 2+BTR S4S S/P/F	15.79	100	14.48	/EA	1,448.00 C
13		30	EA	0708011	ROCKWOOL COMFRTBAT R22X23 37.55F		30	46.48	/EA	1,394.40 C
14		2	EA	S2812120P	BISSETT STICK NAIL 3-1/4 SMTH 28	40.79	2	37.72	/EA	75.44 C
15		2	EA	C158R099HDG-5M	BISSETT COIL NAIL 2-1/2" GAL RNG	90.36	2	81.324	/EA	162.65 C
					*** Subtotals by Type ***					
					* Freight = \$.00					
					* Labor = \$.00					
					* Misc = \$.00					
					* Excise Taxes = \$.00					
					* Environmental Fees = \$.00					
					*** Taxes ***					
					* GST(6GS) = \$542.13					
					* PST(6PS) = \$758.98					
					* GST(GST) = \$69.72					

TAXABLE 12237.02
NON-TAXABLE 0.00

SUBTOTAL 12237.02

(JOHN HARPER)

SUBTOTAL 12237.02

GST 542.13
PST 758.98

TOTAL 13607.85

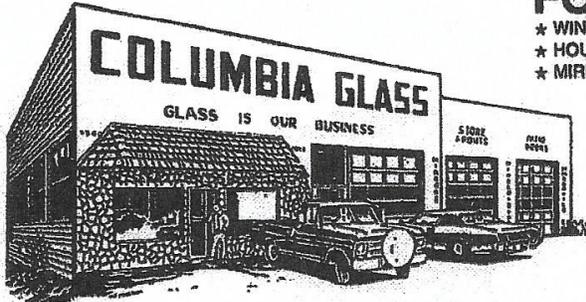
TOT WT: 152.00

X _____
Received By

Terms and Conditions:
No goods will be returned without a valid receipt.
Shortage claims must be made within 48 hours of delivery.

Price discrepancies must be reported within 7 business days of current statement.
Interest charges of 2% per month will be applied on overdue balances.
No returns on special orders. Returns on stock items are subject to 15% restocking fee.

Product	U/M	Qty Ord	Qty Del	Description	Price U/M	Unit Price	Total Price	Loc
170921	EA	1		VENTIS WOOD STOVE	EA	1475.000	1475.00	01
84412	EA	1		MEECOS TWIN HEAD STOVE TOP FAN 360 CFM	EA	169.990	169.99	01
36909	EA	1		DBL WALL PIPE ADAPTOR STOVE	EA	21.000	21.00	01
BE6UBAF	EA	1		6"X 40"X 68" ADJ. LENGTH DOUBLE WALL SMOKE PIPE	EA	211.000	211.00	01
6ERDS	EA	1		6" ROUND SUPPORT EXCEL	EA	151.990	151.99	01
ESC	EA	1		STORM COLLAR 6-7-8" UNIVERSAL	EA	24.990	24.99	01
6EL48	EA	2		6 X 48" EXCEL PIPE	EA	239.990	479.98	01
6EL24	EA	1		6 X 24" EXCEL PIPE	EA	128.990	128.99	01
30669	EA	1		FLASHING:METAL ROOF 1 1/2 TO 7 1/2 6EMFA	EA	122.990	122.99	01
30150	EA	1		CHIMNEY,EXCEL ROOF BRACE	EA	105.990	105.99	01
66350	EA	1		ADJUSTABLE SNOW WEDGE	EA	185.990	185.99	01
6ERC	EA	1		6" RAIN CAP EXCEL CHIMNEY	EA	90.990	90.99	01
2031181	EA	1		SEAL, SIL HIGH TEM WS R 300ML	EA	11.490	11.49	01
NET BALANCE							3180.39	
TOTAL GST/HST							159.02	
TOTAL PST							222.63	
TOTAL							3562.04	



FOR ALL YOUR GLASS NEEDS

- * WINDSHIELD EXPERTS * SUNROOFS * METAL INSULATED DOORS
- * HOUSE WINDOWS AND PATIO DOORS — ALUM. AND WOOD
- * MIRROR BIFOLD DOORS * MIRROR SLIDING DOORS * STORM DOORS

PHONE: 364-2322

FAX: 364-2480

EMERGENCIES AND
EVENING SERVICE
368-5424

1340 McBETH ST., TRAIL, B.C. (Corner of Columbia & McBeth)

DATE: Feb 22 / 21. NO. OF PAGES (INCL. THIS ONE): _____

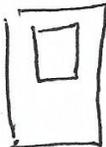
TO: Jeff Holman FAX: _____

COMPANY: Beaver Met Snowmobile PHONE: _____

FROM: _____

SUBJECT: _____

MESSAGE:

② 36" door New jambs		800. -
④ X0 48" x 48"		1344. -
②  48 x 48		600. -
② 		600. -
		3340. -

10 @ items total

9st 167.20
Pst. 233.80

3741. -

Thanks
Dab



Federal/Provincial Gas Tax Funding Application

The personal information you provide on this RDKB document is being collected in accordance with the Freedom of Information and Protection of Privacy Act and will be used only for the purposes of processing RDKB business. This document may become public information. If you have any questions about the collection of your personal information, please contact Theresa Lenardon, Manager of Corporate Administration/Corporate Officer and Freedom of Information and Protection of Privacy Officer at 250-368-9148 or foi@rdkb.com.

Application Date

Project Title

Applicant Contact Information:

Name of Organization	Beaver Valley Curling Club		
Address	125 Pine Ave Box 146 Fruitvale B.C. V0G 1L0		
Phone No.	125-367-7628	Fax No.	
Email Address	edwilcox@telus.net		

Director(s) in Support
Of Project

Area

Amount Required

Is your organization a (please check where appropriate):

<input type="checkbox"/> Not-For-Profit/Charity	<input checked="" type="checkbox"/> Society # 0006972	<input type="checkbox"/> Community Organization
---	---	---

Land Ownership – Please check one of the following:

- The applicant is the owner of the property
- The property is Crown Land. Tenure/license number

Do you have the Landowner's written approval to complete the works on the land(s)?

- Yes (include copies of permits)
- No

Ownership and Legal Description details are required for all parcels of land on which the proposed works will occur.

Registered Owners of Land	Legal Description of land(s)
Beaver Valley Curling Club	Parcel A Plan NEP 2630 District Lot 1236 Kootenay Land District

202-843 Rossland Ave Trail, British Columbia Canada V1R 4S8
Toll-free: 1 800 355 7352 · tel: 250 368-9148 · fax: 250 368-3990
Email: admin@rdkb.com · web: rdkb.com



Application Contents – must include all of the following:

1. Description of the project including management framework
2. Project Budget including project costs (E.g. employee, equipment, etc.)
3. Outline of project accountability including Final Report and financial statements

1. Eligible Project Description including timeline:

0006972

Beaver Valley Curling Club kitchen stove ventilation system has failed annual Fire Protection Inspection.

Our building insurance provider has demanded an upgrade to meet BC Building Code and NFPA 96 standards be complete before we can use the stove.

The upgrade will include new Vent Hood System, Fire Suppression system and Makeup Air Unit.

Our timeline for this project is to begin in early spring and achieve completion prior to October and the startup of our next curling season.



1.1 Project Impact:

The impact of this project to the operation of the Beaver Valley Curling club is minimal but essential. A new kitchen stove vent system that meets the BC Building Code and NFPA 96 standards will allow us to continue to operate our kitchen facilities.

Our Curling Club hosts 4 bonspiels each curling season. It is during these events the kitchen is most active. Our kitchen was designed and built to accommodate the needs of a curling bonspiel. It is not a commercial kitchen.

During our bonspiels, our kitchen cooks breakfasts, lunches and dinners for competitors and spectators. Having a food service available is essential to hosting a successful bonspiel event.

Our building is also available for rentals to the community during the curling off season.



1.2 Project Outcomes:

The outcome of the project will be that the Beaver Valley Curling Club will have a kitchen stove ventilation system that will meet the BC Building Code and NFPA 96 standards. This will allow the annual regional fire inspection to give our kitchen cooking equipment the Status of Satisfactory.

This will be forward to our Building Insurance provider and will satisfy his compliance demands.

This will allow the Beaver Valley Curling Club to continue to use our kitchen facilities.

202-843 Rossland Ave Trail, British Columbia Canada V1R 4S8

Toll-free: 1 800 355 7352 · tel: 250 368-9148 · fax: 250 368-3990

Email: admin@rdkb.com · web: rdkb.com

1.3 Project Team and Qualifications:

The quote I have has the installation of the new system included in the costs. There are parts of the project that will require the BVCC to be involved with. We are fortunate that our club has a history of our very skilled members providing any necessary assistance. We have electricians, gas fitters and carpenders qualified and prepared. We will also be responsible for roofing repairs after vent duct goes through roof.

2. Project Budget:

Eligible costs for this project are outlined below. These include all direct costs that are reasonably incurred and paid by the Recipient under the contract for goods and services necessary for the implementation of the Eligible Project. **Schedule B** outlines Eligible Costs for Eligible Recipients (see attached). **Attach supporting quotes and estimates.**

Items	Details	Cost (\$)
see attached quote	next 3 pages	40,115.46
Total		\$

Additional Budget Information

We have to provide carpenders, electricians and gasfitters.
We also have to make any repairs to roofing after vent duct goes through.

3. Accountability Framework:

The Eligible Recipient will ensure the following:

- Net incremental capital spending is on infrastructure or capacity building
- Funding is used for Eligible Projects and Eligible Costs
- Project is implemented in diligent and timely manner
- Provide access to all records
- Comply with legislated environmental assessment requirements and implement environmental impact mitigation measures
- **Provision of a Final Report including copies of all invoices**

Schedule of Payments

The RDKB shall pay the Proponent in accordance with the following schedule of payments:

- (a) 75% upon signing of the Contract Agreement;
- (b) 25% upon receipt of progress report indicating 75% completion of the Project and a statement of income and expenses for the Project to that point.

By signing below, the recipient agrees to prepare and submit a summary final report outlining project outcomes that were achieved and information on the degree to which the project has contributed to the objectives of cleaner air, cleaner water or reduced greenhouse gas emissions. This must also include financial information such as revenue and expenses.

In addition, an annual report (for 5 years) is to be submitted to the RDKB prior to October 31st of each year detailing the impact of the project on economic growth, a clean environment, and/or strong cities and communities.

Signature	Name	Date
	Ed Wilcox	Jan 11, 2021

SCHEDULE B- Eligible Costs for Eligible Recipients

1. Eligible Costs for Eligible Recipients

1.1 Project Costs

Eligible Costs, as specified in this Agreement, will be all direct costs that are in the Parties' opinion properly and reasonably incurred, and paid by an Eligible Recipient under a contract for goods and services necessary for the implementation of an Eligible Project. Eligible Costs may include only the following:

- a) the capital costs of acquiring, constructing or renovating a tangible capital asset and any debt financing charges related thereto;
- b) the fees paid to professionals, technical personnel, consultants and contractors specifically engaged to undertake the surveying, design, engineering, manufacturing or construction of a project infrastructure asset, and related facilities and structures;
- c) for capacity building category only, the expenditures related to strengthening the ability of Local Governments to improve local and regional planning including capital investment plans, integrated community sustainability plans, life-cycle cost assessments, and Asset Management Plans. The expenditures could include developing and implementing:
 - i. studies, strategies, or systems related to asset management, which may include software acquisition and implementation;
 - ii. training directly related to asset management planning; and,
 - iii. long-term infrastructure plans.

1.1.1 Employee and Equipment Costs

Employee or equipment may be included under the following conditions:

- a) the Ultimate Recipient is able to demonstrate that it is not economically feasible to tender a contract;
- b) the employee or equipment is engaged directly in respect of the work that would have been the subject of the contract; and
- c) the arrangement is approved in advance and in writing by UBCM.

2. Ineligible Costs for Eligible Recipients

Costs related to the following items are ineligible costs:

- a) Eligible Project costs incurred before April 1, 2005;
- b) services or works that, in the opinion of the RDKB, are normally provided by the Eligible Recipient or a related party;
- c) salaries and other employment benefits of any employees of the Eligible Recipient, except as indicated in Section 1.1
- d) an Eligible Recipient's overhead costs, its direct or indirect operating or administrative costs, and more specifically its costs related to planning, engineering, architecture, supervision, management and other activities normally carried out by its applicant's staff

- e) costs of feasibility and planning studies for individual Eligible Projects;
- f) taxes for which the recipient is eligible for a tax rebate and all other costs eligible for rebates;
- g) costs of land or any interest therein, and related costs;
- h) cost of leasing of equipment by the recipient, except as indicated in section 1.1 above;
- i) routine repair and maintenance costs;
- j) legal fees;
- k) audit and evaluation costs.

From: [Luci Wilcox](#)
To: [Ed Wilcox](#)
Subject: BV Curling Club - Fruitvale
Date: June-26-20 12:34:08 PM
Attachments: [BV Curling-Exhaust & MUA System June 26 2020.pdf](#)

Hi Ed,

Attached please find our quote for the supply and installation of a complete new MUA & Exhaust System for your 36" Electric Range. This includes a new exhaust hood and would conform to all current NFPA Codes. I know this may seem excessive but it is based on us doing the engineered drawings and having companies from Kelowna do all the installations and inspections that are required. Initially I thought that you were located in Cherryville, (not sure where I got that from) but then Drew from First Response advised that you are in Fruitvale, which is a big difference. It means that are subtrades needed to include a 1 or 2 night stay to complete there work. (So our Sub Trade and install prices are more than if you were located near by) Anyways, this is our quote based on the information we have. You can bring this to your board members. Should you go ahead with this we would come up and do a site inspection, at that time, if there is a better way to do this we would for sure do that. You would still need to provide an electrician and gas fitter to bring power and gas to the units and connect them. We have included the electrical interconnection for the controls of all the fans so they work the way they are supposed to in case of a fire. You will also need to provide a contract to do any hole cutting in the walls for the ducting. Thank you for the opportunity to quote on this. Do not hesitate to call should you have any questions.

Sincerely,

Luci Wilcox

Sales/Design
Okanagan Stainless Ltd.
luci@okstainless.com
250-765-6549

QUOTATION / SALES CONTRACT / SCHEDULE "A"



3545 Alcan Road, Kelowna, BC, V1X 7R3 - Ph: 250-765-6549 or 250-765-3634 - Fax: 250-765-6529

EMAIL luci@okstainless.com WEBSITE www.okanaganstainless.com

Date: JUNE 26, 2020

Sold To:

Prepared By: LUCI WILCOX

BV CURLING CLUB
FRUITVALE, BC

Attn: ED WILCOX

Tel: 250-367-7628

EMAIL edwilcox@telus.net

Ship To:

BV CURLING CLUB
FRUITVALE, BC

NIQ=NOT IN QUOTE

Prices firm for 30 days

Item	Unit	Qty	Vendor	Product	Description	Price	Total
01	EA	1	OK STAINLESS	EXH & MUA	CUSTOM FABRICATED "ULC" LISTED EXHAUST HOOD, 48" X 42" C/W S.S. FILTERS, (1) LIGHT FIXTURE, 1200 CFM'S, 120V/1PH JB FOR LIGHT FIXTURE	1,100.00	1,100.00
02	EA	1	OK STAINLESS	INSBKWL	CUSTOM FABRICATED S.S. 1" INSULATED BACK WALL PANEL BELOW EXHAUST HOOD TO FLOOR	405.00	405.00
03	EA	1	OK STAINLESS	INSSIDPNL	CUSTOM FABRICATED S.S. INSULATED END PANEL ON RIGHT SIDE OF HOOD (3")	523.00	523.00
04	LOT	1	OK STAINLESS	INCEILPNL	CUSTOM FABRICATED INSULATED CEILING & WALL PANELS ABOVE & AROUND EXHAUST HOOD AS NEEDED	547.00	547.00
05	LOT	1	OK STAINLESS	EXH DUCT	CUSTOM FABRICATED ALL WELDED MILD STEEL EXHAUST DUCT, SUPPLIED TO MEET ALL CURRENT CODES, INCLUDES ALL ELBOWS & CLEAN-OUT (SUBJECT TO SITE MEASURE)	1,747.00	1,747.00
06	EA	1	CAPTIVEAIRE	DU85HFA	MODEL, DU85HFA, EXHAUST FAN, TO HANDLE 1200 CFM'S @ 1.0" SP, 115V/1PH, 3/4 HP, 9.8 AMPS	990.00	990.00
07	LOT	1	OK STAINLESS	MUA DUCT	CUSTOM FABRICATED, GALV. MUA DUCT C/W 3 RETURN AIR GRILLS AS NEED (INCLUDES CURB FOR MUA FAN)	1,150.00	1,150.00
08	EA	1	CAPTIVEAIRE	SA76	MODEL, SA76, HEATED MUA FAN TO HANDLE 1139 CFM'S @ .5" SP, NATURAL GAS, 108645 BTU'S WITH 100 DEGREE TEMP. RISE, 115V/1PH/1HP, 8.1 AMPS W/SCREEN INTAKE AIR HOOD	5,646.00	5,646.00
09	EA	1	FIRST RESPONSE	KIDDE	FIRE SUPPRESSION SYSTEM, SUPPLIED AND INSTALLED IN FRUITVALE, BC. (INCLUDES "K" CLASS HAND HELD FIRE EXTINGUISHER)	5,200.00	5,200.00
SUB TOTAL: EQUIPMENT / FABRICATION							17,308.00
SUPKG	EA		OK STAINLESS	SUBPKG	OPTIONAL: SUB TRADE PACKAGE		10,560.00
SED	EA		DELTA "T"	STPDRAWIN	STAMPED ENGINEERED DRAWINGS		INCLUDED
SBA	EA		BC TECH	BALANCE	EXHAUST SYSTEM BALANCING		INCLUDED
SCM	EA		KIMCO	COMMISSION	COMMISSIONING OF DIRECT FIRED MAKE UP AIR HEATER		INCLUDED
SCI	EA		KIMCO	CNRLCON	EXHAUST SYSTEM CONTROL INTER-CONNECTION		INCLUDED
999CS	EA	1	OK STAINLESS	CARUNCR	TRAVEL & LABOUR TO INSTALL (2 MEN) INCLUDES FOOD & ACCOMMODATIONS FOR 3 NIGHTS		9,612.00 INCLUDED
999UC	EA		OK STAINLESS	UNCRATE	UNCRATE & SET IN PLACE OF BUY OUTS		INCLUDED
999SM	EA		OK STAINLESS	SITEMEAS	SITE MEASURE		INCLUDED
999CR	EA		OK STAINLESS	CRANE	CRANE SERVICE		NIC

PLEASE NOTE: ALL CARTAGE TO SITE, UNCRATE, SET IN PLACE, CRANING SERVICE, POWER TAILGATE SERVICE, PLUMBING, ELECTRICAL, DUCTING, HANGING OF EXHAUST OR CONDENSATE HOODS, MILLWORK, CARPENTRY, ROOFING, GAS FITTING, FIRE SUPPRESSION, MAKE UP AIR SUPPLY, MAKE UP AIR OR REFRIGERATION SYSTEM CONTROLS AND CONNECTIONS, ENGINEERED DRAWINGS, REFUSE REMOVAL FROM SITE AND PERMITS BY OTHERS UNLESS SPECIFIED IN ABOVE QUOTATION.

UNCRATE, SET IN PLACE PRICING INDICATED IS FOR WORK HOURS FROM 8:00 AM TO 6:00 PM UNLESS OTHERWISE SPECIFIED.

SUB TOTAL	\$37,480.00
7% PST	\$761.46
5% GST	\$1,874.00
TOTAL	\$40,115.46

QUOTATION / SALES CONTRACT / SCHEDULE "A"



3545 Alcan Road, Kelowna, BC, V1X 7R3 - Ph: 250-765-6549 or 250-765-3634 - Fax: 250-765-6529

EMAIL luci@okstainless.com WEBSITE www.okanaganstainless.com

Date: JUNE 26, 2020

Prepared By: LUCI WILCOX

Sold To:
BV CURLING CLUB
FRUITVALE, BC

Attn: ED WILCOX
Tel: 250-367-7628
EMAIL edwilcox@telus.net

Ship To:
BV CURLING CLUB
FRUITVALE, BC

NIQ=NOT IN QUOTE

Prices firm for 30 days

Item	Unit	Qty	Vendor	Product	Description	Price	Total
------	------	-----	--------	---------	-------------	-------	-------

TERMS BELOW

Subject to approval of our Credit Dept.

- All Items F.O.B. **JOB SITE WITH INSTALL**
- Taxes Extra (Or as noted above)
- Installation, including plumbing, gas fitting, electrical and carpentry not included. (Or as noted above)
- Credit Terms: 50% Deposit and Balance on Delivery (Or as noted above)
- No return without written authorization. (Restocking charge may apply)
- Buyer responsible for attorney fees and/or collection fees for invoices not paid according to terms indicated.
- The above remains the property of Okanagan Stainless Ltd. until paid in full.

ACCEPTANCE OF QUOTATION (ON ACCEPTANCE, PLEASE SIGN AND RETURN ORIGINAL COPY)

I/We hereby accept the above Quotation and authorize OKANAGAN STAINLESS LTD. to order and supply the herein listed products and acknowledge any indebtedness.

Signature: _____

Title: _____

Printed Name: _____

Date: _____

Overdue Accounts shall bear interest of 2% per Month calculated on overdue balance. All Goods and materials are sold subject to the terms listed above, which shall form part of this contract.

**STAFF REPORT**

Date: 10 Mar 2021 **File** ES Solid Waste
To: **Chair Langman and the Board of Directors**
From: Tim Dueck, Solid Waste Program Coordinator
Re: Big White Solid Waste Collection Contract extension

Issue Introduction

A Staff Report from the Solid Waste Program Coordinator regarding an extension to the Big White-Idabel Lake Solid Waste Collection Service Contract.

History/Background Factors

The RDKB, through a Request for Proposals process in 2016 selected SuperSave Disposal Inc. to conduct the work of collecting and transporting solid waste from the resort areas of Big White and Idabel Lake to disposal and recycling facilities in Kelowna.

This five-year contract is set to expire on July 31st, 2021.

The RDKB is presently conducting a Community Issues Analysis process with stakeholders at Big White, which may have implications to future service levels. Given the timelines for completion of the Community Issues analysis and the pending contract expiry date, RDKB staff initiated discussions with SuperSave Disposal Inc. regarding a possible 1 year contract extension.

Implications

SuperSave Disposal Inc. has indicated an interest in extending the current contract terms and conditions for an additional 1 year period and would result in the term of contract expiring July 31, 2022. This extension would allow the RDKB to be in a better position to understand potential future changes to solid waste collection services and integrate these changes into a procurement process in 2022.

The present contract has a base price and is subject to annual BC Transportation Index _ CPI adjustments.

The present value of the contract is as follows:

Garbage removal service:	\$ 5330.82 x 12	= \$ 63,969.84
Recycling removal service:	\$ 5602.16 x 12	= \$ 67,225.92
Idabel Lake garbage:	\$ 525.20 x 12	= \$ 6,302.40
Roll off bin removal:	\$ 320.56 x 48 hauls	= <u>\$ 15,386.88</u> (2020 actuals)
Total value of 2020 contract		\$152,885.04

Delineated budget costs:

12-433-236-010 (general waste budget - Recycling):	\$75,239.92
12-433-266-010 (general waste budget - Idabel Lake Garbage):	\$ 6,302.40
12-435-242-064 (Big White Specified Service – garbage):	<u>\$71,342.72</u>
	\$152,885.04

Should the contract term be extended to the end of July 2021, payment values will be adjusted on August 1st of 2021 to reflect the annual change in the BC Transportation Index of CPI Index as of July 31st, 2021. This is consistent with what has occurred during the previous years of the contract. While this amount is to be determined, a 2% change would amount to approximately \$3,000.

Advancement of Strategic Planning Goals

The present Big White-Idabel Lake Solid Waste Collection Service contract represents an 'exceptional cost effective and efficient service'. Extending this contract for another year continues this priority and will allow the RDKB to determine if changes to service levels are desired based on the results from the Community Issues Analysis

Background Information Provided

None

Alternatives

1. That the Board of Directors receive the Staff Report from the Solid Waste Program Coordinator regarding an extension to the Big White-Idabel Lake Solid Waste Collection Service Contract.
2. That the Regional District of Kootenay Boundary Board of Directors direct staff to extend the Big White-Idabel Lake Solid Waste Collection Service Contract for a one year period – August 1st, 2021 to July 31st, 2022 under the same terms and conditions of the current contract.
3. That the Regional District of Kootenay Boundary Board of Directors provide direction regarding the contract with SuperSave Disposal Inc. for services associated with solid waste collection at Big White-Idabel Lake.

Recommendation(s)

That the Regional District of Kootenay Boundary Board of Directors direct staff to extend the Big White-Idabel Lake Solid Waste Collection Service Contract for a one year period – August 1st, 2021 to July 31st, 2022 under the same terms and conditions of the current contract. Further, that the RDKB Board of Directors authorize staff to sign required contract extension documents.



Regional District of
Kootenay Boundary

Grant-in-Aid Request

The personal information you provide on this RDKB document is being collected in accordance with the Freedom of Information and Protection of Privacy Act and will be used only for the purpose of processing RDKB business. This document may become public information. If you have any questions about the collection of your personal information, please contact Theresa Lenardon, Manager of Corporate Administration/Corporate Officer and Freedom of Information Protection of Privacy Officer at 250-368-9148 or foi@rdkb.com.

This application must include a complete mailing address. Incomplete address fields will result in delays in processing GIA funds and your request sent back to the RDKB Director.

Please check all Electoral Area Boxes You Are Making Application To:

<input type="checkbox"/> Electoral Area 'A' Director Ali Grieve	<input type="checkbox"/> Electoral Area 'B'/ Lower Columbia-Old Glory Director Linda Worley	<input checked="" type="checkbox"/> Electoral Area 'C'/ Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area 'D'/ Rural Grand Forks Director Danna O'Donnell	<input type="checkbox"/> Electoral Area 'E'/ West Boundary Director Vicki Gee
---	---	--	---	---

Applicant:	* Grand Forks Farmers Market			
FULL Mailing Address: Including Postal Code	* PO. Box 1004 GF V0H 1H0			
Phone:	* 250 442 3359	Fax:		E-Mail: * zornszoo@nethop.net
Representative:	* Doug Zorn			
Make Cheque Payable To:	* Grand Forks Farmers Market PO. Box 1004 GF V0H 1H0			

*Starred items, including contact information, must be completed in full.

****GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$ Unknown What amount are you requesting from this RDKB Director(s)? \$ 3,000 \$ 1,000

What is the Grant-in-Aid for? (attach an extra sheet if necessary) Approved Director McGregor

This letter is to request financial support for the Grand Forks Farmers Market Associations continued participation in the BC Farmers Market Coupon Program, a healthy eating initiative that supports farmer's markets across the province. This community program is overseen by the BC Association of Farmers Markets and receives funding from local government, provincial health services, and community donors. The Program started in 2007 and is intended for low-income families, expectant

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization City of Grand Forks

Amount Requested: \$ 1,000 Amount Secured: \$ 0

Name of Organization RDKB area D

Amount Requested: \$ 5,000 Amount Secured: \$ 0

Name of Organization GF Credit Union

Amount Requested: \$ 1,500 Amount Secured: \$ 0

Date: Feb 26 2021 Applicant Signature _____ Print Name Doug Zorn

Office Use Only

Grant approved by Electoral Area Director: _____

Approved by Board: _____

Grand Forks Farmers' Market

This letter is to request financial support for the Grand Forks Farmer's Market Associations' continued participation in the BC Farmers Market Coupon Program, a healthy eating initiative that supports farmer's markets across the province.

This community program is overseen by the BC Association of Farmers Markets and receives funding from local government, provincial health services, and community donors. The Program started in 2007 and is intended for low-income families, expectant mothers, single parents and seniors, who do not have the financial means to access quality fresh produce. With our current Global issues this program will be very important for many families.

The concept of the program is to provide eligible households' coupons to be spend each week at their local farmer's market. Coupons are distributed by participating community partners to eligible participants, providing them with access to nutritious, fresh, wholesome foods that may otherwise be unattainable. Participants receive seven \$3.00 coupons (approximately \$21.00/week). This equates to approximately \$405.00 per participant for the months of June to October. The coupons are not redeemable for cash and can only be spent at Grand Forks Farmers Market for locally grown food products.

The Nutrition Coupon Program works full circle to benefit our community by:

- ✓ Supporting local growers and producers
- ✓ Contributing to the health and well-being of participants
- ✓ Strengthening community connections and promoting social inclusivity
- ✓ Increasing knowledge about local food systems and healthy eating strategies
- ✓ Providing food literacy education to participants through our community partners

This program has been highly successful to date, and we are eager to build on this success. In 2018 the Grand Forks Farmers Market and Boundary Family & Individual Services Society came together and supported twenty families to participate in the program, generating approximately \$9,000 in additional revenues. With community support in 2019 GF Farmers Market was able to expand the coupon program and support many more in need families from Christina Lake to Rock Creek. In 2020 our goal, with your generous support, is to triple the amount the number of clients this program could support.

Further details of the program can be found at <http://www.bcfarmersmarket.org/nutrition-coupon-program>, OR by contacting Doug Zorn, Grand Forks Farmers Market 250-442-3359 (home). We look forward to your favourable support for this community program.

Send funds to
Grand Forks Framers Market
Box 1004 Grand Forks BC
VOH 1H0

If you have any further questions, please do not hesitate to contact me directly.

Doug Zorn
250 442 3359

Grand Forks Farmers Market

BC Farmers Market Coupon Report.

Thank you again for your generous contribution to the BCFM Coupon program during 2020, it was very successful and a interesting year!

The Grand Forks Farmers Market feels that during 2021, the need for the BCFM Coupon program will be most important for all areas of the Boundary.

Below are two reports for the 2020 BCFM Coupon Program!

The following report is from Alyssa Milne West Boundary Family Connections (CAPA) Coordinator Boundary Family Services.

GFFM 2020 report.

2020 we received coupons for 36 participants (but they went to 41 families as a couple people left and others joined the program)

2019 we had 30 regular participants as well as 6 people who were part of the research study. 3 of the study participants were randomly selected to get coupons and they were all guaranteed a spot in our 2020 program.

I am going to request an increase in participants and talk to my supervisor about seeking extra funding, so fingers crossed!

We have had families from area C,D & E each year.

The program is huge for our participants and we get lots of feedback about how much it helps families access healthy food. It also helps people make connections in the community and be more aware of local food. I get lots of feedback about how much the children love to go to the market and help choose the fruit and veggies and they want to eat them. There is always a waiting list of families hoping to join the program.

If there's not groups running with a new cook this season, I will be doing the FMNCP again, so I look forward to working for a least part of this season.

Is the food bank doing the program again as well? I hope they are well funded again this year.

Alyssa Milne

alyssa.milne@bfiss.org

West Boundary Family Connections

(CAPC) Coordinator

(250)442-2267 ext 40237

Boundary Family Services

The following comments in dark black are from Lynda Hynes from the Boundary Food Bank in response to GFFM questions.

GFFM was wondering if you could pass along the following information.

- How many participants were there in the coupon program in 2020.

We had 54....about half were seniors and half were families with 2 or more kids.

- Where were these participants from GF Greenwood RDKB C D E.?

While we did not track this, from our knowledge of our clients We had one from Midway, I believe 6 from Greenwood, 2 or 3 from the Lake...the rest would be Grand Forks and area D.

- Do you anticipate an increase of participants in 2021?

We always have room for more.

- How important is the coupon program to your clients?

We constantly have clients tell us how much better they eat thanks to this program. I had one single mom burst into tears when I told her she could be on this program. Her teenagers had been studying nutrition and had been asking her to buy more fresh fruit and veggies....but she had no idea where to find the extra money! But I think it is our seniors who benefit most. They seem to cut from their food budget first when things get tight.

It is a fabulous program and people are very excited when the program is offered to them!

Thank you for all you do to make this program work!

Lynda Hynes from the Boundary Food Bank

Grand Forks Farmers Market.



Regional District of
Kootenay Boundary

Grant-in-Aid Request

The personal information you provide on this RDKB document is being collected in accordance with the Freedom of Information and Protection of Privacy Act and will be used only for the purpose of processing RDKB business. This document may become public information. If you have any questions about the collection of your personal information, please contact Theresa Lenardon, Manager of Corporate Administration/Corporate Officer and Freedom of Information Protection of Privacy Officer at 250-368-9148 or foi@rdkb.com.

This application must include a complete mailing address. Incomplete address fields will result in delays in processing GIA funds and your request sent back to the RDKB Director.

Please check all Electoral Area Boxes You Are Making Application To:

<input type="checkbox"/> Electoral Area 'A' Director Ali Grieve	<input type="checkbox"/> Electoral Area 'B' Lower Columbia-Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area 'C' Christina Lake Director Grace McGregor	<input checked="" type="checkbox"/> Electoral Area 'D' Rural Grand Forks Director Danna O'Donnell	<input type="checkbox"/> Electoral Area 'E' West Boundary Director Vicki Gee
---	--	--	---	--

Applicant:	* Grand Forks Farmers Market			
FULL Mailing Address: Including Postal Code	* PO. Box 1004 GF V0H 1H0			
Phone:	* 250 442 3359	Fax:		E-Mail: * zornszoo@nethop.net
Representative:	* Doug Zorn			
Make Cheque Payable To:	* Grand Forks Farmers Market			

*Starred items, including contact information, must be completed in full.

***GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$unknown What amount are you requesting from this RDKB Director(s)? \$ 5,000 *March 2/21*

What is the Grant-in-Aid for? (attach an extra sheet if necessary) *Approved Director O'Donnell*

This letter is to request financial support for the Grand Forks Farmer's Market
Associations continued participation in the BC Farmers Market Coupon Program, a
healthy eating initiative that supports farmer's markets across the province.
This community program is overseen by the BC Association of Farmers Markets and
receives funding from local government, provincial health services, and community
donors. The Program started in 2007 and is intended for low-income families, expectant

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization	<u>RDKB area C-</u>
Amount Requested: \$	<u>3000</u>
Amount Secured: \$	<u>0</u>
Name of Organization	<u>City of GF</u>
Amount Requested: \$	<u>1,000</u>
Amount Secured: \$	<u>0</u>
Name of Organization	<u>GF Credit Union</u>
Amount Requested: \$	<u>1,500</u>
Amount Secured: \$	<u>0</u>
Date:	<u>Feb 26 2021</u>
Applicant Signature	_____
Print Name	<u>Doug Zorn</u>

Office Use Only

Grant approved by Electoral Area Director: _____

Approved by Board: _____

Grand Forks Farmers' Market

This letter is to request financial support for the Grand Forks Farmer's Market Associations' continued participation in the BC Farmers Market Coupon Program, a healthy eating initiative that supports farmer's markets across the province.

This community program is overseen by the BC Association of Farmers Markets and receives funding from local government, provincial health services, and community donors. The Program started in 2007 and is intended for low-income families, expectant mothers, single parents and seniors, who do not have the financial means to access quality fresh produce. With our current Global issues this program will be very important for many families.

The concept of the program is to provide eligible households' coupons to be spend each week at their local farmer's market. Coupons are distributed by participating community partners to eligible participants, providing them with access to nutritious, fresh, wholesome foods that may otherwise be unattainable. Participants receive seven \$3.00 coupons (approximately \$21.00/week). This equates to approximately \$405.00 per participant for the months of June to October. The coupons are not redeemable for cash and can only be spent at Grand Forks Farmers Market for locally grown food products.

The Nutrition Coupon Program works full circle to benefit our community by:

- ✓ Supporting local growers and producers
- ✓ Contributing to the health and well-being of participants
- ✓ Strengthening community connections and promoting social inclusivity
- ✓ Increasing knowledge about local food systems and healthy eating strategies
- ✓ Providing food literacy education to participants through our community partners

This program has been highly successful to date, and we are eager to build on this success. In 2018 the Grand Forks Farmers Market and Boundary Family & Individual Services Society came together and supported twenty families to participate in the program, generating approximately \$9,000 in additional revenues. With community support in 2019 GF Farmers Market was able to expand the coupon program and support many more in need families from Christina Lake to Rock Creek. In 2020 our goal, with your generous support, is to triple the amount the number of clients this program could support.

Further details of the program can be found at <http://www.bcfarmersmarket.org/nutrition-coupon-program>, OR by contacting Doug Zorn, Grand Forks Farmers Market 250-442-3359 (home). We look forward to your favourable support for this community program.

Send funds to
Grand Forks Framers Market
Box 1004 Grand Forks BC
VOH 1H0

If you have any further questions, please do not hesitate to contact me directly.

Doug Zorn
250 442 3359

Grand Forks Farmers Market

BC Farmers Market Coupon Report.

Thank you again for your generous contribution to the BCFM Coupon program during 2020, it was very successful and a interesting year!

The Grand Forks Farmers Market feels that during 2021, the need for the BCFM Coupon program will be most important for all areas of the Boundary.

Below are two reports for the 2020 BCFM Coupon Program!

The following report is from Alyssa Milne West Boundary Family Connections (CAPA) Coordinator Boundary Family Services.

GFFM 2020 report.

2020 we received coupons for 36 participants (but they went to 41 families as a couple people left and others joined the program)

2019 we had 30 regular participants as well as 6 people who were part of the research study. 3 of the study participants were randomly selected to get coupons and they were all guaranteed a spot in our 2020 program.

I am going to request an increase in participants and talk to my supervisor about seeking extra funding, so fingers crossed!

We have had families from area C,D & E each year.

The program is huge for our participants and we get lots of feedback about how much it helps families access healthy food. It also helps people make connections in the community and be more aware of local food. I get lots of feedback about how much the children love to go to the market and help choose the fruit and veggies and they want to eat them. There is always a waiting list of families hoping to join the program.

If there's not groups running with a new cook this season, I will be doing the FMNCP again, so I look forward to working for a least part of this season.

Is the food bank doing the program again as well? I hope they are well funded again this year.

Alyssa Milne

alyssa.milne@bfiss.org

West Boundary Family Connections

(CAPC) Coordinator

(250)442-2267 ext 40237

Boundary Family Services

The following comments in dark black are from Lynda Hynes from the Boundary Food Bank in response to GFFM questions.

GFFM was wondering if you could pass along the following information.

- How many participants were there in the coupon program in 2020.

We had 54....about half were seniors and half were families with 2 or more kids.

- Where were these participants from GF Greenwood RDKB C D E.?

While we did not track this, from our knowledge of our clients We had one from Midway, I believe 6 from Greenwood, 2 or 3 from the Lake...the rest would be Grand Forks and area D

- Do you anticipate an increase of participants in 2021?

We always have room for more.

- How important is the coupon program to your clients?

We constantly have clients tell us how much better they eat thanks to this program. I had one single mom burst into tears when I told her she could be on this program. Her teenagers had been studying nutrition and had been asking her to buy more fresh fruit and veggies....but she had no idea where to find the extra money! But I think it is our seniors who benefit most. They seem to cut from their food budget first when things get tight.

It is a fabulous program and people are very excited when the program is offered to them!

Thank you for all you do to make this program work!

Lynda Hynes from the Boundary Food Bank

Grand Forks Farmers Market.



RDKB

Bylaw No. 1743

**A bylaw to establish Heritage Conservation as a service in RDKB
Electoral Area E / West Boundary**

WHEREAS the Regional District of Kootenay Boundary, pursuant to the *Local Government Act*, may, by bylaw, establish and operate a service relating to heritage conservation;

AND WHEREAS the Regional District of Kootenay Boundary Board of Directors wishes to establish and operate a heritage conservation service in Electoral Area E / West Boundary;

AND WHEREAS the heritage conservation service can be established without borrowing;

AND WHEREAS pursuant to Section 347 of the *Local Government Act*, the Electoral Area E / West Boundary Director has consented in writing to the adoption of this bylaw on behalf of the electors in Electoral Area E / West Boundary;

NOW THEREFORE BE IT RESOLVED that the Regional District of Kootenay Boundary Board of Directors, duly assembled in open meeting, enacts as follows:

1. Establishment

- a. The Regional District of Kootenay Boundary Board of Directors hereby establishes a heritage conservation service in Electoral Area E / West Boundary.

2. Purpose

- a. The purpose of this bylaw is to establish a heritage conservation service in Electoral Area E / West Boundary of the Regional District of Kootenay Boundary.

3. Service Area and Participants

- a. The boundaries of this service area shall be Electoral Area E / West Boundary as outlined on the plan attached as Schedule 'A', excluding the Village of Midway and the City of Greenwood.
- b. The service participant is Electoral Area E / West Boundary.

4. Cost Recovery Method

- a. The annual costs to provide the service under Section 1 of this bylaw shall be recovered by requisition of money to be collected by a property value tax to be levied on the net taxable value of land and improvements within the service area.

5. Citation

- a. This bylaw may be sited for all purposes as "Regional District of Kootenay Boundary Electoral Area E / West Boundary Heritage Conservation Service Establishment Bylaw No. 1743, 2020".

Read a First and Second time this 26th day of November, 2020.

Read a Third time this 26th day of November, 2020.

I, Theresa Lenardon, Manager of Corporate Administration/Corporate Officer of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1743 cited as "Regional District of Kootenay Boundary Electoral Area E / West Boundary Heritage Conservation Service Establishment Bylaw No. 1743, 2020" as read a Third time this 26th day of November, 2020.



Manager of Corporate Administration/Corporate Officer

Consent of the Electoral Area E / West Boundary Director received by way of a letter dated November 27, 2020.

Approved by the Inspector of Municipalities this _____ day of _____, 2021.

Reconsidered and Adopted this _____ day of _____, 2021.

Chair

Manager of Corporate Administration/Corporate Officer

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1743 cited as "Regional District of Kootenay Boundary Electoral Area E / West Boundary Heritage Conservation Service Establishment Bylaw No. 1743, 2020" as Reconsidered and Adopted this _____ day of _____, 2021.

Manager of Corporate Administration/Corporate Officer

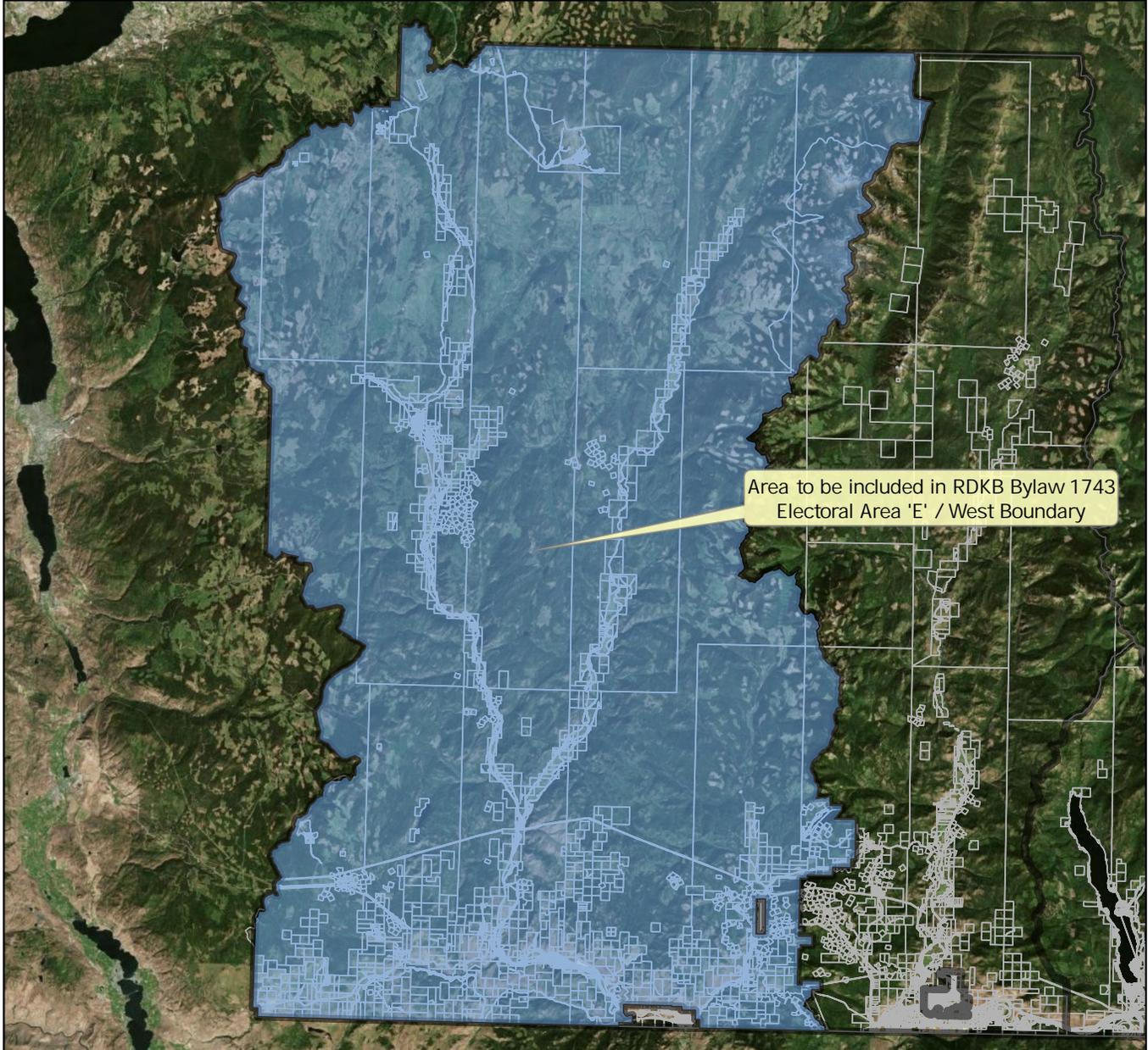
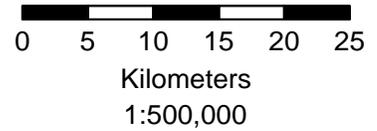


Regional District of
Kootenay Boundary

23 November 2020

Schedule A

Regional District of Kootenay Boundary
Bylaw 1743



I hereby certify this Schedule A to be a true and correct copy and that this Schedule A correctly outlines the properties to be included in the Regional District of Kootenay Boundary Bylaw No. 1743

Theresa Lenardon

Manager of Corporate Administration

November 27, 2020

Date



**Public Hearing for
Proposed Zoning
Amendment Bylaw 1747
A Bylaw to amend Big White Zoning
Bylaw No. 1166, 2001**

Proposed Bylaw Summary

Summary of Bylaw 1747:

Request: The Regional District of Kootenay Boundary (RDKB) received a Zoning Amendment application from Maria Kitsch, agent to 1247676 BC Ltd. for the subject property at 5370 Big White Road. The application is to rezone the property from Chalet Residential 1 (R1) to Village Core 6 Zone (VC6).

Rationale: The applicant is making this request in order to facilitate the construction of a six storey mixed-use building. If rezoning is successful, the applicant plans to construct the building to include covered parking and a retail space on the ground level and five dwelling units on the second through sixth floors. As part of the application, the agent submitted a proposed design of the six storey mixed-use building but consideration of the building is not part of the rezoning process.

OCP Designation: the OCP designation is Village Core. The proposed zoning amendment to VC6 aligns with the Village Core Official Community Plan designation.

Development Permit Areas: the subject property is located in both the Commercial and Multiple Family Development Permit Area and the Alpine Environmentally Sensitive Landscape Reclamation Development Permit Area.

Referral Responses Received

- **Westbank First Nation:** No response.
- **Okanagan Nation Alliance:** No response.
- **Lower Similkameen Indian Band:** No response.
- **Osoyoos Indian Band:** No response.
- **Penticton Indian Band:** No response.
- **School District No. 51:** No response.
- **Interior Health Authority:** No response.
- **Ministry of Transportation & Infrastructure:** No response.
- **Ministry of Environmental & Climate Change Strategy:** No response.
- **FrontCounter BC:** No response.

- **Big White Fire Department:** Verbal response provided to Planning and Development Department by Fire Chief Cormac. Fire Chief Cormac stated no concerns related to the zoning amendment or the increased density. Fire Chief Cormac had comments related to the draft site plan:
 - Is supportive of heated walkways on the site;
 - Fire crew needs to be able to get around the property in case of a fire and the back of the property is not accessible to the crew. If the west side of the property is able to have an exterior walkway going around to the back, that would be positive to see; and
 - While the entrance to the underground parking appears to go right up to the east interior parcel line. This would make the side of the building impassible for fire crews.

- **RDKB Solid Waste Department:** No comments related to zoning amendment. Feedback was provided on the draft waste management plan for the proposed site, summarized as follows:
 - Waste disposal space appears adequate but difficult to determine without knowing type of business that would occupy space;
 - Important the surface garage allows bins to be rolled out without encumbrance; and
 - Ideally waste disposal spaced would be located closer to the street to facilitate a quicker collection and less manual waste disposal.

- **Ministry of Forests Lands Natural Resource Operations and Rural Development – Habitat Division:** *“The Ministry of Forests, Lands, Natural Resource Operations & Rural Development – Habitat Division - has reviewed this Bylaw Amendment request at Big White on February 4, 2021 and has determined that this project should not impact the Resource Management Division’s legislated responsibilities”.*

- **Ministry of Forests Lands Natural Resource Operations and Rural Development – Resort Development Branch:** See Attached Letter.



February 23, 2021

Our File: 3400274

Regional District of Kootenay Boundary
 202-843 Rossland Avenue
 Trail, BC V1R 4S8
 Attn: Danielle Paterson, Planner
 Via Email: planner@rdkb.com

Dear Danielle Patterson,

RE: Bylaw Amendment 1747, 2021

This letter is in response to the referral for Bylaw Amendment 1747, 2021, dated February 2, 2021. Mountain Resorts Branch (MRB) has reviewed the referral and some concerns have been identified with respect to the proposed amendment.

MRB is responsible for the administration of resorts on Crown land (including Big White) under the *All-Seasons Resort Policy* (ASRP), which identifies several key principles for resort development. MRB's operating objectives under the ASRP include ensuring that phased development is consistent with the approved resort Master Plan and compliant with the Master Development Agreement (MDA), and ensuring that resort development in the base area is balanced with the recreational capacity of the terrain.

Big White's MDA with the Province provides the resort with the option to purchase Crown land in the base area for residential and commercial development; the amount of land that can be purchased at any given time is determined by the resort's investment in recreational infrastructure on Crown land (i.e. perform and reward development model). Recreation improvements such as lifts, day use facilities, parking facilities, trails and snowmaking equipment all contribute to increasing the recreational capacity of the resort. Through this uplift in recreational capacity, the resort earns Bed Units (defined as overnight accommodation for one person in the base area) in accordance with the Phasing Schedule detailed in the resort Master Plan.

Under the current MDA template utilized by the Province, Crown land may be conveyed to a developer following the registration of restrictive covenants pertaining to the maximum number of Bed Units, no further subdivision (without the written consent of the Province), and design guidelines. These covenants provide a measure of control for guiding sustainable and balanced resort development, as per the Master Plan, and provides MRB with a mechanism by which to track the number of Bed Units allocated and/or built, keeping with the objective maintaining a balanced resort capacity.

Ministry of Forests, Lands,
 Natural Resource Operations
 and Rural Development

Integrated Resource Operations
 Mountain Resorts Branch

Mailing Address:
 510 – 175 2nd Avenue
 Kamloops, BC V2C 5W1

Telephone: 250 371-3952
 Facsimile: 250 371-3942
 Website: www.gov.bc.ca/for

Page 2

Several parcels of land at Big White, including the subject property, were Crown granted prior to the implementation of the ASRP and without the registration of restrictive covenants. This presents the opportunity for unmanaged subdivision and/or densification of fee simple parcels, potentially jeopardizing the balance between base development and terrain capacity, limiting the Province's ability to track Bed Unit allocation, and allowing parties unrelated to Big White to draw down Bed Units earned by the resort through their investment in Crown assets.

The current zoning for the subject property described in the application for Bylaw Amendment 1747, 2021 allows for a single family or two-family dwelling. Approval of the application would allow the development of five dwelling units within a six-storey building, increasing the maximum number of Bed Units from twelve to twenty (based on six Bed Units per single family unit and four Bed Units per condominium unit). Although this individual application will not draw down a significant number of additional Bed Units, our concern is that approval of Bylaw Amendment 1747, 2021, as proposed, will set a precedent for similar applications on fee simple land that was conveyed without the registration of restrictive covenants, potentially undermining the intent of the Master Planning process (which is required to ensure balanced resort capacity) and the Province's resort development model.

Big White and MRB recognize the benefits of densification and appreciate the intent of the Village Core Official Community Plan (OCP) designation on the subject site and adjacent parcels; however, it is our opinion that rezoning and redevelopment on a parcel-by-parcel basis will not achieve the intended outcome of the Village Core OCP designation. We would prefer to see development that is complimentary to the existing Big White Village, aligns with the broader Master Plan vision for the resort, and adheres to the existing Big White Residential Design Guidelines.

MRB is currently engaged in a major project review of Big White's recent draft Master Plan update and application for replacement of their MDA. Should Big White's application be approved, the existing MDA would be replaced using the current template with updated legal language. The MDA would provide the legal framework for continued development of the resort as per the Master Plan, which identifies the need to work with the Regional District of Kootenay Boundary to ensure the OCP and zoning bylaws are amended and consistent with the Master Plan to allow for the proposed future development of the resort. Although this major project review is a separate process, and not directly related to this rezoning application, it is important for MRB to convey the broader work and planning that is underway and the significance of the roles that the Province and the Regional District of Kootenay Boundary have in ensuring balanced and sustainable resort development.

Thank you for the opportunity to comment on this proposal and we look forward to continuing to work with the Regional District of Kootenay Boundary through the Big White major project review and future planning and rezoning processes.

Page 3

Sincerely,

[Redacted Signature]

Amber McAfee, Licenced Land Officer
Mountain Resorts Branch

cc Peter Plimmer, President & CEO
Big White Ski Resort Ltd.
Via Email [Redacted]

Paul Plocktis, Vice President of Real Estate
Big White Ski Resort Ltd.
Via Email: [Redacted]

Tori Meeks, Senior Manager, Major Projects
Mountain Resorts Branch
Via Email: [Redacted]

Public Comments Received



February 22, 2021

Danielle Patterson, Planner
Regional District of Kootenay Boundary
202- 843 Rossland Avenue
Trail, BC V1R 4S8

Sent via: planner@rdkb.com

Re: Formal Response to DL 4190s Rezoning Application

Dear Danielle Patterson,

As the planners for Big White Ski Resort Ltd. (Big White), they have asked us to review the application by 1247676 BC Ltd. (the Proponent) to rezone DL 4190s (5370 Big White Road) from Chalet Residential 1 (R1) to Village Core 6 (VC6) and specifically comment on the appropriateness of the Proponent's intent to construct a 20 m, 6-storey, mixed-use residential and commercial building on their property.

Brent Harley and Associates Inc. (BHA) is a mountain resort planning and design firm with over 40 years of experience and led the creation of the 1999 Master Plan for Big White Ski Resort and the most recent 2020 Master Plan. Our comments and concerns are based on our deep understanding of the thought and planning that went into these planning exercises.

In review of rezoning application, BHA identified several issues we believe warrant consideration and additional scrutiny before the application can be approved. Specifically, we are concerned that the proposed development:

- Does not account for impacts on adjacent properties or the larger neighbourhood;
- Is not consistent with the existing Big White Residential Design Guidelines;
- Does not appear to align with the requirements for the Village Core 6 Zone; and
- Will ultimately detract from the guest experience at Big White.

While Big White was not formally invited to offer comment on the application, the resort feels that it is important to that we forward our concerns to the RDKB for your consideration in making this decision.

Proposed Development does not account for Impacts to Neighbouring Properties

As presented, the proposed development does not account for visual, solar, viewshed, or character impact on the adjacent properties or larger Big White Village.

Absent from the plans and illustrations in the rezoning application provided by the Proponent are the single-family houses on the plots to the east and west. These existing houses are less than half the height of the proposed development and sit less than 5 m from the outermost wall of the proposed ground floor (Figure 1). As a result, if approved, the proposed development would dwarf the neighbouring properties, block solar access, and cover them in shade for extended periods during the day (Figure 2).



Also, the absence of these existing buildings on the plan presents an inaccurate picture of the surrounding landscape as densely forested. In reality, the existing forest is sparsely treed, and in all likelihood, all vegetation on DL 4190s will be removed to accommodate the construction of the proposed building, leaving little in the way of visual buffer to the neighbouring properties. Rather than a forested, mountain setting, we fear neighbours will be left with views of the proposed building's black walls.

Further, given that the footprint of the building extends to the lot boundaries, we are concerned that the proposed re-grading of the lot to minimize the exposure of the ground floor walls will either require the installation of retaining walls (not illustrated on the plans) or alteration of the neighbouring properties (that will require agreements with the adjacent property owners).



- Legend**
- LTSA BC Parcels
 - Proposed Footprint Above Grade
 - Proposed Basement Floorplan
 - Existing Buildings
 - Existing Vegetation

1m Contours from 2016 LIDAR Survey

Prepared for:

 5315 Big White Road
 Kelowna, BC
 Canada V1P 1P3
 Tel: (250) 765-3101
 email: info@bigwhite.com

Planning by:

 4-1005 Alpha Lake Road
 Whistler, B.C.
 Canada V8E 0H5
 Tel: (604) 932-7002
 email: bha@brentharley.com

1:250 at 11"X17" NAD 83 UTM Zone 11N

Site Map
 DL 4190s

Figure 1. Site Plan of DL 4190s with the Proposed Building

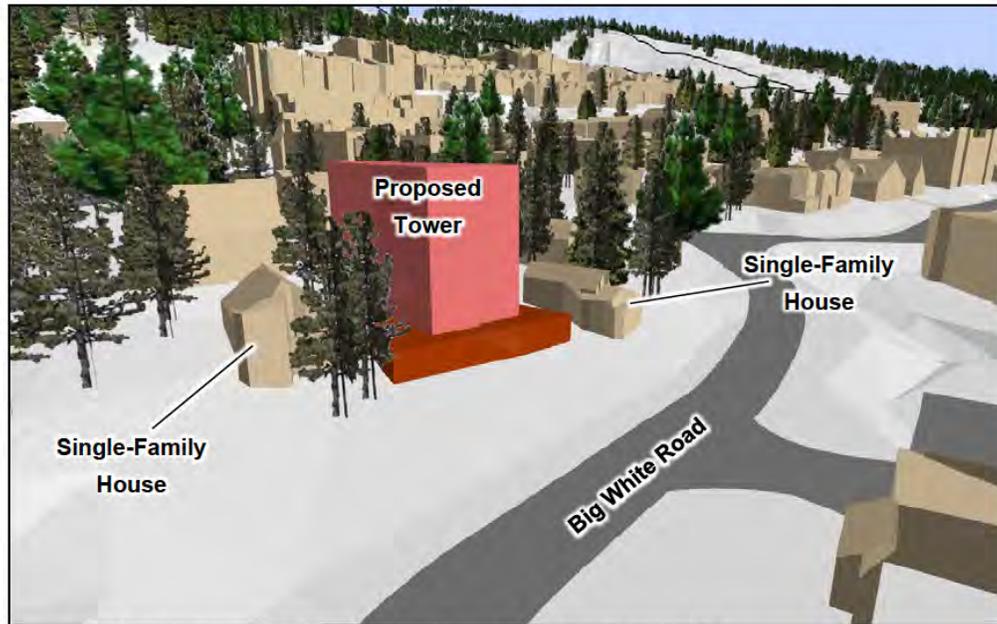


Figure 2. 3D Site View with Existing Buildings (Spatial Data from 2016 LiDAR)

In addition, at the proposed height of 20 m, the proposed building will rise over the surrounding Big White Village, becoming a dominant feature on the local landscape and obscuring the pedestrians' views of Big White mountain (Figures 2, 3 and 4). Big White Village was planned and designed to create a pedestrian-scaled experience, wherein the surrounding mountain landscape was brought into outdoor public spaces through consideration of sightlines, viewsheds, and pedestrian circulation. This proposed development would contravene the previous planning efforts and diminish the desired guest experience.



Figure 3. 3D View (South) of Proposed Tower Relative to Big White Village (Spatial Data from 2016 LiDAR)



Figure 4. 3D View (East) of Proposed Tower Relative to Big White Village (Spatial Data from 2016 LiDAR)

Finally, while we acknowledge the thought that the proponent has applied to creating a modern alpine building, we feel that the illustrated architectural style, materials, and colour palette stand in jarring contrast to Big White Village, which is located opposite DL 4190s. Big White Village features post and beam design, integrates stonework into the façades, uses wood and natural materials, and is finished in a subdued but colourful palette. This contrasts with the proposed building that, as presented, is predominantly black with substantial amounts of what appears to be metal siding and roofing. This disconnect has resulted in part from a departure from the Big White Residential Design Guidelines and is discussed further below.



The Proposed Development does not align with the Existing Big White Residential Design Guidelines

The proposed development contradicts numerous sections of the Big White Residential Design Guidelines. The Guidelines were created in 1999 to guide development at Big White recognizing that there was a need for continuity and consistency in the architectural form and character at Big White to foster a resort ambiance aligned with the desired guest experience. This, as opposed to a disjointed mix of buildings, out of touch with their mountain setting, that effectively remove the guest from mountain village experience. This mountain village experience is critical to guest enjoyment and satisfaction and ultimately to the ongoing success of Big White Ski Resort.

The intent of the Residential Design Guidelines is echoed in Sec. 2.4 Community Character of the OCP, which acknowledges that the mountain ambiance is a primary draw for guests and notes the need for an attractive alpine community, featuring alpine building styles that are integrated with the natural environment. The Big White Residential Design Guidelines offer specific direction for development, operationalizing the goals of Sec. 2.4 in the OCP.

Though the Guidelines are not on title of DL 4190s, they are an important framework to ensure the goals and objectives listed above are achieved. Based on the referral package reviewed, the proposed development contradicts the following sections of the Big White Residential Design Guidelines.

- *Sec. 4.3 Building Siting*
 - *1. Minimize visual impact of buildings on the landscape.*

The proposed building effectively dominates the landscape rather than responding to or integrating into it. This will be amplified by the removal of all the trees on the lot.

- *2. Location of buildings and construction must be placed on their sites such that they adhere to the Resort's Development Plan, in a way that create a carefully scaled relationship between adjacent buildings and landscape features.*
 - *a. Residential projects should consider their effect on privacy, view lines and overshadowing of neighbouring properties.*

While the proposed building offers a distinct ground floor with commercial/retail space, the scale of the building relative to the lot and surrounding housing is not pedestrian-oriented, and the upper floors of the building overshadow and will offer views into the neighbouring housing. This is exacerbated by the removal of the vegetation on the lot. Further, the disparity in height between this proposed building and the neighbouring single-family houses will obstruct views and block solar access.

- *3. Buildings must adhere to the minimum setback requirements outlined in the Lot Bylaws. Application for variance will not be considered. Decks are part of the building and must not encroach into the setback.*

It is noted that the Proponent intends to apply for a variance on the east and west setbacks. This is not permitted.

- *Sec. 5.1.1 Buildings should not dominate the landscape or overpower pedestrian scale.*

As noted above, as presented the building would dominate the surrounding single-family houses and adjacent Big White Village, becoming a visual focal point of the area.



Need for Additional Clarification Regarding Adherence with Lot Coverage Guidelines for Village Core 6 Zone

The following definitions are taken from Big White Zoning Bylaw No. 1166, 2001:

BUILDING means any structure used or intended for supporting any use or occupancy;

PARCEL COVERAGE means the horizontal area within the vertical projection of the outermost walls of all buildings on the parcel, expressed as a percentage of the parcel area;

Under the definition of Village Core 6 (Sec 406.5), it states that “Buildings and structures together in the VC6 Zone shall not cover more than 60 percent of the gross parcel area.”

Review of the application states that Gross Floor Area (GFA) represents 30% of the lot size. However, this measure is from the first residential floor, not the ground floor which includes parking, storage, and mechanical space that supports the occupancy of the residential floors above. This ground floor is visibly prominent from the street and forms the outermost building walls on the parcel. Measured at this level, the GFA of the proposed building is approximately 575 m², or 68% of the total lot area, exceeding the criteria for Village Core 6. Finally, through our review of the proposed building we also found that the parcel size is actually only 814 m², as opposed to 843 m² quoted in the referral package, which would further increase lot coverage. This is a significant discrepancy in what has been applied for and what exists.

To this, we are curious as to why the first floor GFA was used as opposed to the ground floor GFA in making this calculation? And we suggest that the measurements presented in the referrals package be reviewed and confirmed. Based on our revised measurements, our view is that the proposed design violates this lot coverage criterion of the VC6 Zone and contributes to the issue of this building dominating the adjacent properties and neighbouring Big White Village.

Conclusion

Based on our review of the rezoning application for DL 4190s, Big White and ourselves have identified several issues that we believe require consideration and additional scrutiny before this application can be approved. Specifically, the proposed development will have an excessive impact on the surrounding single-family houses and Big White Village, it contravenes the Big White Residential Design Guidelines that are in place to ensure a consistent and unified mountain village setting, and it appears to violate the criteria for the Village Core 6 Zone.

Thank you for your time and consideration of these matter. We would be interested in discussing this issue with you further and participating in any future rezoning referral processes at Big White.

Regards,
Brent Harley and Associates


Brent Harley
President

CC: Paul Plocktis, VP of Real Estate, Big White Ski Resort Ltd.

#4-1005 Alpha Lake Road, Whistler, BC Canada V8E 0H5 Ph: 604-932-7002 bha@brentharley.com www.brentharley.com
Page 7

RDKB Planner

From: Maria Ciardullo
Sent: February 24, 2021 8:31 AM
To: Donna Dean; RDKB Planner
Cc: Sandra Surinak
Subject: FW: Public Hearing February 24 at 6 pm
Attachments: To. Regional District of Kootenay Boundary at plandept@rdkb (02813805).docx

[REDACTED]

From: Tom Fellhauer, Q.C. <[REDACTED]>
Sent: February 23, 2021 4:46 PM
To: Planning Department <plandept@rdkb.com>
Subject: FW: Public Hearing February 24 at 6 pm

To: Manager of Corporate Administration

Attached is our written submission relating to the public hearing scheduled for 6 pm Wednesday February 24, 2021.

This is in response to the Notice of public hearing dated February 12, 2021 for the application to Amend Regional District of Kootenay Boundary (RDBK) Big White Zoning Bylaw 1166, 2001.

As set out in your notice, written submissions must be received before 2 pm on the day of the hearing. We are providing our submission at 4:45 pm on February 23, 2021. Please acknowledge receipt.

As set out in our written submission we are **opposed** to the rezoning application.

Please ensure this is delivered to Director Gee who is presiding over the public hearing.

Yours truly,

Tom and Kim Fellhauer, owners of the cabin shown below located at 5360 Big White Road.

Kim Fellhauer

Tom Fellhauer, Q.C.

Tax and Trusts Lawyer

Direct Line: [REDACTED]

Phone (Switchboard) : [REDACTED]

Toll Free : [REDACTED]

Fax: [REDACTED]

Email: [REDACTED]

*Providing services through a law corporation

The information contained in this e-mail is solicitor/client confidential information and is intended only for the use of the intended recipient. If the reader of this e-mail is not the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited and unlawful. If you have received this e-mail in error, please notify the sender immediately, and delete this e-mail. Thank you.

To: Regional District of Kootenay Boundary at plandept@rdkb.com

From: Tom and Kim Fellhauer at fellhauer@pushormitchell.com

Date: February 22, 2021

Subject: Public Hearing to Amend Big White Zoning Bylaw for 5370 Big White Road (the "Subject Property")

We are the owners on one of the cabins located on the property immediately west of the Subject Property. Our property is 5360 Big White Road.

5360 Big White Road has two cabins on the property. Our cabin is a "strata". It was built in the early 1970's. It is a one level with loft A-frame cabin. It is approximately 22 feet wide and 31 feet deep.

On the north end of our property is another 2-family duplex cabin. These are considered 2 other strata on the same property. The owners are the King Family and the Hoeschle Family.

We have attached a few photos so you can see the orientation of the cabins.

Our property is already entirely covered with trees. Our red cabin is almost invisible from Big White Road. The entire area from Big White Road to Whiskey Jack Road to Porcupine Road (which 6 lots we will call the "Neighbourhood") are all older, traditionally-styled ski cabins with lots of trees.

We regularly have wildlife in the wooded areas of the Neighbourhood.

We don't know all of the details of the proposed development on the Subject Property. What we do know is that the proposed change to the zoning for the Subject Property is to allow a 6-storey, 6 family plus commercial premises on this tiny, pie shaped lot in the middle of the Neighbourhood.

We object to this zoning application. Here are our reasons:

1. A building of this size is completely out of the character of this Neighbourhood. It is massively larger than the properties on either side. There are no commercial activities in the neighbourhood. It is entirely residential.

{02813805;1}

2. A 6-storey building will have to be tall and narrow to fit in the lot. There are no other buildings like this anywhere at Big White.
3. We are concerned about patrons of the commercial activity crossing and loitering on our property. There are no fences allowed here. How will we deal with additional business patrons who are crossing or loitering on our property? We don't have a problem with local neighbours crossing our property to access Big White or our neighbours at Ten Skiers to our west. We are concerned with the added volume of persons coming from Snow Pines or Porcupine Road to access a commercial business.
4. Currently there is no parking on Big White Road. Will the commercial operation affect us in a negative way? As you can see on the attached photos, the snow is piled up high on Big White Road, sometimes 10 to 15 feet above the Road. Where will patrons of the commercial business park? Will they block our access to Big White Road (which we currently have by a snow trail). If the snow is removed from the entrance to the Subject Property, where will that snow be put? In front of our property? Access would become very difficult.
5. Sight lines. We currently have sun and light on our cabin and nice views of the forest. What will a 6-storey building do to our sun and views? Will we have to wait until noon to have sun?
6. Existing trees. We have many healthy and tall trees around our cabin. What will happen when the trees on the Subject Property are cleared. Will that undermine the trees on our property? Will they be more prone to fall during windstorms? Less healthy? We have already seen several trees fall due to the clearing of the property so far.
7. Snow shedding from the roof and decks on the new building. Where will the snow that accumulates on the large structure on the Subject Property go? Will it slide onto our property? Will it push over trees next to our property? Note that we have lots of room on both sides of our A-frame roof for snow to accumulate without it getting anywhere near the property line with the Subject Property? Will that be the case with such a large building?

{02813805;1}

8. Higher density of new development. We are a single family cabin. What will it be like having a 6 unit building beside us? 6 hot tubs? 6 decks? 6 families? Multiple vehicles? With no fences, will the new occupants/guests use or cross our current forested area on our lot (which very much looks like public property)? We do not want to have to get into enforcement with our neighbours. It has never happened in the last 25 years.
9. What will be the nature of the commercial business on the Subject Property? Dining and food services? Liquor or cannabis? Entertainment? Our concerns are that many businesses will change the character of our Neighbourhood and will introduce nuisances (e.g. smell, noise, ventilation, crowds, litter, damage to natural environment) that we have never faced in the last 25 years?
10. This zoning change that applies to a single lot in the center of our Neighbourhood will make future development of the entire Neighbourhood very difficult. Perhaps one day a development for the entire area will make sense. A single comprehensive development would be better use of the space and would avoid the need for set-backs between the properties, separate services and separate access and parking. That will be extremely difficult if the lot in the middle is developed in isolation.

Please look at the attached photos taken by us on Sunday February 21, 2021. You will notice how wooded this area is, and how much snow accumulates. It is one of the few remaining original "ski cabin" areas at Big White. It does not lend itself to piecemeal redevelopment.

{02813805;1}









RDKB Planner

From: Maria Ciardullo
Sent: February 24, 2021 8:40 AM
To: Donna Dean; RDKB Planner
Cc: Sandra Surinak
Subject: FW: RDKB Bylaw #1747 to amend Big White Zoning Bylaw #1166, 2001
Attachments: BW Bylaw Letter.pdf

[Redacted]

From: kaesmodel@shaw.ca [Redacted] >
Sent: February 23, 2021 6:17 PM
To: Maria Ciardullo <mciardullo@rdkb.com>
Subject: Re: RDKB Bylaw #1747 to amend Big White Zoning Bylaw #1166, 2001

I am trying a couple of things ... only received your letter late last week and now I am working so very time constricted, hopefully this pdf will work.

Thank you for your help
Heidi Kaesmodel

> On Feb 23, 2021, at 8:13 AM, Maria Ciardullo <mciardullo@rdkb.com> wrote:
>
> Hi your attachment wouldn't open. Can you try a different format (word or pdf)
>
>
> Maria Ciardullo | Senior Planning Secretary
> mciardullo@rdkb.com | T: 250.368.0241
>
> Regional District of Kootenay Boundary
> Toll-free: 1.800.355.7352
> Main: 250.368.9148
> rdkb.com
>
>
>
>

> -----Original Message-----
> From [Redacted] >
> Sent: February 22, 2021 7:04 PM
> To: Planning Department <plandept@rdkb.com>
> Subject: RDKB Bylaw #1747 to amend Big White Zoning Bylaw #1166, 2001
>
> Please accept our written submission:

February 18th 2021

To Whom it May Concern

Re: Application to Amend Regional District of Kootenay Boundary (RDKB)
Big White Zoning Bylaw 1166, 2001

We are writing to express our **strong** opposition to Bylaw 1747, the proposed rezoning from Chalet Residential 1 Zone (R1) to Village Core 6 Zone (VC6).

Our family has had a Chalet in this neighbourhood for over 40 years. Three generations of our family (soon to be four) have enjoyed our quiet location, fresh air, outdoor recreation and the beautiful vistas of Big White and the Lightning Peaks. We have know other Chalet owners in our neighbourhood for decades.

The proposed Bylaw change would allow the building of a six story residential and commercial building that would completely change the dynamics of the whole neighbourhood ; a six story building would be ridiculous in this area. It would block the view we have come to enjoy for the last 40 years, change the natural area and look totally out of place. Not to mention increased traffic, noise and parking problems.

It seems to us that Big White currently has plenty of high density residential areas and commercial properties and lots more of both in their future plans.

We urge you to not change the current bylaw.

Yours sincerely

Heidi Kaesmodel
Rick Hoeschle
Doug Hoeschle

Chalet Owners
#1 5360 Big White Road

From: [Doug King](#)
To: [Planning Department](#)
Subject: Big White Zoning Bylaw for 5370 Big White Road
Date: February 24, 2021 11:37:40 AM

From Douglas and Judith King.
Date February 24,2021
Subject Public hearing to amend Bigwhite Zoning Bylaw for 5370 Bigwhite Road.

We are owners of the eastern portion of the duplex on lot 5360 since 1986. Our cabin is situated at the rear or north portion of the property.

We object to this rezoning application for following reasons.

1. Our view and sun will be severely blocked from West and South West by a building of this height and closeness. The neighborhood in immediate area has 7 lots with cabin size buildings on them with trees between.
2. The addition of one very tall and narrow building does not really add to overall ascetics of the area. If all properties in this neighborhood were developed as one or two condo developments would make more sense from an ascetic and economic point of view.
3. If this development is allowed to go ahead it cuts off our lot from the rest of the neighborhood and greatly lessons the value of our property for future development.
4. Another concern is accumulated snow from the roof and where does it go at side of property. We have history of the amount of snow that accumulates. In our case our roof snow comes off North and South sides onto our lot. The snow depth accumulates minimum of 10 feet and up to 14 feet.
In proposed development where would this go?
In closing I thank you for your consideration

Douglas King
Please confirm receipt



**Regional District of
Kootenay Boundary**

PUBLIC HEARING MINUTES

For Proposed Zoning Amendment Bylaw No. 1747 to
Amend the Big White Zoning Bylaw No. 1166, 2001
Held on February 24, 2021 via Zoom

Chair Present: Director Vicki Gee, Electoral Area E/ West Boundary
Staff Present: Donna Dean, Manager of Planning and Development
Danielle Patterson, Planner
Kristina Anderson, Watershed Planner
Members of the Public: 11 present

Opening Remarks: Director Gee opened the Public Hearing for proposed Bylaw 1747 to amend the Big White Zoning Bylaw No. 1166, 2001 at 6:00 pm.

Director Gee read the Chair's Opening Remarks, which identified the purpose of the Public Hearing and established the rules and procedures for the Public Hearing. Director Gee asked staff to provide a summary of the bylaw.

Summary of Proposal: Danielle Patterson stated that the Regional District of Kootenay Boundary (RDKB) received a Zoning Amendment application from Maria Kitsch, agent to 1247676 BC Ltd. for the subject property at 5370 Big White Road. The application is to rezone the property from Chalet Residential 1 (R1) to Village Core 6 Zone (VC6).

D. Patterson stated that the applicant made the request to facilitate the construction of a six storey mixed-use building. If rezoning is successful, the applicant plans to construct the building to include covered parking and a retail space on the ground level and five dwelling units on the second through sixth floors (to maximum of 20 metres). As part of the application, the agent submitted a proposed design of the six storey mixed-use building but consideration of the building is not part of the rezoning process.

D. Patterson stated that the Official Community Plan (OCP) designation for the subject property is Village Core and the proposed zoning amendment aligns with the Village Core OCP designation. It was further noted that the subject property is located in the Commercial and Multiple Family Development Permit Area and the Alpine Environmentally Sensitive Landscape Reclamation Development Permit Area.

Public Comments: Director Gee opened the Public Hearing for comments from the members of the public. The following persons spoke:

- 1) Blaire Ireland, Big White Road. Mr. Ireland stated that he cannot oppose the rezoning to VC6 itself but stated he opposes the land use plans in the OCP which is 20 years old and no longer relevant. Mr. Ireland stated the vision of the Village Core was to combine the three properties together to build something substantial, which could be a business centre but developing individual lots prevent this. Mr. Ireland objects to the size of the building and potential variances.
- 2) Tom Fellhauer, Big White Road. Mr. Fellhauer stated he agrees with Mr. Ireland about consolidating the land for a larger development but at a larger scale, with Big White Road, Whiskey Jack Road and Porcupine Road to be one neighbourhood.
- 3) Gerry Whittaker, Whiskey Jack Road, Ptarmigan Inn. Mr. Whittaker stated he has no issue with the rezoning but was surprised about the height of the proposed development. He stated that parking is an issue at Big White and he is concerned about an overflow of visitor and commercial parking on his property and whether the proposed design has enough parking.
- 4) Doug King, Big White Road. Mr. King stated concerns about the appearance of no setback for the parkade and asked how that could be. Donna Dean responded that Section 303.1(c) of the Zoning Bylaw contains exceptions for underground structures if they do not extend more than half a metre above the average finished ground elevation.
- 5) Trent Kitsch, one of subject property owners. Mr. Kitsch stated he grew up in Kelowna and his inspiration is the Sasquatch development owned by family friends. He stated the property owners want to raise their kids at Big White. The proposed commercial unit resulted from discussion with RDKB staff and the OCP goals. Mr. Kitsch stated that the property owners want to make a significant investment on this vacant lot.

Referral Responses: Danielle Patterson and Donna Dean read the referral responses to the proposed bylaw (see attachments).

Amber McAfee, Licensed Lands Manager for Mountain Resorts Branch of the Ministry of Forests, Lands, Natural Resource Operations and Rural Development outlined her Ministry's concerns about fee simple properties, such as the subject property, that are not part of the *All-Seasons Resort Policy* presenting opportunities for unmanaged development, "*jeopardizing the balance between base development and terrain capacity, limiting the Province's ability to track Bed Unit allocation, and allowing parties unrelated to Big White to draw down Bed Units earned by the resort through their investment in Crown assets.*" The letter also noted potential effects of unmanaged land on the new Big White Master Plan.

Correspondence from the Public: The RDKB received four (4) pieces of correspondence from the public, which were read aloud by D. Patterson and D. Dean (see attachments).

Public Comments: Director Gee opened the floor for any additional public comments. The following persons spoke:

- 1) Trent Kitsch, one of subject property owners. Mr. Kitsch stated that their property does not have restrictions or covenants on Title. He stated he wants this building to be there for the next 75 years for his family. He wants to focus on future land uses at Big White. Mr. Kitsch stated that the community that has had no significant residential development in the last 10-15 years. He stated there is plenty of sun for neighbouring properties.

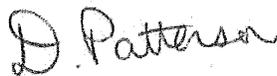
Mr. Kitsch stated that if single family residential cabins are the reason for not having new residential builds, then no new residential building would ever happen at Big White. Mr. Kitsch stated he believes the design meets the Big White Resort Design Guidelines, even though it is exempt from them on the fee simple property.

- 2) Blaire Ireland, Big White Road. Mr. Ireland stated the lot is too small to support a six storey building and that the development would remove opportunities from neighbours. He reiterated his concerns about parking issues, stated the lot should be preserved for a future development or a smaller building, and stated the building would not enhance the customer experience at Big White.

Director Gee called for comments a first and second time. Director Gee noted this is the last opportunity to comment before the Public Hearing was closed, and that after the Public Hearing is closed, new comments cannot be considered. Director Gee called for comments for a third time. There were no further comments.

Adjournment: Director Gee adjourned the Public Hearing at 7:19 pm.

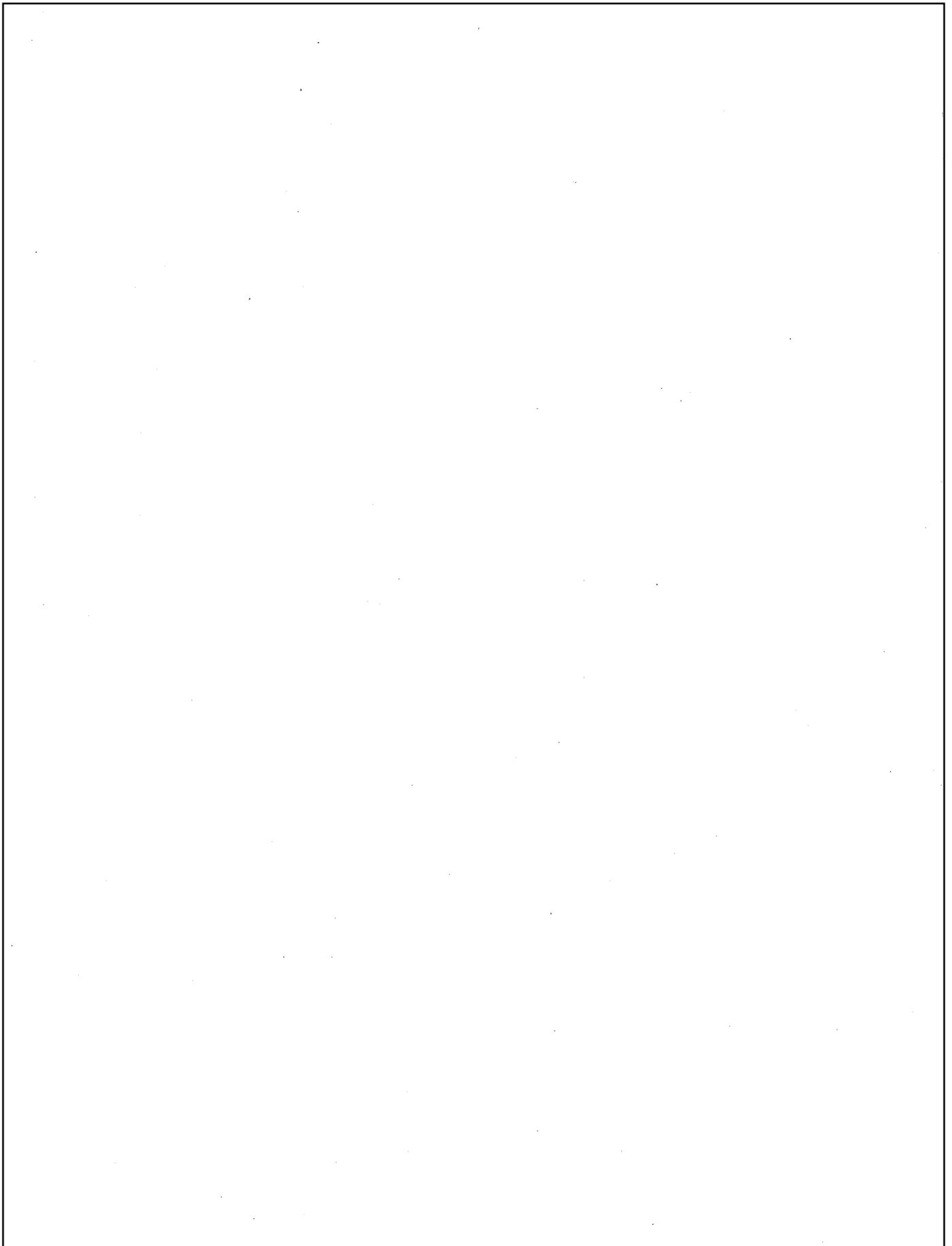
I hereby certify that this is a fair and accurate record of the Public Hearing for Regional District of Kootenay Boundary Proposed Zoning Amendment Bylaw No. 1747 to amend the Big White Zoning Bylaw No. 1166, 2001.



Recording Secretary, Danielle Patterson



Board Delegate, Director Vicki Gee





**Regional District of
Kootenay Boundary**

**REGIONAL DISTRICT OF KOOTENAY BOUNDARY
BYLAW NO. 1747**

A Bylaw to amend Big White Zoning Bylaw No. 1166, 2001
of the Regional District of Kootenay Boundary

WHEREAS the Regional District of Kootenay Boundary may amend the provisions of its Zoning Bylaws pursuant to the provisions of the *Local Government Act*;

AND WHEREAS the Regional District of Kootenay Board of Directors intends to rezone the property legally described as Lot 3, District Lot 4109s, Similkameen Division Yale District, Plan 23412 from the 'Chalet Residential 1 Zone (R1)' to the 'Village Core 6 Zone (VC6)';

NOW THEREFORE the Regional District of Kootenay Boundary Board of Directors, in open and public meeting assembled, hereby enacts as follows:

1. CITATION:

1.1. This Bylaw may be cited as "Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1747, 2021" and takes effect as of the date of adoption.

2. ADMINISTRATIVE PROVISION:

2.1. If any section, subsection, sentence, clause or phrase in this bylaw is for any reason held to be invalid by a decision of any Court of competent jurisdiction, the decision shall not affect the validity of the remaining portion of the bylaw.

3. MAP AMENDMENT:

3.1. That Schedule "B" of Regional District of Kootenay Boundary's Big White Zoning Bylaw No. 1166, 2001 is amended by changing the zoning of the property legally described as Lot 3, District Lot 4109s, Similkameen Division Yale District, Plan 23412, as shown outlined in red on the attached Schedule Z attached to and forming part of this bylaw:

**From: Chalet Residential 1 Zone (R1)
To: Village Core 6 Zone (VC6)**

READ A FIRST AND SECOND TIME this 28th day of January, 2021.

Bylaw 1747, 2021

PUBLIC HEARING held on this _____ day of _____.

READ A THIRD TIME this _____ day of _____.

ADOPTED this _____ day of _____.

Theresa Lenardon
Manager of Corporate Administration

Diane Langman
Chair

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1747, cited as "Regional District of Kootenay Boundary Zoning Bylaw Amendment Bylaw No. 1747, 2021".

Manager of Corporate Administration

Bylaw 1747, 2021

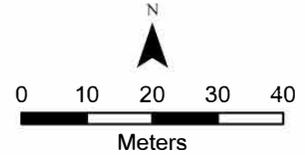


Regional District of
Kootenay Boundary

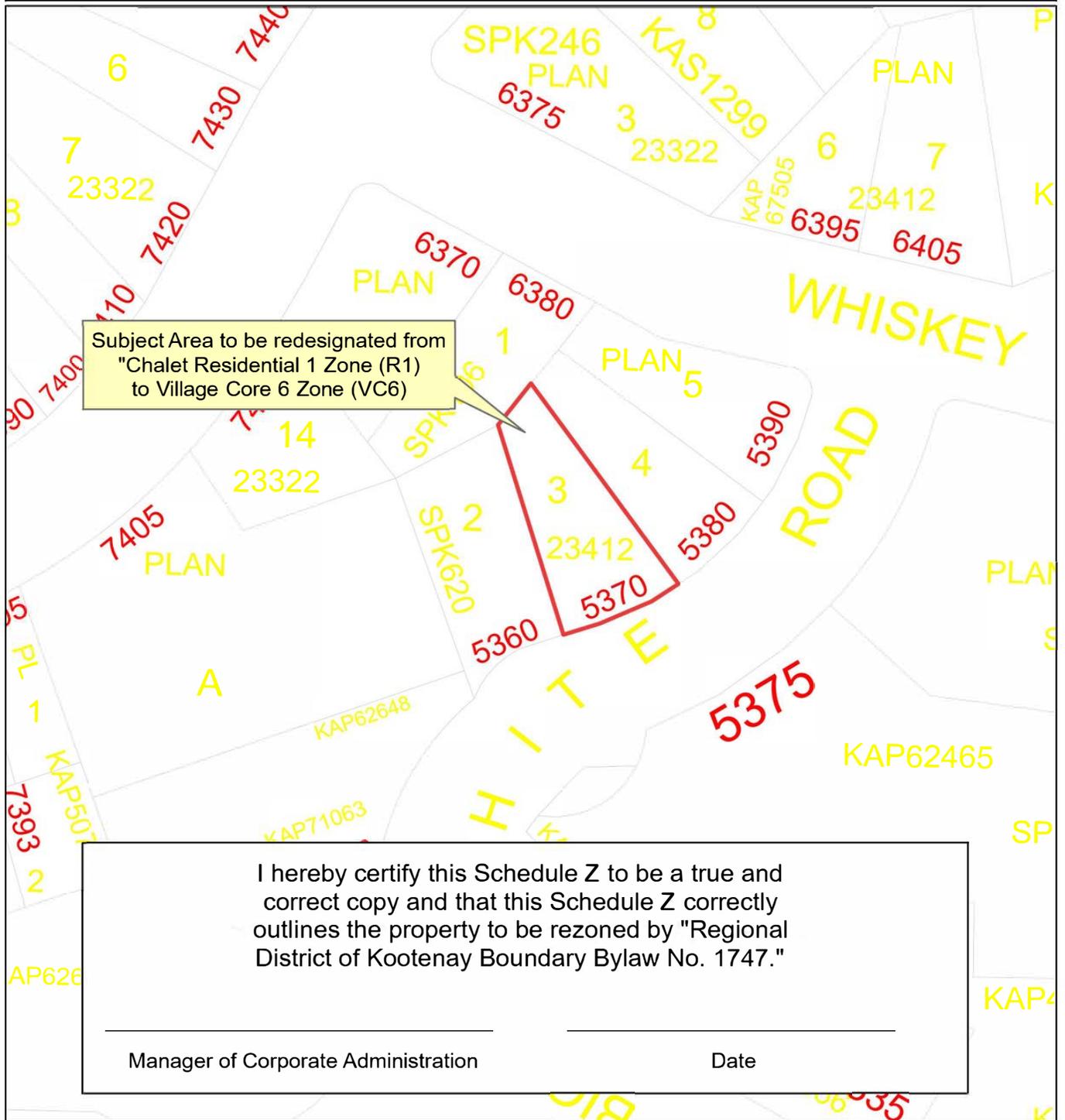
Date: 2020-12-17

Schedule Z

Lot 3, Plan KAP23412,
District Lot 4109S,
Similkameen Div of Yale Land District



1:1,000



Document Path: C:\Katie Working Files\PD\BWBW-4109s-07412.000_BC LTD1247676\2020-12-17_SPM-SLM_BW-4109s-07412.000_5370BigWhiteRd.aprx



REGIONAL DISTRICT OF KOOTENAY BOUNDARY

BYLAW 1755

A Bylaw to regulate the operation of the Christina Lake Water Utility and to provide for the imposition of a charge against the owner or occupier of real property for the use of or ability to use the water system within the Christina Lake Water Utility Service area.

WHEREAS the Regional District of Kootenay Boundary has adopted "Christina Lake Water Utility Service Establishment Bylaw No. 1625, 2017" which establishes the Christina Lake Water Utility serving a portion of Electoral Area 'C'/Christina Lake;

AND WHEREAS the *Local Government Act* gives a Regional District the authority to establish and operate a local service for the supply, treatment, conveyance, storage and distribution of water;

AND WHEREAS the *Local Government Act* gives a Regional District all necessary power to do anything incidental or conducive to the exercise or performance of its power;

AND WHEREAS the *Local Government Act* authorizes a Regional District to recover annual servicing costs of a local service by the imposition of fees and other charges;

AND WHEREAS the *Local Government Act* authorizes a Regional District to base a fee or charge on any factor, and to set different fees and charges on different classes of persons, classes of property or types of land use and to establish terms and conditions of payment as specified by bylaw;

AND WHEREAS it is deemed desirable to fix and regulate the rates, terms and conditions under which water may be supplied and used in the Christina Lake Water Utility Service Area of Electoral Area 'C'/Christina Lake;

NOW THEREFORE BE IT RESOLVED that the Board of the Regional District of Kootenay Boundary, in open meeting assembled, enacts as follows:

- A. The Christina Lake Water Utility Service shall be regulated as specified in Schedule 'A' as attached and forming part of this bylaw.
- B. User charges, payment terms and conditions may be imposed as set out in Schedule 'B' as attached and forming part of this bylaw.

- C. The boundary of the service area shall be in Electoral Area 'C'/Christina Lake as defined by the Christina Lake Water Utility Service Establishment Bylaw No. 1625, 2017.
- D. Christina Lake Water Utility Regulation and Rates Bylaw No. 1700, adopted November 29th 2018, is hereby repealed.
- E. This bylaw may be cited for all purposes as the "Christina Lake Water Utility Regulation and Rates Bylaw No. 1755, 2021".
- F. This Bylaw shall come into full force and effect on _____ .

Read a **FIRST, SECOND** and **THIRD** time this 10th day of March, 2021.

I, Anitra Winje, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1755 cited as "Christina Lake Water Utility Regulation and Rates Bylaw No. 1755, 2021"." as read a third time this 10th day of March, 2021.

Manager of Corporate Administration/Corporate Officer

RECONSIDERED AND ADOPTED this 10th day of March, 2021.

Chair

Manager of Corporate Administration/Corporate Officer

I, Anitra Winje, Manager of Corporate Administration, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1755 cited as the "Regional District of Kootenay Boundary Christina Lake Water Utility Regulation and Rates Bylaw No. 1755, 2021"." as reconsidered and finally adopted this 10th day of March, 2021.

Manager of Corporate Administration/Corporate Officer

CHRISTINA LAKE WATER UTILITY REGULATION BYLAW NO. 1755, 2021**SCHEDULE 'A'****PART 1 - DEFINITIONS**

In this Bylaw unless the context other requires:

"Applicant"

Means an Owner or their agent making application for a Water Service Connection and from whom the Regional District may expect to receive revenue on a continuing basis for this service.

"Backflow"

Means the flow of water or other substances back into any plumbing system connected to the Waterworks.

"Consumer"

Means any Person to whom water is supplied by the Regional District.

"Contaminant"

Means any substance or matter in water which may render the water unfit for drinking according to guidelines and regulations of the Province of British Columbia.

"Cross Connection"

Means any device or connection to which the Waterworks is connected, directly or indirectly, which may result in Backflow or Contaminants entering into any plumbing connection to the Waterworks including bypass arrangements, jumper connections, removable sections, swivel or changeover devices, or any other temporary or permanent connecting mechanism.

"Curb Stop"

Means a shut off valve installed by the Regional District or its Operator on a Service Connection with a protective housing to the ground surface. The Curb Stop is located on the main side of the property line.

"Distribution System"

Means all Mains and appurtenances thereto including fire hydrants, pumping stations, reservoirs, pressure reducing stations, Meters and Service Connections installed within any highway, Regional District right-of-way or easement or Regional District property.

“Dwelling”

Means one or more rooms consisting of a unit of living accommodation used or intended to be used for living and sleeping purposes and containing a sink and cooking facilities.

“Main”

Means a pipe including valves, fittings and other appurtenances other than a Service Connection, pumping station, treatment plan or reservoir in the water Distribution System.

“Meter”

Means a device used to measure and indicate the volume of water passing through the device.

“Metered Accounts”

Means those accounts billed monthly or for any other period established from time to time and of which the water consumption is measured through a device commonly known as a water Meter.

“Occupant”

Means a person who is in physical possession of premises, or has responsibility for, and control over, the condition of premises, the activities conducted on those premises and the persons allowed to enter those premises. There may be more than one occupier of the same premises.

“Operator”

Means the Person or Persons, corporation or agency to whom the Regional District of Kootenay Boundary contracts, instructs, or appoints to operate the Waterworks.

“Owner”

Means a person registered in the records as owner of land or of a charge on land, whether entitled to it in the person's own right or in a representative capacity or otherwise, and includes a registered owner.

“Person”

Means and shall include not only a natural person but also a Corporation, Firm or Partnership.

“Private Service”

Means any privately owned pipes and other appurtenances on private property not installed or owned by the Regional District and is used to convey water from the Waterworks to the private property.

“Regional District”

Means the Regional District of Kootenay Boundary.

“Service Connection”

Means a pipe and the necessary valves and protective boxes, connections, thaw wires, and any other materials necessary to and actually used to connect the Waterworks to a Curb Stop.

“Sprinkling”

Means the pouring of water by means of any hose, Sprinkling device, water pot or other utensil upon or under the surface of gardens, lawns and all other grounds or upon any roof.

“Swimming Pool”

Means an artificially created body of water having a depth of 18 inches or more used for recreational or physiotherapy purposes as determined by the Regional District.

“Water Service”

Means the Regional District’s provision of water pursuant to this Bylaw.

“Waterworks”

Means the entire Waterworks system of Christina Lake Water Utility Service including, but not limited to, the intake, purification and treatment, transmission and distribution, pumping and storage systems and further including subterranean and surface vessels, structures, buildings, fixtures and stationary and mobile equipment.

PART 2 - USE OF WATERWORKS SYSTEM

2.1 Tampering with the Waterworks

- a. No Person except the Operator or the Regional District shall open, shut, adjust, draw water from, or tamper with any of the Waterworks.
- b. No Person shall in any way tamper with, operate or remove the water Meter or sealed bypass valves after installation without first obtaining the permission of the Regional District.

2.2 Liability

It is a condition of the supply of water that:

- a. The Regional District does not guarantee a specific pressure or continuous supply of water quality to meet the requirements of individual water users.
- b. The Regional District reserves the right to interrupt Water Service at any time for the purpose of making repairs or alterations to the works. If service is to be interrupted for more than four consecutive hours, due notice shall be given to those water users affected except in the case of a water Main break or other emergency.

2.3 Termination of Water Supply

- a. The Regional District may, on twenty-four (24) hours written notice, turn off the supply of water to any Person in violation with the requirements of this bylaw. The Person in violation shall not be entitled to receive any further water from the Waterworks until such Person has remedied the violation. It shall be unlawful for any Person whose water has been turned off, pursuant to this section, to turn such water on again, or take any water from the Waterworks works until the Regional District turns on the water.
- b. The Regional District may order the water to be turned off to any premises where charges have been owing to the Regional District for ninety (90) days or longer and have been provided written notice as described in 2.3(a).

2.4 Sale of Water

It shall be unlawful for any Consumer to sell, waste, dispose of or give away Regional District water for use other than on their premises or permit it to be taken or carried away by any Person or Persons, or applied for the benefit of other Persons or premises except by the permission of the Regional District.

2.5 Water Use Restrictions

- a. The Regional District may, at any time, introduce regulations restricting the use of water for Sprinkling or any other purpose. Upon receiving due notice of such restriction, no Person shall use water for the purposes forbidden by, or in excess of the limits imposed by, such restrictions. Due notice of restrictions shall be given either by publication in a newspaper circulating within the District, by broadcast on local radio or television stations, or by mail.
- b. Where, in the opinion of the Regional District, the quantity of water being used, or the rate which it is being used, from time to time, through any service, is in excess of that contracted for or otherwise considered adequate, the Regional District may take such measures as are considered necessary to limit the supply to said service. These measures may include the installation of a Meter, partially closing the controlling Curb Stop or standard Waterworks valve, regulating the rate and time at which water be used, or establishing special charges for water used in excess of a stipulated quantity or rate. The cost of any measure deemed necessary by the Regional District under this section shall be paid by the Owner or Owners concerned.
 - i. The Regional District may limit the amount of water used by any service in the interests of efficient operation of the Waterworks and equitable distribution of water.
- c. No Person shall use any service as motive power for the purpose of operating machinery without the permission of the Regional District, who may terminate or withdraw such permission at any time.

- d. No occupier of land shall cause, suffer or allow irrigation water to flow onto or to be released on or to be used on the land which they occupy or any part of such land, unless the water is being lawfully supplied to the land in accordance with the provisions of this Bylaw.

PART 3 - SERVICE CONNECTIONS

3.1 Connection Application

- a. Before any Person shall install or construct any works, they shall apply to the Regional District in writing and obtain a written permit therefor, and if required by the Regional District, they shall furnish a plan and specifications which shall show:
 - i. The purpose of the size of pipes and the number of outlets related or connected thereto.
 - ii. A description of the material which the Applicant proposes to use.
 - iii. The street address and complete legal description of the premises in which the installation or connection is to be made.
- b. The Applicant is responsible for the supply and installation of Service Connections with consultation with the Regional District.
- c. Immediately after the completion of any works, and before such works or any part thereof has been covered or concealed, the Regional District shall be notified that such works are ready for inspection. The works shall not be covered until they have been inspected, tested under pressure, and accepted by the Regional District or Operator.
- d. The Applicant shall ensure that all Service Connections are in good working order.

3.2 Size of Service Connection

- a. The type and size of Service Connection and the arrangement of the valves and other appurtenances required to regulate the water shall be specified in writing by the Regional District.
- b. Where an application for a Service Connection requires a quantity, pressure, or type of service in excess of that which can be supplied from the Waterworks, the Regional District may require the said Applicant to pay for all or part of any works considered necessary to augment system capacity in order to meet the water requirements. Applicants considered under this section may be required to enter into a formal agreement with the Regional District regarding the special terms and conditions under which water is supplied.

PART 4 - WATER SERVICES

4.1 Maintenance

The Owner shall be responsible for the safekeeping, maintenance (including maintaining safe access to the Waterworks Curb Stop and valves that are located on the Owner's property and keeping the Waterworks Curb Stop and valves clearly visible to Operators), repair and replacement of all service pipes and plumbing systems from the outlet of the Waterworks Curb Stop or standard Waterworks valve at their property line and shall protect them from frost or other damage, and shall promptly repair frozen, leaky or imperfect pipes or fixtures.

4.2 Turn On and Turn Off of Supply

When an Owner wishes the water supply turned on or off at the Curb Stop, the Owner shall pay the prescribed charge and give fourteen (14) days notice to the Regional District or Operator. In the event of a turn off request, the service shall be cut off at the end of the month succeeding the termination notice. In the event of a turn on request, the service shall be turned on within the fourteen (14) days' notice. The prescribed turn on or turn off charge must be paid before any action can take place and the rate is listed in Schedule 'B'.

4.3 Change of Occupancy

No agreement between the Occupant of premises and the Regional District with respect to Water Service to those premises may be transferred to another Occupant. New Occupants of premises shall apply in writing to the Regional District for Water Service and receive permission before they commence to use the water.

4.4 Works Situation on Easements

When an Owner or their agent requests that any of the Regional District's works situated within an easement in favour of the Regional District be moved or relocated, the entire cost of moving or relocating the works shall be borne by the Owner unless other arrangements are agreed upon in writing by both the Owner and the Regional District.

4.5 Works on Private Property

- a. No user shall use water for watering stock, filling of Swimming Pools or reservoirs, or for any other purpose than that required for normal domestic use except with written permission of the Regional District or Operator, which shall state the time of use and quantity of water to be used and additional charges, if any, and any special works required to be altered or installed.
- i. Approved Swimming Pools shall be equipped with a recirculation and filtration system as set out in Part Five of the Swimming Pool, Spray Pool and Wading Pool regulations under the Health Act.

- b. No Person to whose premises water is supplied shall make, or permit to be made, any additional connection to their service, of either temporary or permanent nature, for the purpose of supplying water to another building, or house trailer on their, or any other property without permission of the Regional District.
- c. No change or addition to the number or type of fixtures on a premise, for the purpose of expanding a commercial or industrial enterprise, shall be made until notice thereof has been given in writing to the Regional District and written permission therefor obtained. Any extra charges payable due to the changes or addition shall be paid before the change or addition is commenced.
- d. No Person shall use or permit the use of any pump or other device for the purpose of, or having the effect of, increasing pressure in any pipe without the written permission of the Regional District, whether such pipe forms part of the Regional District's works or of the works on the said Person's premises. The Regional District may, without notice, discontinue service to any Person employing such pump or other device.
- e. No reduction in rates shall be allowed on account of any waste of water unless the Regional District is satisfied that such waste arose from an accident to the pipes or fittings on the Owner's premises arising from some cause beyond their control and that the Consumer used all reasonable diligence to stop such waste.

4.6 Cross Connection

- a. No Person shall connect; cause to be connected or allow to remain connected any pipe, fixture, fitting, container, appliance or Cross Connection, in a manner which, under any circumstances, could cause or allow any part of the Waterworks to become contaminated.
- b. If the Regional District determines that a connection or a Cross Connection exists in the Service Connection which has the potential of contaminating the Waterworks, the Regional District may give written notice to the Owner to correct the connection or Cross Connection or install a Backflow preventer at the expense of the Owner within a specified time period.
- c. Where the Regional District determines that a connection or Cross Connection prohibited by this Bylaw is an immediate risk to the Waterworks or any Person, or if the Owner fails to correct any connection or Cross Connection as required by this Bylaw, the Regional District may order and undertake the shut off of Service to the Property, at the Owner's expense, without further notice and keep the Service shut off until such time as the risk is removed or the connection or Cross Connection is corrected, as the case may be.
- d. No Person shall interconnect any portion of works on private property which are supplied by the Regional District with an external source of water, such as a well, except with written permission of the Regional District. Wherever works on private

property which are supplied by the Regional District are connected to a body of contaminated water, such as a Swimming Pool, in such a way that, if a reverse flow were to be induced, a health hazard could result, the Owner of the private property shall install and maintain a Backflow preventer on every such potentially dangerous Cross Connection to the approval of the Regional District.

PART 5 - METERS

5.1 Installation of Meters

The Regional District may substitute a metered service for an unmetered service to any premise. Notice will be given by the Regional District to the Owner of the change in service. Each Dwelling shall have a Meter separate from any other Dwelling, in a position approved by the Regional District.

5.2 Meter Size and Supply

The Regional District shall determine the size of Meter required and the Regional District shall supply the Meter and strainer, with the Meter remaining the property of the Regional District.

5.3 Access to Meter

- a. The Consumer shall supply access to the water Meter for the purpose of reading the Meter and for maintenance during the Operator's normal working hours. Failure to provide this access for Meter reading shall result in an extra charge per call.
- b. In the event convenient access cannot be supplied, the Operator shall install suitable remote reading equipment at the expense of the Owner. On failure to pay such costs within thirty (30) days of invoice, the Regional District shall recover the expense thereof with interest at a similar rate as that charged user charges in arrears.

PART 6 - WATERWORKS EXTENSIONS

6.1 Extension Application

- a. All applications for Distribution System extensions shall be made in writing to the Regional District by the Owner or Owners of the property to be served by such extensions.
- b. Notwithstanding anything in this Bylaw contained, the Regional District may refuse any application for a Waterworks extension should it consider the Regional District share of costs to be excessive, or should the existing Waterworks trunks or Mains be inadequate to supply the area in question, or if it is considered technically necessary to install a second water Main thereby causing the Regional District share of the costs to be excessive. The option, however, shall be open to the Applicant to pay all extra costs may be involved and, if deemed equitable by the Regional District, it may then approve such application.

PART 7 – ACCESS TO WATERWORKS

7.1 Right of Access

- a. The Owner of every parcel of land and the occupier of every premises shall, at all reasonable times allow, suffer and permit the Operator, Building Inspector or Meter Reader to enter into or upon lands and premises for the purpose of inspecting the premises and water piping system, Meter location, Meter connection and bypass facilities.
- b. The Consumer shall supply access to the water Meter for the purpose of reading the Meter and for maintenance during the Operator's normal working hours. Failure to provide this access for Meter reading shall result in an extra charge per call.
- c. In the event convenient access cannot be supplied, the Operator shall install suitable remote reading equipment at the expense of the Owner. On failure to pay such costs within thirty (30) days of invoice, the Regional District shall recover the expense thereof with interest at a similar rate as that charged user charges in arrears.

7.2 Obstruction

- a. No Person shall obstruct at any time or in any manner the access to any hydrant, valve, stop-cock, Meter, Mains or any other fixture connected to the Waterworks, and should any Person so obstruct access to any said fixture by allowing accumulation of surface water around it or by placing thereon or near thereto any structure or material, the Regional District may remove such obstruction at the expense of the offending Person.
- b. No Person shall obstruct or prevent the Regional District from carrying out any of the provisions of this bylaw.

PART 8 – FEES AND PENALTIES

8.1 Water Turn On and Turn Off Fee

The Owner shall on making application for water to be turned on or off pay to the Regional District the applicable fee prescribed in Schedule 'B' attached to and forming part of this Bylaw.

8.3 User Rates

There is hereby imposed and levied a monthly and/or monthly fee at the water user rate against the Owner or Occupant of real property connected to the water systems as set out in Schedule 'B' attached to and forming part of this Bylaw.

8.4 Penalties

A person who contravenes, violates or fails to comply with any provision of this Bylaw, or who suffers or permits any act or thing to be done in contravention or violation of this Bylaw, or who fails to do anything required by this Bylaw, commits an offence and shall be liable upon conviction to a fine of not more than \$2,000.00 (Two Thousand Dollars) and not less than \$200.00 (Two Hundred Dollars), the cost of prosecution and any other penalty or order imposed pursuant to the Local Government Act, R.S.B.C. 2015, c. 1 or the Offence Act, R.S.B.C. 1996, c. 338. Each day that an offence against the Bylaw continues or exists shall be deemed to be a separate and distinct offence.

CHRISTINA LAKE WATER UTILITY REGULATION BYLAW NO. 1755, 2021**SCHEDULE 'B'**

Schedule 'B' shall use the definitions from Schedule 'A' part 1 of Bylaw 1755.

1. Unmetered Accounts

Flat rate charges shall be as follows:

Water Rate			
Year	2021	2022	2023
Percentage Increase	2%	3%	3%
Dwelling, apartment or permanently installed mobile home	\$316.20	\$325.69	\$335.46
Retail store, business office, gas station, or community hall	\$316.20	\$325.69	\$335.46
Restaurant, lounge or bar	\$589.56	\$607.25	\$625.46
Motel or hotel with not more than twelve (12) units	\$650.76	\$670.28	\$690.39
Motel or hotel of more than twelve (12) units but not more than twenty four (24) units	\$1,129.14	\$1,163.01	\$1,197.90
Additional motel or hotel unit over twenty four (24), Per Unit	\$53.04	\$54.63	\$56.27
School	\$1,156.68	\$1,191.38	\$1,227.12
Bowling green or sports field	\$316.20	\$325.69	\$335.46
Laundromat or car wash	\$830.28	\$855.19	\$880.84

Summer camp or campground of no more than 50 camping sites	\$606.90	\$625.11	\$643.86
Additional camping site over 50, Per Site	\$71.40	\$73.54	\$75.75
Additional dwelling cabin, trailer mobile home pad or other accommodations on the same parcel of land utilizing one connection using water from the Waterworks	\$316.20	\$325.69	\$335.46

- a. Where a user operates a multi-occupancy commercial establishment (mall), the Regional District may negotiate a flat rate charge with the user, which will allow for vacant units. The rate charged for each unit shall be determined by the use there of, based on the unmetered water rates for similar establishments.

2. Turn On and Turn Off of Supply

A charge of \$50.00 will be imposed to turn off or turn on a service during regular working hours. The charge shall be \$100.00 when the service is performed outside of regular working hours. This charge must be paid prior to the work being performed.

3. Payment Due Date and Billing Procedure

- a. The above annual charges shall be due and payable at the end of the first business day following June 1st or 65 days following the date the utility bill is issued by the Regional District, whichever is later. No water shall be delivered to any premises where the charge and other charges remain unpaid for a period of two (2) months. In that event, the delivery of water will be suspended for non-payment. The owner or occupant of the property may make application to the Regional District for resumption of service, and on payment of the sum of \$50.00 and all fees and charges owed to the Regional District, the Regional District may resume the water service.
- b. Where the above annual charges are to be applied for a period of less than one year, they shall be pro-rated at the rate of one twelfth (1/12) of the annual rate for each remaining month. This shall only apply for new service connections.

4. Penalty

Any charges remaining outstanding thirty-one (31) days after the due date shall have added a percentage addition of ten (10) per cent thereof.

5. Service Fee

Where the Regional District is required to provide service to any user, other than repairs to the service lines to the user's curb side connections or as provided for under the conditions of the initial connection to the Waterworks, there shall be a charge of \$50.00 for each hour or part thereof after the first hour.



REGIONAL DISTRICT OF KOOTENAY BOUNDARY

BYLAW NO. 1756

"Rivervale Waterworks Regulations and Rates Bylaw (2021)"

A bylaw to fix and regulate the rates, terms and conditions under which water may be supplied and used in the Rivervale Waterworks Service Area

WHEREAS the Regional District is authorized, under section 803(1)(c) of the *Local Government Act*, to impose fees and charges, by bylaw, for the purpose of recovering the annual costs for a service;

AND WHEREAS it is deemed desirable to fix and regulate the rates, terms and conditions under which water may be supplied and used in the Rivervale Waterworks Service Area of Electoral Area 'B'/Lower Columbia – Old Glory;

NOW THEREFORE BE IT RESOLVED that the Board of the Regional District of Kootenay Boundary, in open meeting assembled, enacts as follows:

- 1) Bylaw No. 1592 cited as the "Rivervale Waterworks Regulations and Rates Bylaw No. 1592, 2016" is hereby repealed.
- 2) For the purpose of this bylaw, the following definitions shall apply:

"Regional District" means the Regional District of Kootenay Boundary, the Board or persons duly authorized to represent the Board in respect of this bylaw.

"Water Connection" means a connection to a main supply line and extending to the property line of the customer for the purpose of conveying water to the said property, and may or may not include a water meter or backflow prevention device, but shall include a shut-off valve and shall be the property of the Regional District.

"Disconnect" or "Disconnection" means the turning off, or complete removal, of a water connection.

"Cross-connection" is any actual or potential connection between the water supply and a source of contamination or pollution. Such cross-connections constitute a

hazard to water users and can jeopardize the cleanliness and potability of the water system, in the event of a backflow or backsiphonage event.

- 3) Applications for the installation and connection of a water service in the Rivervale Waterworks Service Area shall be made to the Regional District and shall be made in the form of Schedule "A" of this bylaw and shall be accompanied by the proper fee as specified in Schedule "B" of this bylaw. Each application, when duly signed by the potential customer, shall be an undertaking whereby the customer agrees to abide by the terms and conditions of the bylaw. Each residential structure requires a separate water connection.
- 4) Applications for disconnection of any water service shall be made in writing and delivered to the Regional District.
- 5) The Regional District may, without notice, disconnect the water service to any premises for any of the following reasons, and the Regional District shall not be liable for damages by reason of discontinuing water service for such reasons as:
 - a. Unnecessary wasteful use of water, or violation of regulations concerning watering or sprinkling;
 - b. Failure to repair or replace defective pipe, fittings, valves, tanks or appliances on private property which are leaking or are otherwise not in a good state of repair and which are or may become a cause of waste of water;
 - c. Supplying water to a dwelling on adjacent properties;
 - d. Failure to pay the appropriate rates;
 - e. Use of an on-site well which constitutes a threat of cross-contamination;
 - f. Use of any surface water intake which constitutes a threat of cross-contamination;
 - g. Any other form of cross-connection; or
 - h. Unauthorized connection and/or tampering activities.
- 6) No individual on-site wells or surface water intakes will be permitted to supply domestic water to any property within the Rivervale Waterworks Service area.
- 7) No pump, booster or other device, shall be employed by any customer without permission in writing from the Regional District, for the purpose of, or having the effect of, increasing water pressure in service lines to a higher pressure than the normal pressure in the said service line, and the Regional District may, without notice, disconnect service to any customer employing such pump, booster or other device.
- 8) No work of any kind connected with the water system, either for the laying of new or repair of old service pipes, shall be done on or under any street or lane within the Rivervale Waterworks Service Area by any other person or persons than contractors of the Regional District except such person or persons as shall be authorized by the Regional District.

- 9) No unauthorized person shall in any way interfere or tamper with any pipe, curb stop, fixture or fitting, or appliance of, or connected with, the water system of the Rivervale Waterworks Service Area, whether on his own premises or elsewhere.
- 10) No person will place or introduce contaminants or pollutants into the Rivervale Waterworks System.
- 11) Any consumer wishing to have their water service disconnected shall pay the charge enumerated in Schedule "B", and unless seen as an emergency, give the Regional District seven (7) days written notice. Upon request and having paid the charge enumerated in Schedule "B", the Regional District will restore the water service re-connections in a timely fashion.
- 12) The RDKB shall have the right to access all parts of a property or premise during all reasonable hours, or in the event of an emergency, for the purposes of inspecting and or testing of any works, fittings, or apparatus related to the use of water, or for the purpose of installing, removing, repairing, reading or inspecting meters.
- 13) The Regional District may, at its discretion, and whenever the public interest so requires, suspend or limit the consumption of water from the water system of the Rivervale Waterworks Service Area, or may regulate the hours of use, or may further prescribe the manner in which such water may be used.
- 14) All customers shall keep the service pipes, fixtures and fittings on their own premises in good order and repair, and protect them from frost at their own risk and expense.
- 15) The disconnection of water service on a seasonal basis shall not be permitted unless written application is made to the Regional District and the chargeable rate specified in Schedule "B" is paid.
- 16) The several rates and charges enumerated in Schedule "B" of this bylaw are hereby imposed and levied for water services supplied by the Regional District and all rates and charges shall be due and payable at the end of the first business day following June 1st or 65 days following the date the utility bill is issued by the Regional District, whichever is later. No water shall be delivered to any premises where the charge and other charges remain unpaid for a period of two (2) months. In that event, the delivery of water will be suspended for non-payment. The owner or occupant of the property may make application to the Regional District for resumption of service, and on payment of the sum of \$50.00 and all fees and charges owed to the Regional District, the Regional District may resume the water service.

A prompt payment discount of 10% shall be allowed on the Water Rates Schedule if payment is received by the Regional District on or before the thirty-first (31st) day of

May. Any charges remaining outstanding thirty-one (31) days after the due date shall have added a percentage addition of ten (10) per cent thereof.

- 17) In the event that applicable rates or charges for water service commence after the first (1st) day of April, the billing shall be issued within sixty (60) days and shall be due and payable within sixty (60) days of issue. Water rates will be prorated for the initial year only; thereafter the annual rate shall apply.
- 18) Pursuant to Section 363.2 of the *Local Government Act*, any unpaid balance owing at a fiscal year end will be deemed to be taxes in arrears.
- 19) Nothing contained in this bylaw shall be construed to impose any liability on the Regional District to give a continuous supply of water to any person or premises and the Regional District hereby reserves the right at any time to disconnect the water to any premises without giving notice.
- 20) Every person to whom water is supplied under this bylaw shall at all reasonable time allow any authorized person to enter into and upon the premises in respect of which such water is supplied for the purpose of inspecting the water pipes, fixtures and fittings used in connection with such water supply.
- 21) A person who contravenes or fails to comply with the Bylaw commits an offence and is liable upon conviction to the penalties prescribed by the Offence Act (British Columbia).
- 22) This bylaw may be cited as "Regional District of Kootenay Boundary Rivervale Waterworks Regulations and Rates Bylaw No. 1756, 2021".
- 23) This bylaw shall come into full force and effect on January 1, 2021.

READ a **FIRST** and **SECOND** time this 10th day of March 2021.

READ a **THIRD** time this 10th day of March 2021.

I, Anitra Winje, Manager of Corporate Administration, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1756 cited as "Rivervale Waterworks Regulations and Rates Bylaw No. 1756, 2021" as read a third time by the Regional District of Kootenay Boundary Board of Directors on March 10, 2021.

Manager of Corporate Administration

RECONSIDERED AND ADOPTED time this 10th day of March, 2021.

Chair

Manager of Corporate Administration

I, Anitra Winje, Manager of Corporate Administration, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1756 cited as "Rivervale Waterworks Regulations and Rates Bylaw No. 1756, 2016" which was adopted by the Regional District of Kootenay Boundary Board of Directors on March 10, 2021.

Manager of Corporate Administration

RIVERVALE WATERWORKS REGULATIONS AND RATES BYLAW NO. 1756, 2021

SCHEDULE "A"

REGIONAL DISTRICT OF KOOTENAY BOUNDARY WATER CONNECTION

APPLICATION FOR SERVICES AND AGREEMENT

I, _____

Being the owner (or duly authorized agent of the owner) of the lands and premises described as follows:

Hereby apply to the Regional District of Kootenay Boundary for a supply of water through a standard connection to the said premises and, in the event of this application being granted, covenant and agree to be bound by all the regulations, charges, terms and conditions set out and imposed by the Regional District of Kootenay Boundary from time to time and further agree that the said Regional District of Kootenay Boundary shall in no case be liable for shortage or failure of water supply.

It is declared that this Agreement shall be binding upon my heirs, executors, and administrators, and that all charges payable in respect of the above premises shall constitute a charge against such premises, pursuant to the applicable provisions contained in the *Local Government Act*.

Dated this _____ day of _____, 2 ____.

Owner

Tax Assessment Folio No.

RIVERVALE WATERWORKS REGULATIONS AND RATES BYLAW NO. 1756, 2021**SCHEDULE "B"****WATER RATES SCHEDULE for 2021 to 2023****1. Connection Charge**

Residential ¾" (19mm) diameter \$ 2,815.00 Plus Water Meter or actual cost of installation.

2. Annual Water Rates - Unmetered

	Year	2021	2022	2023
	Percentage increase	2%	3%	3%
Single Family Residential	W41	\$765.00	\$787.95	\$811.59
Single Family Residential (two or more connections)	W42	\$867.00	\$893.01	\$919.80
Single Family Residential with Self-contained Rental Unit	W43	\$872.10	\$898.26	\$925.21
Condominiums (per unit)	W44	\$759.90	\$782.70	\$806.18
Pub/Bar/Restaurant (up to 20 seats)		\$759.90	\$782.70	\$806.18
(Plus \$8.00 per seat over 20 seats)				
Pub/Motel Rooms		\$336.60	\$346.70	\$357.10
Restaurant Separate Banquet Room		\$729.30	\$751.18	\$773.71
Watering a Vacant Neighbouring Property		\$137.70	\$141.83	\$146.09
Industrial/Commercial	W45	\$1,448.40	\$1,491.85	\$1,536.61
Industrial/Commercial (two or more connections)	W46	\$1,672.80	\$1,722.98	\$1,774.67
Swimming Pools (larger than 1,000 L)	W47	\$56.10	\$57.78	\$59.52

3. Chargeable Rates for Miscellaneous Works

- **Cost of materials Plus 25%**
- **Serviceman \$70.00 per hour (minimum charge of two (2) hours)**
- **Trades or Expertise –Rate Plus 25%**
- **Water Service Disconnection \$50.00**

➤ **Water Service Re-Connection \$50.00**

Notes:

- **Any other land use classification will require an amendment to this bylaw**
- **Water rates will be reviewed annually**
- **Water meters must be pre-approved by the Regional District**



**Regional District of
Kootenay Boundary**

STAFF REPORT

Date: March 2 2021 **File**
To: Chair Langman and Board of Directors
From: J.Chandler, General Manager Operations
Re: Christina Lake Fire Service – Loan
 Authorisation Bylaw.

Issue Introduction

To seek approval from the Board of Directors for the initial approval of the loan authorisation bylaw for long term borrowing for the Christina Lake Fire Department.

History/Background Factors

At the Boundary Services committee, held on January 27th 2021, the work plan for the Christina Lake Fire Department was approved. The work plan detailed the requirement for long term borrowing to support the replacement of major capital firefighter equipment, rescue vehicles and building improvements related the long term asset management and maintenance of the fire hall.

The planned costs have been included and approved within the Christina Lake Fire Service five year budget.

Implications

The equipment that has been detailed for long term financing includes:

- Fire Tender/Pumper engine *(planned purchase 2023/24)*
- Primary Fire Rescue Engine *(planned purchase 2021/22)*
- Truck exhaust extraction system *(planned purchase 2021)*
- Command and utility vehicle *(planned purchase 2021)*
- Fire Hall heating and boiler renewal *(planned purchase 2021)*

The total capital funding budgeted for the above is \$1,285,000 and is presented in the loan authorisation bylaw.

Long term borrowing has been considered as the most reasonable option to limit the annual costs increases to the requisition. This equipment is essential for the continued level of service to maintain standards regulated by the Fire Underwriters Service, the Fire Services Act, BC Playbook standards and Work Safe BC.

Long term borrowing requires a formal public approval process before financial commitments can be made and the schedule of tasks and process is summarised below:

- March 10th - Loan Authorisation bylaw first, second and third readings
- 8 weeks (estimate) Provincial approval of the bylaw
- March 31st – Approval of the Alternate Approval Process (AAP)
- April – Undertake public engagement, online and within the local community
(This process will be planned in March will ensure provincial orders are considered with respect to the COVID-19 pandemic)
- May 12th – Target approval from Province to undertake AAP
- May (2 weeks) – Statutory public notice period and mail out of AAP
- May 27th – 30 day deadline to submit elector response forms starts
- June 28th – Deadline for Elector response forms
- July - Adoption of the loan authorisation by the Board of Directors
(pending the successful public approval)
- July onwards – 30 day statutory quashing period.

It should be noted that the process presented assumes the approval of the bylaw from the Province within an 8 week period from submission (March 11th) and that the electors 'approve' the borrowing through the Alternate Approval Process.

Should this not be approved alternate options may be considered that include, undertaking a public referendum for reconsideration of the long term borrowing or approve short term (5 year) borrowing.

Attachments

- Loan authorisation bylaw #1758

Advancement of Strategic Planning Goals

We will review and measure service performance and we will continue to focus on good management and governance.

Alternatives

As this process is approved and included in the Christina Lake Fire Service 2021 Work Plan and financial plan, there are no alternate options suggested at this time.

Recommendation(s)

That "Regional District of Kootenay Boundary Portion of Electoral Area C/Christina Lake Local Service Fire Protection Area Loan Authorization Bylaw No. 1758", be read a FIRST, SECOND and THIRD time; FURTHER, that the Corporate Officer be directed to forward the bylaw to the Inspector of Municipalities for statutory approval.



RDKB

Bylaw No. 1758

A Bylaw of the Regional District of Kootenay Boundary, in the Province of British Columbia, to authorize the borrowing of funds to assist with the capital costs for the purposes of purchasing, operating and maintaining vehicles and equipment for the Electoral Area `C`/Christina Lake Local Service Fire Protection Area (Portion of)

WHEREAS the Regional District of Kootenay Boundary had established, by Bylaw No. 81, 1973, the *Christina Lake Specified Area Establishment and Loan Authorization Bylaw* for the creation of a service and long-term borrowing within a specified area of the Regional District of Kootenay Boundary Electoral Area `C`/Christina Lake for the purpose of providing fire protection;

AND WHEREAS Bylaw No. 81, 1973 was amended by *Christina Lake Fire Protection Specified Area and Loan Authorization Amendment Bylaw No. 459, 1985* to increase the requisition rate;

AND WHEREAS Bylaw No. 81, 1973 and Bylaw No. 459, 1985 were rescinded by Bylaw No. 702, 1992 to convert the function of the Christina Lake Specified Area Fire Protection Service to a Local Service being the Portion of Electoral Area `C`/Christina Lake Local Service Fire Protection Area Establishment Bylaw and as amended by Bylaw No. 983, 1997 to include additional properties into the service;

AND WHEREAS the estimated capital costs for the purchase of a new Tender/Pumper Engine, Primary Fire Rescue Engine, Command Vehicle, Heater and Boiler, and an Exhaust Removal System is the sum of \$1,285,000.00 (One Million Two-hundred Eighty-five Thousand Dollars);

AND WHEREAS the maximum term for which a debenture may be issued to secure the debt created by this bylaw is for a term not to exceed 20 years;

AND WHEREAS the authority to borrow under this bylaw expires five years from the date on which this bylaw is adopted;

AND WHEREAS the Regional District of Kootenay Boundary Board of Directors has obtained the approval of electors in the participating area;

NOW THEREFORE BE IT RESOLVED that the Regional District of Kootenay Boundary Board of Directors, in open meeting assembled, hereby enacts as follows:

1. The Regional District of Kootenay Boundary Board of Directors is hereby empowered and authorized to undertake and carry out or cause to be carried out

capital expenditures for fire protection services within the boundaries of a Portion of Electoral Area `C'/Christina Lake Local Service Fire Protection Area and to do all things necessary in connection therewith and without limiting the generality of the foregoing:

- a) to borrow upon the credit of the Regional District of Kootenay Boundary a sum not exceeding \$1,285,000.00 (One Million Two-hundred Eighty-five Thousand Dollars) for the purchase of a new Tender/Pumper Engine, Primary Fire Rescue Engine, Command Vehicle, Heater and Boiler, and an Exhaust Removal System.
2. The maximum term for which debentures may be issued to secure the debt created by this bylaw is 20 years.

Citation:

This bylaw may be cited as "Regional District of Kootenay Boundary Portion of Electoral Area `C'/Christina Lake Local Service Fire Protection Area Loan Authorization Bylaw No. 1758, 2021."

Read a First and Second Time this _____ day of _____

Read a Third Time this _____ day of _____

I, Anitra Winje, Manager of Corporate Administration/Corporate Officer of the Regional District of Kootenay Boundary, hereby certify the foregoing to be a true and correct copy of Bylaw No. 1758 cited as "Regional District of Kootenay Boundary Portion of Electoral Area `C'/Christina Lake Local Service Fire Protection Area Loan Authorization Bylaw No. 1758, 2021" as read a Third time this _____ day of _____

Manager of Corporate Administration

Approved by the Inspector of Municipalities this _____ day of _____

Approval received from the Portion of Electoral Area `C'/Christina Lake Local Service Fire Protection Area by way of Alternate Approval Process this _____ day of _____

Adopted this _____ day of _____

Chair

Manager of Corporate Administration

I, Anitra Winje, Manager of Corporate Administration/Corporate Officer the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1758 cited as "Regional District of Kootenay Boundary Portion of Electoral Area 'C'/Christina Lake Local Service Fire Protection Area Loan Authorization Bylaw No. 1758", 2021 as ADOPTED this

day of 2021.

Manager of Corporate Administration



Regional District of
Kootenay Boundary

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

BYLAW NO. 1759

A bylaw to amend the Regional District of Kootenay Boundary
Oasis-Rivervale Sewer Rates Bylaw.

WHEREAS the Regional District of Kootenay Boundary deems it necessary to amend the Oasis-Rivervale Sewer Rates Bylaw;

NOW THEREFORE BE IT RESOLVED that the Regional District of Kootenay Boundary, in open and public meeting assembled, enacts as follows:

1. This Bylaw may be cited for all purposes as the Regional District of Kootenay Boundary Oasis-Rivervale Sewer Regulations and Rates Bylaw No. 1759, 2021.
2. Regional District of Kootenay Boundary Sewer Rates Amendment Bylaw No. 1569, 2015 is hereby rescinded.
3. Schedules 'A' and 'B' setting out the user charges and connection requests are attached to and forms part of this Bylaw.
4. This Bylaw shall come into full force and effect on January 1, 2021.

INTRODUCED this 10th day of March 2021.

Read a **FIRST** time this 10th day of March 2021.

Read a **SECOND** time this 10th day of March 2021.

Read a **THIRD** time this 10th day of March 2021.

RECONSIDERED AND FINALLY ADOPTED this 10th day of March 2021.

Chair

Manager of Corporate Administration

I, Anitra Winje, Manager of Corporate Administration, do hereby certify the foregoing to be a true and correct copy of Regional District of Kootenay Boundary Bylaw No. 1759 cited as the "Regional District of Kootenay Boundary Oasis-Rivervale Sewer Regulations and Rates Bylaw No. 1759, 2021" as reconsidered and finally adopted this 10th day of March 2021.

Manager of Corporate Administration

**OASIS-RIVERVALE SEWER REGULATIONS AND RATES
BYLAW NO. 1759, 2021**

SCHEDULE 'A'

Sewer Rates

Users classified into any of the following categories shall pay the respective rate per month.

	2021	2022	2023
a) For each single dwelling, trailer or apartment unit.	\$16.83	\$17.33	\$17.85
b) For each grocery, meat market, bakery, or retail food store.	\$16.83	\$17.33	\$17.85
c) For each business office.	\$16.83	\$17.33	\$17.85
d) For each hardware, dry-goods, shoe, dental, florist, gift variety, furniture, drug, confectionery.	\$16.83	\$17.33	\$17.85
e) For each motel unit, with or without housekeeping facilities	\$7.34	\$7.56	\$7.79
f) For each service station or garage.	\$21.01	\$21.64	\$22.29
g) For each cafe, restaurant, or dining room.	\$21.01	\$21.64	\$22.29
h) For each school classroom.	\$31.52	\$32.46	\$33.44
i) For each laundry and dry cleaners (except a laundromat)	\$33.66	\$34.67	\$35.71
j) For each barber shop.	\$16.83	\$17.33	\$17.85
k) For each coin operated machine in laundromat.	\$42.02	\$43.28	\$44.58
l) For each hairdressing or beauty parlour.	\$16.83	\$17.33	\$17.85
m) For each pool hall or bowling alley.	\$16.83	\$17.33	\$17.85
n) For each taxi operating out of a residence.	\$16.83	\$17.33	\$17.85
o) For each sleeping trailer or bunkhouse.	\$16.83	\$17.33	\$17.85
p) B.C. Telephone facilities.	\$16.83	\$17.33	\$17.85
q) Post Office.	\$16.83	\$17.33	\$17.85
r) Community Hall.	\$21.01	\$21.64	\$22.29
s) Library.	\$16.83	\$17.33	\$17.85
t) Pottery Club.	\$16.83	\$17.33	\$17.85
u) Churches.	\$21.01	\$21.64	\$22.29
v) Petroleum Bulk Plant.	\$21.01	\$21.64	\$22.29
w) <u>Chargeable Rates for Miscellaneous Works</u>			
➤ Cost of materials Plus 25%			
➤ Serviceman \$70.00 per hour (minimum charge of two (2) hours)			
➤ Trades or Expertise –Rate Plus 25%			
➤ Water Service Disconnection \$50.00			
➤ Water Service Re-Connection \$50.00			

Discounts

A prompt payment discount of 10% shall be allowed on the Water Rates Schedule if payment is received by the Regional District on or before the thirty-first (31st) day of May.

Penalties

A late penalty of 10% will be charged if payment is made on or after September 30th.

Service Connections

Each application for a service connection shall be made to the Regional District of Kootenay Boundary by the owner or his authorized agent in the form identified in Schedule "B".

The service connections rate shall be Two-Thousand Dollars (\$2,000.00) or the actual cost of effecting the connection, whichever is greater. Connection costs shall include, but is not limited to: debris removal, road bed replacement, road surface replacement, asphalt replacement, sidewalk replacement, curbing and gutter / ditching replacement, utility relocation (if required), landscaping and reseeding incurred at the time of connection or at a time subsequent. All connection costs will be at the discretion of the Regional District of Kootenay Boundary and will be paid within six (6) months after the service connection construction activity has been completed. Sewer rates will be prorated for the initial year only, thereafter the applicable annual rate shall apply.

Any unpaid balance owing at a fiscal year end will be deemed to be taxes in arrears.

**OASIS-RIVERVALE SEWER REGULATIONS AND RATES
BYLAW NO. 1759, 2021**

SCHEDULE "B"

**REGIONAL DISTRICT OF KOOTENAY BOUNDARY SEWER CONNECTION
APPLICATION FOR SERVICES AND AGREEMENT**

I, _____

Being the owner (or duly authorized agent of the owner) of the lands and premises described as follows:

Hereby apply to the Regional District of Kootenay Boundary for a standard sewer connection service to the said premises and, in the event of this application being granted, covenant and agree to be bound by all the regulations, charges, terms and conditions set out and imposed by the Regional District of Kootenay Boundary from time to time and further agree that the said Regional District of Kootenay Boundary shall in no case be liable for blockages and/or back-ups of sanitary sewer materials to or from the said property service.

It is declared that this Agreement shall be binding upon my heirs, executors, and administrators, and that all charges payable in respect of the above premises shall constitute a charge against such premises, pursuant to the applicable provisions contained in the *Local Government Act*.

Dated this _____ day of _____, 2 ____.

Owner

Tax Assessment Folio No.
